

VILLAGE OF ZEBALLOS

AGENDA for the regular meeting of Council to be held Tuesday March 18, 2014 at
7:00 pm at 157 Maquinna Avenue

1. CALL TO ORDER AND APPROVAL OF AGENDA
2. APPROVAL OF MINUTES
 - a) Minutes of the Regular Council meeting, February 18, 2014
3. BUSINESS ARISING FROM MINUTES (unfinished business)
4. DELEGATIONS & PETITIONS
5. CORRESPONDENCE
 - a) NSEDC – Notice of 2014 AGM and minutes of previous AGM
 - b) Ragged Edge Community Network (recl) – email regarding the purchase of more band width from Telus.
 - c) Correspondence List February 14, 2014 to March 14, 2014
6. POSSIBILITIES
(items brought forward by Council from the miscellaneous correspondence)
7. REPORTS
 - a) Mayor and Council
Councillor Brown – Road User Group report attached
 - b) CAO – written report attached
 - c) Public Works – written report attached
 - d) Zeballos Volunteer Fire Department – written report attached
 - e) Emergency Program Report – written report attached
 - f) Committee
Committee of the Whole Report March 11, 2014
8. BYLAWS
 - a) Board of Variance Bylaw 474-2014
third reading
9. ADDITIONAL ITEMS (not included in agenda at time of production)
10. NEW BUSINESS

11. PUBLIC QUESTION PERIOD

Resolution to go "In Camera" as per CC section 90 (1) (i) The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

12. ADJOURNMENT

VILLAGE OF ZEBALLOS

MINUTES for the Regular Meeting of Council held Tuesday February 18, 2014 at 7:00 pm at 157 Maquinna Avenue.

PRESENT: Mayor Lewis, Councillors Brown, Coburn and Colborne,
Staff: CAO Eileen Lovestrom, Public works Foreman Mike Atchison

ABSENT: Councillor Cox

1. **CALL TO ORDER AND APPROVAL OF AGENDA**
Mayor Lewis called the meeting to order at 7:00 pm. The agenda was amended to include late items.

2. **APPROVAL OF MINUTES**
 - a) Minutes of the Regular Council meeting January 21, 2014

024-2014 Brown/ Coburn **CARRIED**
That the minutes of the January 21, 2014 regular meeting be accepted as presented. Regular Minutes
January 21, 2014

3. **BUSINESS ARISING FROM MINUTES (unfinished business)**
 - a) Museum Revenue and Expenses report

025-2014 Brown/ Colborne **CARRIED**
That the Museum Revenue and Expenses report be received. Museum Rev &
Expense 12&13

4. **DELEGATIONS & PETITIONS**

5. **CORRESPONDENCE**
 - a) BC/ Yukon Royal Canadian Legion – request to advertise in the Military Service Recognition Book for \$260 for business card size

026-2014 Brown/ Colborne **CARRIED**
That the correspondence regarding advertising from the Royal Canadian Legion be received. Royal Canadian
Legion

027-2014 Brown/ Colborne **CARRIED**
That a business card size ad be purchased for \$260.00 in the Military Service Recognition Book published by the Royal Canadian Legion. Advertise in
Legion Book.

- b) Ripple Rock Elementary principal Philip Cizmic - request for pins

028-2014 Brown/ Colborne **CARRIED**
That the correspondence from Ripple Rock Elementary principal Philip Cizmic requesting pins for students be received. Ripple Rock Elem.
Pin request

Staff Action: That pins and postcards be sent along with a cover letter.

- c) Canadian Ranger Patrol Group – request for grant in aid for meeting room once a month training nights

030-2014 Colborne/ Coburn

CARRIED

Mayor Lewis opposed.

That correspondence from the Canadian Ranger Patrol Group (CRPG) requesting a grant in aid be received.

Ranger request – meeting room

031-2014 Brown/ Colborne

CARRIED

That the request for grant in aid for use of the meeting room once a month for training nights be granted.

Grant in aid to Rangers – meeting room

- d) Canadian Ranger Patrol Group – request for grant in aid for exclusive use of office space in the Community Hall
-offer of time and labour to help with trail maintenance etc.

032-2014 Colborne/ Coburn

CARRIED

That the correspondence from the CRPG requesting a grant in aid for exclusive use of office space in the Community hall and offer of occasional time and labour to assist trail maintenance , pruning and other suitable duties be received.

Ranger request – community hall

033-2014 Brown/ Colborne

CARRIED

That the exclusive use of the office space in the community hall be granted to the CRPG with a written stipulation of no use during a hall rental.

