

**VILLAGE OF ZEBALLOS**

**MINUTES** for the Regular Meeting of Council held Tuesday January 9, 2018 at 7:00 pm at 157 Maquinna Avenue.

**PRESENT:** Mayor Cox, Councillors Colborne and Faulkner  
Staff: CAO Eileen Lovestrom, AA Meredith Starkey, and Public Works Foreman Mike Atchison

**ABSENT with APOLOGIES:** Councillors Coburn and Lewis

1. **CALL TO ORDER AND APPROVAL OF AGENDA**  
Following approval of the Agenda, Mayor Cox called the meeting to order at 7:00 pm.

2. **APPROVAL OF MINUTES**  
a) Minutes of the Regular Council meeting December 12, 2017

**001-18** Colborne/ Faulkner **CARRIED**  
That the minutes of the December 12, 2017 meeting be accepted as presented. Regular Dec 12

3. **BUSINESS ARISING FROM MINUTES (unfinished business)**  
Deferred Business  
a) AVICC resolutions notice and call for executive nominations and presentations – no suggestions from 2017 notes

No further action necessary on this item.

4. **DELEGATIONS & PETITIONS**

5. **CORRESPONDENCE**  
a) Correspondence from First Nations collective to Province regarding follow-up after Zeballos FSR meeting in Victoria

**002-18** Colborne/ Faulkner **CARRIED**  
That the correspondence from First Nations collective to Province regarding follow-up after Zeballos FSR meeting in Victoria be accepted. FSR

b) Correspondence from Doug Donaldson, Minister regarding Zeballos FSR meeting in Victoria follow-up.

**003-18** Colborne/ Faulkner CARRIED  
That the correspondence from Doug Donaldson, Minister regarding Zeballos FSR meeting in Victoria follow-up be accepted. FSR

- c) Correspondence from Minister of Public Safety regarding UBCM meeting on tsunami siren needs.

**004-18** Faulkner/ Colborne CARRIED  
That the correspondence from Minister of Public Safety regarding UBCM meeting on tsunami siren needs be accepted. Siren needs

- d) Correspondence from Vancouver Island Regional Library regarding annual budget and levy to members

**005-18** Faulkner/ Colborne CARRIED  
That the correspondence from Vancouver Island Regional Library regarding annual budget and levy to members be accepted. VIRL

- e) Correspondence from Local Government Leadership Academy regarding Leadership Forum in Richmond Jan 31 – Feb 2<sup>nd</sup>

**006-18** Colborne/ Faulkner CARRIED  
That the correspondence from Local Government Leadership Academy regarding Leadership Forum in Richmond Jan 31 – Feb 2<sup>nd</sup> be accepted. LGLA

- f) Correspondence from Access Grant Services regarding Canada Summer Jobs program deadline February 2<sup>nd</sup>

**007-18** Colborne/ Faulkner CARRIED  
That the correspondence from Access Grant Services regarding Canada Summer Jobs program be accepted. Canada Summer Jobs

- g) Correspondence from McElhanney Consulting Services regarding project update on sewage system feasibility study.

**008-18** Colborne/ Faulkner CARRIED  
That the correspondence from McElhanney Consulting Services regarding project update on sewage system feasibility study be accepted. Sewage System Feasibility study expected

- h) Correspondence from Rural Dividends regarding grant approval \$150K for flood plain mapping and landslide risk assessment.

**009-18** Colborne/ Faulkner CARRIED  
That the correspondence from Rural Dividends regarding grant approval \$150K for flood plain mapping and landslide risk assessment be accepted.

Rural Dividend  
Granted Flood  
Plain Mapping/  
Landslide Risk

- i) Correspondence List December 9<sup>th</sup> · 2017 to January 4<sup>th</sup> 2018

**010-18** Colborne/ Faulkner CARRIED  
That the Correspondence List for December 9<sup>th</sup>, 2017 to January 4<sup>th</sup> 2018 be accepted.

Correspondence  
List

6. POSSIBILITIES

7. REPORTS

- a) Mayor and Council  
Mayor Cox reported on an email correspondence from Michael Pearson, District Manager for Vancouver Island MOTI indicating that MOTI is working with FLNRORD to revise and update the previous MOU between the two ministries which will include looking at maintenance “levels”, funding, communication and gravel resourcing. Mayor Cox also reported the update on the Effluent Management issue with the camp barge in the Zeballos Inlet. WFP has stated that if effluent discharge is not being managed properly, the barge will not remain where it is now.

