

THE CORPORATION OF THE VILLAGE OF ZEBALLOS
BYLAW #492-2014
HERITAGE BOARD

The Council of the Village of Zeballos in open meeting assembled enacts as follows:

1. "Board" shall mean the Heritage Board created herein.
"Curator" shall be the term used to refer to the Manager of the museum under the direction of the Board.
"Director" shall be the term used to refer to Board members.
"Village" in this by-law shall mean and include the Corporation of the Village of Zeballos.
2. There is hereby constituted and created a Heritage Board whose directors and curator shall serve without remuneration.
3. The Board shall consist of the up to five directors, appointed annually by resolution of the council and on adoption of this bylaw. One of the Board Directors shall be a member of the Village of Zeballos Council.
4. The curator will be appointed annually by resolution of Council.
5. A director may be disqualified after three consecutive absences from meetings without excuse by reason of illness or leave of absence.
6. The Board shall elect from its membership a chairman and such other executive and administrative officers as are needed to conduct business.
7. Three of the current appointed directors shall constitute a quorum.
8. The Board shall adopt Roberts Rules of Order with this by-law for the conduct of its business. A permanent record of meeting minutes shall be established.
9. The Board is hereby empowered to:
 - a) Make a recommendation to Council for the selection and appointment of a curator to carry out the day to day duties at the Museum.
 - b) collect and preserve information and artefacts of historical significance to the area;
 - c) raise funds to assist with the operation of the museum for the Village;
 - d) manage the established museum for the Village in the public interest on a non-profit basis;

- e) engage in other heritage-related activities that would promote interest in the history of the area.
- 10. The Board may establish schedules of user fees for its programs.
- 11. The Board, in co-operation with Council, may plan and recommend expansion of heritage facilities and programs for the future. All capital expenditures shall require approval of Council, and all assets acquired shall be property of the municipality. Artefacts shall be acquired by gift and owned by the municipality, except in special circumstances where they may be held in loan or in trust.
- 12. The board may make recommendations to deacquisition artefacts with the assistance of the curator.
- 13. The Board shall submit a yearly plan of action and budget due October 1st to the Council and make reports at other times as requested by the Council.
- 14. All items of revenue and expenditure relating to the activities of the Board shall be reported to and systematically recorded by the village clerk within the Village Accounting System. These records shall be considered as 'accounts' of the Village in trust for use by the museum as they see fit.
- 15. Bylaw # 257, 1988 Heritage Bylaw is hereby repealed.
- 16. This by-law may be cited as the "Village of Zeballos Heritage Board By-law 492, 2014".

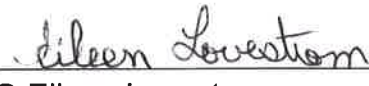
READ a first time this 10th day of October, 2014

READ a second time this 10th day of October, 2014

READ a third time this 10th day of October, 2014

RECONSIDERED AND ADOPTED this 10th day of October, 2014


Mayor Debra Brown


CAO Eileen Lovestrom

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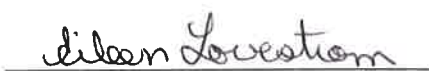
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