Grant in aid to Rangers – exclusive CH office space

- e) Carolyne Withrow – request for grant in aid for meeting room once a week for Alcoholics Anonymous meetings

034-2014 Brown/ Colborne

CARRIED

That the correspondence requesting a grant in aid for meeting room once a week for Alcoholics Anonymous meetings be received.

AA request – meeting room

035-2014 Brown/ Colborne

CARRIED

That the request for a grant in aid for meeting room once a week for Alcoholics Anonymous meetings be granted.

Grant in aid to AA – meeting room

- f) 414403BC Ltd Cristina Lepore regarding business licenses and garbage pickups

036-2014 Coburn/ Brown CARRIED
That the correspondence from 414403BC Ltd Cristina Lepore regarding business licenses and garbage pickups be received. Lepore business license, garbage pickup

037-2014 Brown/ Colborne CARRIED
That the letter regarding business licenses and garbage pickups be deferred to a future Committee of the Whole meeting. Defer to COW

Staff Action: advise Ms Lepore in writing of the action on her letter.

- g) Comox Strathcona waste management board(CSWM) – tipping fee options information for 2016 budget preparation

038-2014 Colborn/ Coburn CARRIED
That the correspondence from the Comox Strathcona waste management board regarding tipping fee options be received. CSWM tipping fees

Staff Action: invite Mr. Boatman of CSWM with a representative from AECOM to address Council in person regarding the tipping fees.

- h) Correspondence list January 17 to February 13, 2014

039-2014 Brown/ Coburn CARRIED
That the correspondence list of January 17 thru February 13, 2014 be received. Correspondence list

- i) Correspondence from Mayor Lewis to Tahsis Council re: Mayor Schooner's representation of the Village of Tahsis at the Regional District Level. LATE ITEM

040-2014 Brown/Coburn CARRIED
That the correspondence from Mayor Lewis to Tahsis Council re: Mayor Schooner's representation of the Village of Tahsis at the Regional District Level be received. Schooner support

6. POSSIBILITIES

7. REPORTS

- a) Mayor and Council

Mayor: in a verbal report, Mayor Lewis presented his desire to forgo attendance at the 2014 AVICC and UBCM conventions in order to attend the 2014 Federation of Canadian Municipalities. Recent communications have indicated a desire to provide

funding to more joint economic development plans with our First Nation neighbours.

041-2014 Colborne/ Coburn CARRIED
That the Mayor's report be accepted. Mayor's report

042- 2014 Brown/ Colborne CARRIED
That the Mayor attend the Federation of Canadian Municipalities Conference May 29 thru June 2 in Niagara Falls Ontario with travel, meals and registration expenses. FCM convention attendance

Councillor Coburn: in a verbal report, Councillor Coburn reported on his attendance at the Nootka Sound Economic Development Corporation (NSEDC) meeting in Gold River on February 15th.

043-2014 Brown/ Colborne CARRIED
That Councillor Coburn's report be deferred to incamera at the end of this meeting according to the Community Charter section 90 (1) (g) litigation or potential litigation affecting the municipality. Defer to incamera

b) CAO – written report attached

044- 2014 Colborne/ Coburn CARRIED
That the CAO report be accepted. CAO report

045-2014 Brown/ Colborne CARRIED
That expenses for the CAO to attend the GFOA conference in Nanaimo in May be approved. GFOA attendance

Cemetery Expansion Project Update

046-2014 Coburn/ Colborne CARRIED
That the report on the cemetery expansion project be received. Cemetery expansion report

c) Public Works
Mike Atchison verbal report: the washroom upgrade in the community hall is complete. Work continues on the firehall plumbing which is being redone due to freshly discovered leaks.

047- 2014 Brown/ Colborne CARRIED
That the public works report be accepted. PW report

f) Committee Reports
Committee of the Whole – February 4, 2014

048- 2014 Brown/ Coburn

CARRIED

That the report from the Committee of the Whole meeting of February 4, 2014 be amended to reflect that Councillor Colborne was not in attendance and under item 3. i to reflect the essence of the conversation and that the amended report be accepted.

COW Feb 4
amend and accept

Staff Action: research and report about criteria for decision regarding area identified as environmentally sensitive in the OCP

Committee of the Whole – February 11, 2014

049-2014 Brown/ Colborne

CARRIED

That the report of the Committee of the Whole meeting of February 11, 2014 be accepted.