**011-18** Colborne/ Faulkner CARRIED  
That Mayor Cox’s verbal report be accepted.

Mayor’s Report

**Staff Action:** Send a letter to WFP reminding them of the history Council’s concern with the barge. Reiterate Council’s desire for action not platitudes. The wellbeing and public safety of our citizens is Council’s first responsibility.

- b) CAO – written report

**012-18** Colborne/ Faulkner CARRIED  
That the CAO’s written report be accepted.

CAO Report

- c) Public Works - written report

**013-18** Colborne/ Faulkner CARRIED  
That the Public Works Foreman's written report be accepted. PW Report

d) Committee - none

8. BYLAWS

a) Revenue Anticipation Borrowing Bylaw 513, 2018  
First, second and third Readings

**014-18** Colborne/ Faulkner CARRIED  
That the Revenue Anticipation Borrowing Bylaw 513, 2018 be read a first and second time. Bylaw 513,2018  
1<sup>st</sup> and 2<sup>nd</sup>

**015-18** Colborne/ Faulkner CARRIED  
That the Revenue Anticipation Borrowing Bylaw 513, 2018 be read a third time. Bylaw 513,2018  
3<sup>rd</sup> Reading

9. ADDITIONAL ITEMS (not included in agenda at time of production)

10. NEW BUSINESS

a) Council Appointments and Portfolios  
Appointments and Portfolios for 2018 were completed by Mayor Cox. The attached schedule forms part of these minutes.

**Staff Action:** The vacancies on the various boards and committees will be a subject for the next Village Voice to solicit some recruits from our community. Appointments

b) Community Unity Trail Non-Profit Society – assignment of directors  
No final decision made at this time. Council is leaning toward one director from Council and one director from the community at large.

c) Emergency Operations Centre – support of grant application prior to the February 2<sup>nd</sup> intake deadline.


**016-18** Faulkner/ Colborne CARRIED  
That the grant application under the Community Emergency Preparedness Fund to "Restock and Restore the Zeballos Emergency Operation and Command Centres be supported. Grant App support

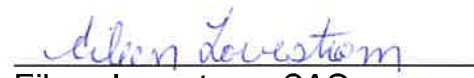
11. PUBLIC QUESTION PERIOD

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:25 pm.

CERTIFIED CORRECT:

  
Donnie Cox, Mayor

  
Eileen Lovestrom, CAO

**2018 APPOINTMENTS AND PORTFOLIOS**

*As approved in entirety by January 9 2018*

<b>Acting Mayor</b>	Julie Colborne	Alternate:	Jeff Coburn
<b>Strathcona Regional District Board</b>	Julie Colborne	Alternate:	Donnie Cox
<b>Vancouver Island Regional Library</b>	Candace	Alternate:	Barb Lewis
<b>Local Library Liaison to Council</b>	Candace		
<b>Tourism Portfolio</b>	Julie Colborne	and	Candace
<b>Cemetery Portfolio</b>	Jeff Coburn	and	Barb Lewis
<b>Heritage Board Liaison</b>	Jeff Coburn		
<b>Community Health Network</b>	Barb Lewis	and	Candace
<b>Assistant Grant Writers</b>	All Elected Officials		

**2018 BOARDS AND COMMITTEES**

Board of Variance

Members	Linda Annand
	Lorna Welch
	vacant

Emergency Planning

Emergency Program Coordinator (EPC)	Meredith Starkey
Emergency Program Deputy	Mike Atchison
Emergency Social Services (ESS) Director	vacant
ESS Deputy Director	Jessie Atchison

Heritage Board - per Bylaw 492, 2014

Village of Zeballos Representative	Jeff Coburn
Members:	Donnie Cox
	Candace Faulkner
	Lorna Welch
	Linda Annand
	Arlene Coburn
Curator	vacant

Zeballos Volunteer Fire Department - per Bylaw 278, 1990

Fire Chief	vacant
Deputy Fire Chief	Armin Grunert
Acting Captain	vacant
Firefighters:	Andrew Smith
	Caleb Bouey
	vacant
	vacant
	vacant