

## VILLAGE OF ZEBALLOS

**MINUTES** for the Regular Meeting of Council held Tuesday December 12, 2017 at 7:00 pm at 157 Maquinna Avenue.

**PRESENT:** Councillors Coburn, Colborne, Faulkner and Lewis  
Mayor Cox attended via phone  
Staff: Acting CAO, Meredith Starkey, and Public Works Foreman Mike Atchison

**ABSENT:** CAO Eileen Lovestrom

1. CALL TO ORDER AND APPROVAL OF AGENDA  
Following approval of the Agenda, Acting Mayor Colborne called the meeting to order at 7:02 pm.
2. APPROVAL OF MINUTES
  - a) Minutes of the Regular Council meeting November 21, 2017  
  
**195-17** Coburn/Cox CARRIED  
That the minutes of the November 21, 2017 meeting be accepted as presented.
  - a) Minutes of the Special Council meeting November 28, 2017  
  
**196-17** Faulkner/Coburn CARRIED  
That the minutes of the November 28, 2017 meeting be accepted as presented.
3. BUSINESS ARISING FROM MINUTES (unfinished business)
4. DELEGATIONS & PETITIONS
5. CORRESPONDENCE
  - a) Correspondence from Sheila Malcolmson, MP for Nanaimo-Ladysmith regarding abandoned vessels legislation  
  
**197-17** Coburn/Faulkner CARRIED  
That the correspondence from Sheila Malcolmson, MP for Nanaimo-Ladysmith regarding abandoned vessels legislation be accepted.

Regular Nov 21

Special Nov 28

Abandoned  
vessels  
legislation

**Staff Action:** Prepare a letter from Council expressing our support for this issue.

- b) Correspondence from AVICC regarding Resolutions notice, and call for executive nominations and presentations

**198-17** Coburn/Faulkner **CARRIED**  
 That the correspondence from AVICC regarding Resolutions notice, and call for executive nominations and presentations be accepted. AVICC Resolutions

**199-17** Faulkner/Coburn **CARRIED**  
 That conversation about AVICC Resolutions be deferred to the next Regular Meeting of Council, scheduled for January 16, 2018. Defer to Jan 2018

**Staff Action:** Prepare a list of possibilities, based on meeting notes from 2017, in advance of the January 2018 meeting.

- c) Correspondence from Mark Tatchell, CAO Village of Tahsis regarding funding for the Community Unity Trail

**200-17** Lewis/Coburn **CARRIED**  
 That the correspondence from Mark Tatchell, CAO Village of Tahsis regarding funding for the Community Unity Trail be accepted. CUT Project funding

**201-17** Coburn/Lewis **CARRIED**  
 That the Village of Zeballos supports the Rural Dividend grant application, amended to proceed with Phase 1 only, and commits to contribute \$20,000 to this project in 2018. Approval for CUT Project funding support

**Staff Action:** Staff is to prepare a letter of support for the Rural Dividend grant application on behalf of Council.

- d) Correspondence List November 18<sup>th</sup> to December 8<sup>th</sup>, 2017

**202-17** Coburn/Lewis **CARRIED**  
 That the Correspondence List for November 18<sup>th</sup> to December 8<sup>th</sup>, 2017 be accepted. Correspondence List

6. POSSIBILITIES

7. REPORTS

- a) Mayor and Council
- b) CAO
- c) Public Works – verbal report

**203-17** Coburn/Faulkner CARRIED  
That the public works report be accepted.

Public Works  
Report

8. BYLAWS and POLICIES

9. ADDITIONAL ITEMS (not included in agenda at time of production)

- a) Zeballos FSR – possible solutions for the section of road between the wood waste site north of the gravel pit to the end of Parkway Road

**Staff Action:** Research rules around petition writing and make the information available to Councillor Faulkner.

**Action Item:** Councillor Faulkner to review the rules and bring a draft petition for Council's consideration to a future meeting.

10. NEW BUSINESS

- a) Appointments and Portfolios  
2018 Alternate\* – Strathcona Regional District Board  
\*2018 Director appointed November 21<sup>st</sup>.

**204-17** Coburn/Faulkner CARRIED  
That Donnie Cox be appointed as the Alternate Director for the Strathcona Regional District Board.

SRD Board  
Appointment

2018 Board Appointment / Alternate – Vancouver  
Island Regional Library

**205-17** Coburn/Faulkner CARRIED  
That Candace Faulkner be appointed to the 2018 Vancouver  
Island Regional Library Board and that Barb Lewis be  
appointed as the alternate.

VIRL Board  
Appointment

2018 Tourism Portfolio

2018 Cemetery Portfolio

Appointment of Heritage Board

Appointment of Board of Variance?

Appointment of Fire Department Members?

Acting Mayor schedule

**206-17** Coburn/Faulkner **CARRIED**  
That all remaining appointments for 2018 be deferred to the  
next Regular Meeting of Council, January 16, 2018.

Appointments  
and Portfolios

b) Delegates

AVICC convention delegates April 13-15, 2018 in  
Victoria.

**Staff Action:** Prepare a cost estimate for three Councillors and  
one staff member to attend.

UBCM convention delegates September 10-14, 2018 in  
Whistler.


**Staff Action:** Prepare a cost estimate for four Councillors and  
one staff member to attend.

11. PUBLIC QUESTION PERIOD

12. ADJOURNMENT

There being no further business the meeting was adjourned  
at 8:17pm

CERTIFIED CORRECT:

  
Julie Colborne, Acting Mayor

  
Meredith Starkey, Acting CAO