COW Feb 11
report

8. BYLAWS

- a) Board of Variance Bylaw 474, 2014
First, second and third reading

050- 2014 Brown/ Colborne

CARRIED

That the Board of Variance Bylaw 474, 2014 be read a first and second time.

474,2014 First &
second reading

9. ADDITIONAL ITEMS (not included in agenda at time of production)

- a) Correspondence from Tom Weston regarding ABC Creek

051-2014 Coburn/ Colborne

CARRIED

That the correspondence from Tom Weston regarding ABC Creek be received.

ABC Creek
cleanout

Staff Action: reply to Mr. Weston and advise that this maintenance item is on the PW work plan for this month.

- b) Correspondence from parents and children regarding the proposed skateboard park.

052-2014 Colborne/ Coburn

CARRIED

That the correspondence from parents and children regarding the proposed skateboard park be received.

Skateboard park
project

Staff Action: invite the parents and students to bring their plans for presentation to Council.

Staff Action: inquire from MIA regarding liability of skateboard park, requirements for lights and security, as well as from property

insurance provider – a cost on insuring the improvements.

10. NEW BUSINESS

- a) Appointment of Chief Election Officer and Deputy Chief Election Officer

053- 2014 Colborne/ Coburn

CARRIED

That Council appoint Eileen Lovestrom as the Chief Election Officer and Lyn Hawley as the Deputy Chief Election Officer for the upcoming Municipal election on November 15, 2014.

2014 Election officers

- b) Bylaw Enforcement Officer

054- 2014 Brown/ Coburn

CARRIED

Mayor Lewis opposed

That the Village of Zeballos Council appoint a bylaw enforcement officer when necessary to enforce existing and future bylaws.

Bylaw enforcement officer

11. PUBLIC QUESTION PERIOD

055-2014 Brown/ Colborne

CARRIED

That Council move to an incamera meeting at 9:17 pm under CC 90 (1) g) litigation or potential litigation affecting the municipality.

In Camera

Rise and report:

Staff Action: follow up with legal council regarding the next steps.

12. ADJOURNMENT

There being no further business the meeting was adjourned at 9:36 pm.

CERTIFIED CORRECT:

E.J. Lewis, Mayor

E. Lovestrom, CAO

Nootka Sound Economic Development Corporation

Box 626, Gold River, B.C. V0P 1G0

Tel: (250) 283-9260 Fax: (250) 283-9270

Email: nsedc@cablerocket.com

February 28, 2014

Mayor and Council
Villages of Gold River, Tahsis, and Zeballos

Dear Mayor and Members of Council:

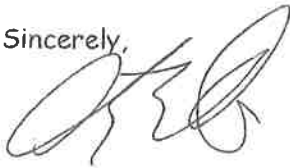
Re: NSEDC 2014 Annual General Meeting

The Board of Directors would like to invite the Shareholders to the Annual General Meeting of the Nootka Sound Economic Development Corporation. The AGM is being held on March 29, 2014 in Gold River.

As noted in the 2013 AGM minutes, Romona Blackwell, Campbell River Forest District Manager, handed out a press release about the North Island Community Forest. The North Island Community Forest has a similar structure to the NSEDC in that it is owned by Port Hardy, Port McNeil and Port Alice. Gordon Glover is the chair of this group. I have invited Mr. Glover to the AGM to speak to the Shareholders about the North Island experience in setting up and operating a Community Forest Agreement.

Since the harvest of our forest licence A53746 is complete, the directors of the corporation now require a new mandate from the Shareholders. It is essential that you as shareholders, hopefully with as many of your council members as possible, attend this meeting to discuss the future of a community forest in Nootka Sound. This decision is of the utmost importance to continue bringing forest revenue to our communities minimizing the inevitable economic shortfall.

Sincerely,



Antony Ellis
President

TE:cz

RECEIVED
MAR 12 2014

Nootka Sound Economic Development Corporation

Annual General Meeting
March 29, 2014
School board Office 11:00am
Gold River, B.C.

1. Call to Order-Introductions

AGM Guest Speaker: Gordon Glover, North Island Community Forest

2. Approval of the Agenda

3. Approval of Previous Minutes from 2013 AGM.

4. President's Report for 2013 (Verbal at the AGM).

5. Old Business:

6. New Business:

a) Direction of the NSEDC.

7. Date of next AGM

Meeting Adjourned

Nootka Sound Economic Development Corporation

Annual General Meeting
March 23, 2013
Zeballos Community Centre, 11:00am
Zeballos, B.C.

