

## VILLAGE OF ZEBALLOS

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**MINUTES** for the Special Meeting of Council held Tuesday January 14, 2019 at 7:00 pm at 157 Maquinna Avenue.

**PRESENT:** Mayor Colborne and Councillors Lewis;  
Staff: CAO Meredith Starkey and PW Ryan Foster

**ABSENT:** Councillors Faulkner and Janisse

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As per Procedural Bylaw 518-2018 Sections 1.4, 2.2 and 3.4 sited below, no quorum was present and the meeting stands adjourned until the next regular meeting.

### **1.4** QUORUM

1.4.1 A quorum of Council or Committee of the Whole shall be three members.

### **2.2** REGULAR MEETINGS

- 2.2.1 Regular Council meetings of the Village of Zeballos shall commence;
- a) At 7:00 p.m. every fourth Tuesday of each month;
  - b) At the Village of Zeballos Council Chambers, 157 Maquinna Ave, Zeballos, BC; except when Council resolves to hold meetings elsewhere,
  - c) Shall not continue later than 10:00 o'clock pm, unless an affirmative vote of the members present extend the meeting time; except when:
    - d) A quorum is not present within 15 minutes after the time appointed for commencement of the meeting;
    - e) The said Tuesday is a holiday;
    - f) The Council resolves to continue meeting on subsequent days.
  - g) Regular Council Meetings may be cancelled by council, provided that two consecutive meetings are not cancelled.
  - h) Regular Council meetings may be postponed to a different day, time and place by the Mayor, provided the Corporate Officer is given at least 2 days written notice.

### **3.4** CALL TO ORDER

- 3.4.1 In the event the Mayor does not attend within 10 minutes after the time appointed for a meeting the Acting Mayor shall take the chair or in his/her absence the Chief Administrative Officer shall call the Council members to order and if a quorum is present, the Council members shall appoint a member to preside during the meeting, or until the arrival of the Mayor or

Acting Mayor. Such person appointed as Acting Mayor shall have all the powers and be subject to the same rules as the Mayor.

- 3.4.2 Should there be no quorum present within 15 minutes after the time appointed for the meeting, the Chief Administrative Officer shall record the names of the members present at the expiration of such 15 minutes and the meeting of the Council shall stand adjourned to the next regular meeting.

CERTIFIED CORRECT:

  
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J. Colborne, Mayor

  
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M. Starkey, CAO