

VILLAGE OF ZEBALLOS

MINUTES for the Regular Meeting of Council to be held Tuesday March 20, 2012 at 7:00 pm at 157 Maquinna Avenue

PRESENT: Mayor Lewis, Councillors Brown, Coburn, Colborne and Cox
Staff: Eileen Lovestrom – Recording

1. CALL TO ORDER AND APPROVAL OF AGENDA

Following approval of the Agenda, Mayor Lewis called the meeting to order at 7:00 pm.

2. APPROVAL OF MINUTES

a) Minutes of the Regular Council meeting, February 21, 2012

053-12 Coburn/ Colborne CARRIED

That the minutes of the February 21, 2012 meeting be accepted as presented. Regular Minutes

3. BUSINESS ARISING FROM MINUTES (unfinished business) – None

4. DELEGATIONS & PETITIONS - None

5. CORRESPONDENCE

a) NSEDC – Annual General Meeting agenda and previous minutes; Legal Opinions and shareholder dividends; Discussion: Council position on dividend disbursement for AGM

054-12 Brown/ Coburn CARRIED

That the correspondence from the Nootka Sound Economic Development Corporation (NSEDC) regarding the AGM and dividend distribution be received. NSEDC AGM

055-12 Cox/ Coburn CARRIED

That the NSEDC be instructed to have all past shareholder dividend payments reassessed by qualified professionals and redistributed according to the articles of the NSEDC Incorporation Agreement and further that all accrued interest associated with the underpayments be distributed. NSEDC dividend distribution

b) School District 84 response to teacherage sale concerns.
Recommendation: Receive and review in 30 days.

056-12 Coburn/ Colborne CARRIED
That the correspondence from SD84 be received and filed. SD84
Teacherages

Action Item: Staff to confirm that original intent of sequence of events stated in October 29, 2010 letter is not being altered by letter of March 2, 2012.

- c) School District 84 Tree report
Recommendation: Receive and file

057-12 Colborne/ Coburn CARRIED
That correspondence from SD84 regarding hazardous tree report by arborist be received. SD84 Tree
hazards

Action Item: Request copy of letters sent to taxpayers with the report to keep Village Office apprised of possible risk situation.

- d) Strategic Community Investment Funds
Funding agreement 2012-2014 for Small Community Grants for local government services.
Recommendation: sign agreement

058-12 Brown/ Coburn CARRIED
That the Strategic Community Investment Funding agreement for 2012-2014 Small Community Grant be signed and returned. Small
Communities
Grant

- e) Conference on Pre-Confederation Treaties of Vancouver Island on May 10 & 11 at Vancouver Island University, Nanaimo
Recommendation: Receive and file

059-12 Colborne/ Coburn CARRIED
That the correspondence regarding the conference on Pre-Confederation Treaties on Vancouver Island be received and filed. Treaty
Conference at
VIU

- f) Emergency Management BC - Hosting a workshop in Port McNeill April 25th for elected officials.
Recommendation: Reserve four seats – Mayor, CAO, Fire Chief and PEP +?.

060-12 Colborne/ Coburn CARRIED
That five seats be reserved for the Emergency Management BC workshop in Port McNeill on April 25th. Mayor, Councillor Brown, CAO, Fire Chief and PEP coordinator Claude Thibeault to attend. PEP Workshop
April 25

Action Item: After workshop, item for Committee of the Whole meeting, Village of Zeballos Emergency Plan.

6. TABLE ITEMS

- a) Correspondence List – February 20 – March 15
Recommendation: Receive and File

061-12 Brown/ Coburn CARRIED
That the correspondence received February 20 – March 15 be received and filed. Correspondence List

7. REPORTS

- a) Mayor and Council
Mayor – written report attached

Discussion on economic drivers, public engagement, strategic planning and possible partnerships.

062-12 Coburn/ Colborne CARRIED
That the Mayor's report be received. Mayor's report

Councillor Brown – written report attached
RV Rates to New Business

063-12 Colborne/ Brown CARRIED
That Councillor Brown's report be received. Brown report

Action Item: Staff to prepare cost report on Library/ Meeting Room operating expenses to consider rental rate to Library.

Councillor Cox – written report attached
RV Rates to New Business
CFL Committee to New Business or Committee of the Whole

064-12 Colborne/ Coburn CARRIED
That Councillor Cox's report be received. Cox report

Action Item: Staff to research how best to form Committee given the stated purpose and report back to Council.

Councillor Coburn – written report attached

Refer to New Business

065-12 Colborne/ Brown **CARRIED**
That Councillor Coburn's report be received and referred to
new business. Coburn report

- b) CAO Report
Written Report Attached

065-12 Colborne/ Brown **CARRIED**
That the report from the Chief Administrative Officer be received
and filed. CAO Report

066-12 Colborne/ Coburn **CARRIED**
That travel and registration in the amount of \$1,500 for the Local
Government Management Association Conference May 15-17,
2012 in Victoria be approved. LGMA
conference

067-12 Coburn/ Brown **CARRIED**
That the Canon Imagerunner C2030 be leased for five years at
a cost of \$203 per month. Canon Copier
lease

- b) Public Works
Written Report Attached

068-12 Colborne/ Coburn **CARRIED**
That the report from Public Works be received. Public
Works Report

Action Item: Staff to prepare a historical report on the road issue
at 101 Maquinna Avenue for Council to review and correspond
with Ministry of Transportation directly.

- d) Fire Chiefs Report – written report attached
Discussion: First Responder training for fire department

069-12 Colborne/ Coburn **CARRIED**
That the Fire Chief's report be received. Fire Chief report

Action Item: Fire Chief to relay Council's direction to BC
Ambulance Service that the Zeballos Volunteer Fire Department
are not trained as first responders and that the Village Council is
not prepared to fund such an endeavor.

- e) Committee
Report from the Committee of the Whole March 6, 2012

070-12 Colborne/ Coburn **CARRIED**
That the report from Committee of the Whole Report from March 6, 2012 be received. COW Report

Action Item: Letter to School District #84 expressing Council's position on the future of the existing school.

8. BYLAWS
9. ADDITIONAL ITEMS (not included in agenda at time of production)
10. NEW BUSINESS
 - a) Preparedness for future power outage
Debrief on March 12-15th outage and lessons learned
Backup heat source purchase

071-12 Coburn/ Colborne **CARRIED**
That the report of "Points to Ponder" be received. Power outage preparedness

- b) RV Rates

Action Item: Staff to prepare amendment to Schedule A-2 Recreation of Bylaw #446-09 to increase rates as follows:
Camping Fees \$10.00 daily
RV Site (15 Amp) \$20.00 daily
RV Site (30 Amp) \$25.00 daily
All fees payable in advance and are non-refundable.
Discount for one week paid in advance 5%
Discount for two weeks paid in advance 10%
Discount for one month paid in advance 20%

11. PUBLIC QUESTION PERIOD

12. ADJOURNMENT

There being no further business the meeting was adjourned at 10:20 pm

CERTIFIED CORRECT:

E.J. Lewis , Mayor

E. Lovestrom, CAO