Present: Mayor Anderson, Mayor Lewis and Mayor Schooner
Councillors: Bertoia, Taylor, Coburn, Brown
President Tony Ellis, Vice President Cox, Secretary/Treasurer Chris White
Directors: Brawn, Begon, Collins, Trevis and Van Solkema
Zeballos Administrator: Eileen Lovestrom
Recording Secretary: C. Zimmer.

President Tony Ellis called the 2013 NSEDC-AGM to order at 11:00 am. Introductions were made around the table.

President Ellis introduced AGM Guest Speaker: Romona Blackwell, Campbell River Natural Resource District Manager to discuss the NSEDC forest licence.

M/S/C: Approval of the Agenda
Add Notice of Motion from Tahsis to New Business.
Put New Business before Old Business.

M/S/C: Approval of Previous Minutes from 2012 AGM.

President Report AGM 2013

Normally I would say it was a relatively quite year with the Board doing its regular business but 2012 was a year full of firsts in all my years serving on this board of Directors.

In total, there were four Director Meetings and 2 conference calls.

Outside of Board Meetings there were two business meetings, one with WFP to discuss the harvest. The second business meeting was actually a lot of ongoing discussions with Ms. Romona Blackwell, Campbell River Natural Resource District Manager to discuss an extension or new forest licence and Gary Gwilt, the Tenures Specialist from Campbell River Natural Resource District.

Events:

Harvest for 2012:

- ✓ The annual allowable harvest is 8,500m³. In 2012-2014 log purchase agreement, WFP and the NSEDC agreed to reconcile the harvest with the monthly payments at the end of each year. In 2013 the final volume of the NSEDC forest licence will be harvested.

Customers:

- ✓ Chris has a customer usage report that he will go over later.

Shares and Dividends:

- ✓ The Shareholders have signed the NSEDC shares and the shares have been properly registered. There is an outstanding issue of the dividends. The 2011 audit states that the dividends were issued in violation of the Articles of Incorporation.

Audit, Shares and Dividends:

- ✓ The new auditor has discovered the preferred shares were never registered and the dividends have been issued incorrectly. The shareholders have been notified and have been given the Corporation's lawyer's opinion. We will discuss this later, as it is on the agenda and the solution will come from the Shareholders, not the Directors.

New Business:

Tony thanked Romona for attending the NSEDC AGM. Romona discussed the NSEDC file and the amount of correspondence over the years requesting more volume. The letters have been addressed to the current forest minister and the minister has given direction to staff to work with the NSEDC. Romona has reviewed the legislation extensively and presented her brief recommending an extension to this forest licence to the Regional Executive Director to no avail. The legislation dictates that a direct award can only happen to first nations. The legislation also requires a fair and none bias bidding criteria be followed. In the existing non replaceable forest licence, it was awarded to the NSEDC through the bidding system because the Corporation met all the criteria. If the Regional Executive Director were to allow more volume to this existing licence, the government would be liable if a previous bidder on the original licence volume came forward, as this licence stated it was a Non Replaceable Forest Licence.

In the current tenure bidding system one of the criteria requirements on a new licence could be local employment. In today's forest tenures a Community Forest Agreement (CFA) is a direct award. A CFA is an area based licence rather than a volume based licence. There is tenure for a CFA to happen and Romona's staff will have something prepared by September to look at. The economies of scale dictate that a CFA would be more profitable in a 3 way ownership as the NSEDC has. Three separate CFA's would not be profitable, the land split would not bring the same economies of scale. Romona brought two articles on CFA's and how they have worked. One is in Mission, where their five year harvest cycle has brought new thought in economic expansion through interpretative forest, etc. On the north island, Port Alice, Port McNeil and Port Hardy have formed North Island's Community Forests and have put there harvest out for bid through the BC Timber Sales System. WFP was the successful bidder. Please see attached newspaper article for press release. If the NSEDC were awarded a CFA a professional forester should review the plan to ensure viability. Romona encouraged the NSEDC to keep working with the MLA to move towards the goal of tenure.

Discussion:

Mayor Anderson then asked if there was a new government would this change thought regarding a volume based licence instead of a CFA. Romona said it is unknown what a new government would do and how the policy could change. Mayor Anderson talked about the local employment criteria. What would stop the employment being "local" but not actually living here in our communities? Romona said that would be very hard to track.

