

## VILLAGE OF ZEBALLOS

**MINUTES** for the Regular Meeting of Council held Tuesday October 17, 2017 at 7:00 pm at 157 Maquinna Avenue.

**PRESENT:** Mayor Cox, Councillors Coburn and Lewis; Staff: CAO Eileen Lovestrom, EPC Meredith Starkey and Public Works Foreman Mike Atchison  
**Councillor Colborne attended electronically**

**ABSENT with apologies:** Councillor Faulkner

1. CALL TO ORDER AND APPROVAL OF AGENDA
2. APPROVAL OF MINUTES
  - a) Minutes of the Regular Council meeting September 19, 2017

**156-17** Coburn/ Colborne CARRIED  
That the minutes of the September 19, 2017 Regular meeting be accepted as presented.

Regular Sep 19

3. BUSINESS ARISING FROM MINUTES (unfinished business)  
Staff gave an update on correspondence items i) and j). The neighbouring First Nations have been successful in their request for a meeting with the Minister of Transportation and Infrastructure and the Minister of Forests Lands and Natural Resource Operations and Rural Development. The meeting will be in Victoria on November 7<sup>th</sup>. Mayor and Staff have been approached to meet with their delegation to share information prior to their meeting in Victoria.
4. DELEGATIONS & PETITIONS
5. CORRESPONDENCE
  - a) Correspondence from RPB Constructors regarding September Monthly report

**157-17** Colborne/ Coburn CARRIED  
That the correspondence from RPB Constructors regarding September Monthly report be accepted.

RPB Monthly Report

- b) Correspondence from Ministry of Forests Lands and Natural Resource Operations and Rural Development regarding BC Timber Sales (BCTS) draft Forest Stewardship Plan (FSP) for Campbell River.

**158-17** Coburn/ Colborne CARRIED  
That the correspondence from Ministry of Forests Lands and Natural Resource Operations and Rural Development regarding BC Timber Sales (BCTS) draft Forest Stewardship Plan (FSP) for Campbell River be accepted.

Timber Sales  
draft plan

c) Correspondence from Tourism Vancouver Island regarding upcoming workshops in Campbell River and/or Port McNeill for the next round of North Island Destination Development Planning Sessions.

**159-17** Colborne/ Coburn CARRIED  
That the correspondence from Tourism Vancouver Island regarding upcoming workshops in Campbell River and/or Port McNeill for the next round of North Island Destination Development Planning Sessions be accepted.

Tourism  
workshop

**160-17** Coburn/ Colborne CARRIED  
That travel is approved for one vehicle to attend the Tourism Vancouver Island workshop in Port McNeill on November 2<sup>nd</sup>. Up to two Councillors to attend.

Councillor to  
attend TVI

d) Correspondence from Ministry of Municipal Affairs and Housing (MAH) regarding approval of grant for Asset Management Framework in the amount of \$8,300.

**161-17** Coburn/ Colborne CARRIED  
That the correspondence from Ministry of Municipal Affairs and Housing (MAH) regarding approval of grant for Asset Management Framework in the amount of \$8,300 be accepted.

Asset  
Management  
Planning Grant  
approved

e) Correspondence from Western Forest Products regarding 2017 planned pile burning program.

**162-17** Colborne/ Coburn CARRIED  
That the correspondence from Western Forest Products regarding 2017 planned pile burning program be accepted.

WFP burning  
program

**Staff Action:** Prepare a letter re last tour and logging debris

f) Correspondence from Murray Ritchie re: village enforcement of the Unsightly Premises bylaw.

**163-17** Colborne/ Coburn CARRIED  
That the correspondence from Murray Ritchie re: village enforcement of the Unsightly Premises bylaw is accepted. Bylaw Enforcement

g) Correspondence List September 16<sup>th</sup> to October 13<sup>th</sup>, 2017

**164-17** Coburn/ Lewis CARRIED  
That the correspondence List September 16<sup>th</sup> to October 13<sup>th</sup>, 2017 be received. Correspondence List

6. POSSIBILITIES

7. REPORTS

a) Mayor and Council

**165-17** Colborne/ Coburn CARRIED  
That the Mayor written report be accepted. Mayor's Report

**166-17** Colborne/ Coburn CARRIED  
That the correspondence presented by Councillor Colborne from Island Health to the Strathcona Regional District regarding support for Campbell River's "Home away from Home" program to provide a safe accommodation and resting place for North Island patients and their families to stay near the hospital while requiring health care services in Campbell River be accepted. CR Home Away From Home program

**167-17** Colborne/ Coburn CARRIED  
That the Village of Zeballos support in principal the Island Health project overview for Campbell River's "Home away from Home" program. Support for Home Away From Home program

b) CAO – written report attached

**168-17** Colborne/ Coburn CARRIED  
That the CAO report be accepted. CAO Report

**169-17** Coburn/ Lewis CARRIED  
That the Village of Zeballos commit an additional \$6,000 to the trail project bringing the total to \$16,965.00 directly from Village of Zeballos funds. Trail funding

c) Public Works – written report

**170-17** Colborne/ Coburn **CARRIED**  
That the Public Works report be accepted. PW Report

d) Emergency Program Coordinator – written report

**171-17** Colborne/ Coburn **CARRIED**  
That the Emergency Program Coordinator’s report be accepted. EPC Report

**Action Item:** The next COW agenda will include budget discussions for the ZFVD department including recruitment challenges.

**172-17** Lewis/ Coburn **CARRIED**  
That Village of Zeballos Council supports the grant application to the Community Emergency Preparedness Fund for up to \$150,000 to be used for Flood Risk Assessment, Flood Mapping and Flood Mitigation Planning. Grant Support  
Flood Plain  
Mapping

d) Official Community Plan Update report – written report

**173-17** Coburn/ Colborne **CARRIED**  
That the Official Community Plan Update written report be accepted. OCP report

e) Committees - none

8. BYLAWS

9. ADDITIONAL ITEMS (not included in agenda at time of production)

10. NEW BUSINESS

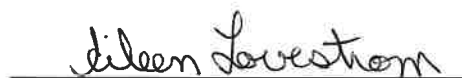
11. PUBLIC QUESTION PERIOD

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:15 pm.

CERTIFIED CORRECT:

  
Donn Cox, Mayor

  
E. Lovestrom, CAO