Mayor Schooner thanked Romona for attending and asked if at this time was there anything the NSEDC could do to advance this process. Romona said the next step is to have her staff review the

tenure available and then we can review it together. Mayor Lewis also thanked Romona for attending and suggested inviting a First Nations group to join in the tenure agreement. Romona said it is always better to have more partners to make a more viable venture. Mayor Anderson spoke about the past Campbell River Forest District Manager Rory Annett showing the Gold River council tenure maps and at that time a CFA would have been awarded on Nootka Island. Would a CFA still be on Nootka Island with the new contractors now there? Romona was glad to hear this history about discussions on tenure and would look back to see what Rory was referring to. Director Trevis, who was there when the NSEDC was formed, explained how the forest licence first started and how political will made the volume available. It would take about 18 months for a CFA process to be completed.

Recess for lunch 12:00pm
Reconvene at 12:30pm

Customers:

Secretary Treasurer Chris White gave an overview of the customer usage report (see attachment). The final harvest from this forest licence is 8,500m³ for 2013. The carry forward volume is based on the 50% of the harvest. WFP has offered to make available for our customer 16,324.8m³ in 2013, when contractually there should only be 12,824.8m³.

Election Results:

President Antony Ellis
Vice President Donn Cox
Secretary Treasurer Chris White

Dividends:

M/S/C: To issue 8% dividends on preferred shares:

Gold River: \$5050
Tahsis : \$3367.20
Zeballos: \$2806.

Old Business:

President Ellis outlined the dividend issue and the need to go forward as a co-operative for the financial benefit of the three communities. President Ellis suggested a way forward out of the dividend issue could be a delayed dividend issued to both Tahsis and Zeballos. Secretary Treasurer White reviewed the spreadsheet outlining the previously paid dividends. If the cheques were to be issued, Tahsis would receive \$116,064.00 and Zeballos \$154,752.00. Mayor Schooner spoke about Tahsis and Zeballos previous correspondence with Gold River and receiving no reply and hoped Mayor Anderson came with new information regarding the inequality of the dividends previously issued. Mayor Lewis spoke about the long process and the correspondence. Do we need audit for these spreadsheet numbers to be confirmed? Secretary Treasurer White explained how efficient our new auditors are and would ask them to review the spreadsheet for accuracy. We need a solution today. Mayor Anderson said he couldn't speak to President Ellis's idea about issuing delayed dividends. This idea would have to come to Gold River council for a consent resolution. Mayor Anderson read out a letter from Gold River's corporate lawyer that had been previously sent to the other two shareholders. The letter speaks about the issuance of dividends and the relation to the community charter and speculation on the intent of the unanimous motions for the dividends. Mayor Anderson also asked if the same five board members who still sit on the board knew the articles of the corporation. President Ellis explained how previous board members outlined a case for a CFA and kept the money in the bank for the expected CFA process. When the Shareholders voted against a CFA, it was pushed by a Gold River council member who sat on the board, to disperse the bank account. The directors at that time, as did the Shareholders

who approved it, dispersed the dividends wrong and now the Directors want to correct it to enable a strong relationship between the Shareholders going forward. There are enough funds to cover the amounts to Tahsis and Zeballos. Mayor Schooner said the Village of Tahsis is not talking about Gold River paying anything back and is talking about issuing cheques to Tahsis and Zeballos to equalize the dividends. Mayor Anderson said there needs to be a motion in writing to take back to Gold River council regarding writing cheques to Tahsis and Zeballos. Question on why Gold River accepted the dividends. The board member at that time brought forward the dividends and Council accepted it as presented.

Notice of Motion

Mayor Schooner presented the Notice of Motion as attached that comes into effect if Gold River does not carry the motion to issue cheques to the Villages of Tahsis and Zeballos.

Discussion: If Gold River does not carry the motion to issue the delayed dividends, a Special Shareholders Meeting needs to be called. The board will send a letter to Gold River requesting a consent resolution to correct past errors in dividend distribution. If nothing has happened by the end of April, a meeting will be called.

Date of next AGM: March 29, 2014 in Gold River

Meeting Adjourned at 1:45am

Forest gets funds

North Island Gazette

Thursday, March 14, 2013

By J.R. Rardon

PORT McNEILL-After labouring behind the scenes for the better part of three years, the North Island's Community Forest directors unveiled their work in an open house Saturday in the Town Office council chambers.

And they had plenty to show off.

The first timber sale under the community forest license, jointly held by the municipalities of Port Alice, Port Hardy and Port McNeill, was recently let to bid and resulted in a nearly \$1.082 million offer by Western Forest Products through B.C. Timber Sales.

The contract is for nearly 45,000 cubic metres of timber near Marble River, from one of three blocks held under the Community Forest License.

"It's a monumental step," said John Lok, one of seven directors who met with the three community stakeholders before opening the doors to the public. "It's our intention this first offering will sustain the long-term planning and budgeting and ensure successful forest management for our stakeholders."

The funds received through timber sales will serve to benefit each of the member communities, which hold three equal shares in the enterprise established in March of 2011. It is one of 47 active community forests in the province, with nine more in application process.

"The funds will enable us, depending what council decides, to hold the line on taxes, pay down debt, or included it in our general fund," Port McNeill Mayor Gerry Furney said of his town's share. "It's a little bit of a bonus that may be used on something on council's wish list that up until now they haven't had funds to deal with."

There is no money to spend quite yet, with a down payment of \$5,600 holding WFP's rights until timber is harvested. The community forest is incorporated as a limited partnership between the three communities and NICF, which will administer the fund with an eye toward long-term stewardship of the forest.

"The ultimate benefit of a community forest is money coming back into the communities," said Lok. "But we have to make sure we have sufficient operating capital to ensure we're standing on our own two feet and be stewards of a healthy, sustainable forest. Eventually we'll distribute dividends."

The three blocks included under the North Island Community Forest license hold a total of roughly 2,390 hectares, with blocks near Quatse Lake and the east side of Alice Lake in addition to the Marble River block.

The community forest is held on a five-year, renewable license issued by the province for Crown land.

It is not merely a tree-cutting cash cow, however. The community forest must be managed for values including soils, water quality, visual resources, wildlife and fish habitat and recreation in addition to old-growth and timber management.

Municipal forest rebranding underway

Mission City Record

Thursday, March 14, 2013

By Carol Aun

As the five-year cutting cycle for Mission's forestry department comes to an end, there are plans to rebrand the business and operations under a new name, Mission Forest Enterprise.

"We want to look for opportunities to create more revenue and jobs, and maintain a working forest," explained Bob O'Neal, acting director of forest management for the district.

Focusing on specialty markets is one way to create a higher value product, explained O'Neal, who can also support local artists looking for a unique piece of wood. Other ideas include tourism, recreation, and filming opportunities in the community forest.

The district is also working on building an interpretive forest on the west side of Stave Lake. "That side has a bad reputation now," said O'Neal. "It scares families away, but we have a unique plan to clean it up and work with volunteers."

O'Neal says the district knows there is a demand for tourism in the area, and they are always looking for ways to form partnerships.

While the forest industry can be challenging at times, one thing that remains constant is Mission's dedication to the environment and the community. "We plan our logging activities so that it doesn't have a larger impact in one area at a time," said O'Neal.

Legally, the district can harvest 40 hectares at a time, but it would be an eyesore. That's why the average is seven hectares and forest engineers, like O'Neal, leave about five per cent of the trees in the area to create structural diversity.

"We don't have a big company mentality." Currently, crews are logging on Bear Mountain and building roads which will eventually become recreational trails for the community. "When we build roads, we build for the long term," noted O'Neal.

About 20 per cent of this year's cut - between 7,000 to 8,000 cubic metres - will come from Bear Mountain.

"We spread it out so we're not doing too much in one area at a time," said O'Neal. "We'll head to the west side of Stave Lake next."

But before the crews leave one area after it's been logged, they go through it and try to enhance the area for future use by building ponds where possible, and creating piles of brush for small wildlife to enjoy.

The brush piles, or animal condominiums, as O'Neal likes to call them, are more cost effective than burning and "the wildlife value is tremendous," O'Neal explained. He also noted extra features, such as ponds, are done in consultation with wildlife biologists and don't cost the district much more as all the equipment is already in place. The area will be replanted within a year, and it will be at least three years before logging trucks return to Bear Mountain.

"We take a lot of pride in our forestry practices," said O'Neal.

WHEREAS dividends were paid out contrary to the Shareholders Agreement and the Articles of Nootka Sound Economic Development Corporation, in past years;

AND WHEREAS, the payment and nonpayment of dividends contrary to the Shareholders Agreement and the Articles of Nootka Sound Economic Development Corporation can only be represented as a Shareholder Loan from the Nootka Sound Economic Development Corporation or a loan to the Nootka Sound Economic Development Corporation;

AND WHEREAS, the shareholder identified as the Village of Gold River, who received dividends in excess of the one third of the dividend that they were entitled to, can only be classified as a receiving a loan from the Nootka Sound Economic Development Corporation;

AND WHEREAS, the shareholders identified as the Village of Tahsis and Village of Zeballos received less than the required one third each of the dividends they were entitled to can only be classified as a loan to the Nootka Sound Economic Development Corporation;

AND WHEREAS the shareholders identified as the Village of Tahsis and Village of Zeballos who unwittingly gave loans respectively to the Nootka Sound Economic Development Corporation hereby demand the repayment of the shareholder loan taken by the Village of Gold River be repaid within ninety calendar days, and if the shareholder loan is not repaid within the required time period;

NOW THEREFORE IT BE RESOLVED by a majority vote of the Shareholders, that since this issue is not covered under the Shareholders Agreement and the Articles of Nootka Sound Economic Development Corporation that the this issue be referred to arbitration to be heard by a person trained and qualified as a professional arbitrator.

Reception

From: Belinda Sinclair, Ragged Edge <belinda@recn.ca>
Sent: March-12-14 12:19 PM
To: Reception: Village of Zeballos
Cc: ejLewis56@hotmail.com
Subject: Ragged Edge Updates

Ragged Edge has been communicating with Telus for more Bandwidth to the community of Zeballos. Telus has now offered Ragged Edge additional bandwidth to purchase. The expected time frame for this to occur has been suggested as June or July 2014. This is exceptionally good news for the community.

Also we will be sending in techs to install the 3.65GHz Internet system access points on March 20-22. This system will be in addition to the existing system and will prepare the community to receive the additional bandwidth when it arrives. Have a great day and possibly see you next week.

Belinda Sinclair
RECN Manager
belinda@recn.ca
PO Box 458 Port McNeill BC V0N 2R0
(250)956-2282
(250)956-2221 fax
1-866-950-7326 toll free

Correspondence List

February 14, 2013 to March 14, 2014

2014 0115-01

<u>Date R Via</u>	<u>From</u>	<u>Regarding</u>	<u>File #</u>	<u>Disposition</u>
1 14-Feb	hand del ZESS Students	Skate Park		
2 18-Feb	email Secretary to Lieutenant Governor	Sing Me a Song Program	1855-00	file
3 18-Feb	Communities in Bloom	Invitation to participate	0230-20	file
4 20-Feb	AVICC	AGM & Convention Apr. 11 - 13	0390-20	Deb, Julie, file
5 17-Feb	hand del Tom Weston	ABC Creek	5225-03	file
6 19-Feb	email NSEDC	Board of Directors Elections	0230-20	file
7 18-Feb	email Ministry of Technology, Innovation	Confidentiality Undertaking FOIPPA Dat	0400-20	file
8 21-Feb	email John Duncan, MP	Cell Tower Placement Rules	0400-40	file
9 21-Feb	email John Duncan, MP	Prime Minister Awards	0400-40	file
10 21-Feb	email Zeballos Road User Group	Meeting at Village Office	0400-20	file
11 Feb	email Mayor Lewis	Mayor Schooner support letter	0530-20	file
12 25-Feb	email MFABC	Invite 2014 Financial Forum March 27th	1840-01	file
13 27-Feb	email City of Pitt Meadows	Support Letter to Parksville	0400-50	file
14 28-Feb	email Nuyumbalees Cultural Centre	May 3rd Dinner & Auction Invite	0400-40	file
15 03-Mar	email Pacific Blue Cross	April 4th new system implementation	1900-04	file
16 Mar	email 110th Annual Convention	Minutes	0390-02	file
17 25-Feb	email Coast Waste Management Assn.	2nd Edition Draft Landfill Criteria	5360-03	file
18 18-Feb	email City of New Westminster	Canada Postal System	0400-50	file
19 27-Feb	email Canada's Economic Action Plan	Help V I North Youth get jobs	0400-40	file
20 26-Jan	email Sperling Hansen Associates	Landfill Criteria	5360-03	file
21 04-Mar	email Mayor of West Kelowna	Medical Marhuana - Farm Status Design	0400-50	file
22 02-Mar	email Veteran's Affairs Canada	70th Anniversary of D-Day/Battle Norm	0400-40	file
23 10-Mar	email NSEDC	Annual General Meeting March 29 2014	0230-20	Agenda, file
24 07-Mar	email BC Ambulance Station # 135	Acknowledgement of Bridge Use	5400-02	post/file
25 07-Mar	email Emergency Management BC	Nominations for 2014 Public Safety Life	7130-02	file
26 07-Mar	email Cormox Strathcona Waste Managemen	Surface Water Mgmt Upgrades/Zeballo:	0400-40	file
27 22-Feb	email Public Health Agency of Canada	Preventing Chronic Illness	0400-40	file
28 05-Mar	Assn for Mineral Exploration in Cana:	Calendar	0230-20	file
29 10-Mar	email World Wildlife Fund	Earth Hour March 29 2014 8:30 PM	0510-01	V.V. file

30	10-Mar email	City of Prince Rupert	BC Ferries & Northern BC - Report	0230-20	file
31	10-Mar email	Morneau Shepell	Acquires AST from ADP Canada	2470-04	file
32	10-Mar email	V.I. Economic Alliance	Fortis BC Gas Utility Rate Reduction	6750-01	file
33	11-Mar email	Save the Discovery Coast Ferry	Ferry Cuts	0230-20	file
34	11-Mar	Ehattesaht	Sewer Hookup - A. John	0400-61	Agenda, file
35	11-Mar	City of Burnaby	Home Mail Delivery Service Elimination	0400-50	file
36	12-Mar email	Ragged Edge	Additional Bandwidth coming	2320-20	Agenda, file
37	12-Mar	NSEDC 2014 AGM	March 29, 2014 Gold River	0230-20	Agenda, file
38	12-Mar	Canada Post	Commercial Meter Postage Rate .75 cer	1640-20	file
39	13-Mar email	Parks Canada News Release	Nootka Lighthouse - BC's 5th Heritage L	0400-50	file

Councilor Brown -Submission for Council meeting of March 18,2014

Re: Road User Group (RUG) Meeting held in Zeballos on February 20, 2014

Maintenance Update:

Discussion regarding Totem Bar focusing on grading and no time spent with brush clearing. It was made clear that Totem Bar is directed by Ministry of Forest Lands and Natural Resource Operations (MFLNRO) with their direction of which maintenance occurs first. They base their decisions on the majority complaint they receive from users. MFLNRO recapped the completion of rock hammer work at Canyon Hill where the road width was increased, to improve sightlines and sub grade issues.

The projected Maintenance budget is expected to be less and therefore as grading is the priority, sightline improvements are unlikely in 2014.

Project Review:

MFLNRO presented three projects,

1. first the completion of the improvements between Resolution turn off and Oclucje are receiving great reviews.
2. Next, Chris Petederson of MFLRNO presented the LiDAR (Laser infra red Detection and Range) project. This is a laser based survey, where a plane flies over the length of the Zeballos Mainline, recording the contours of the road. This new data gives a line map so detailed it can identify a rock under the canopy. Funding for LiDAR came from the Engineer branch of the Ministry in Victoria, 35,000 \$ for the flight alone with an additional 15,000 to produce a map from Pinder Pass to Zeballos .
 - This data is being used for the Old Town Bridge replacement planning, and has been instrumental with the planning and design of the eroding bank near the bridge.
3. Thirdly, Chris presented a power point report on the data collected from the “counters” they installed; following are some interesting facts and my observations in no particular order.
 - Data collected between April and November
 - Installed on all 9 FSR’s in the district including 7 mile/Maquilla , Head Bay Road and Little Bear Bay Road
 - Z60 had the second highest usage numbers of all the areas counted
 - Data reflects that some roads need less maintenance and others need attention this will define which more accurately.
 - This data showed many facets of the usage for example how many crossings daily, weekly, and monthly, hourly, patterns show high volume and low volume.
 - MFLNRO reported the equipment is “high maintenance” as it is exposed to many environmental hazards and the life time of the hardware is questionable and uncertain. It is the plan to continue to collect data next year as well giving a broader collection for future decision making.

Projects to Year End:

The bank repair for the Old Town Bridge will see them through to March with the replacement of the bridge to continue, currently creating rip rap for the bank repair.

There were questions regarding the lack of Traffic Control Personnel, on site during the falling of the road way. MFLRO responded that they expect contractors to follow the ABC Forest Safety Commission recommendations, and that they are advocates of safety for public as well as company workers and they will look into this.

Projected Budget and Projects:

The “balanced” Budget report from the Govt. indentified no increases to the ministry of highways, no new hires or replacement of retired positions. MFLNRO is planning for a 10 percent reduction of funds.

The budget is comprised of 149,000\$ from dept. of highways and further 210,000\$ from the FSR. 90 percent of these funds are spent in the Zeballos area.

The contractor will be directed by MFLNRO and the budget will be spent on the priorities made from observations and incoming calls from users.

A suggestion that the Village Voice and/or a posting on the Face book Out Post page could advertize the link and or phone number where residents can post their comments or report any complaints regarding the road conditions. This information will be viewed by MFLNRO to aid them in their directions for maintenance.

Chris reported he is looking into the Provincial Emergency Fund for additional Funding.

2014 Projects:

Continue Old Town Bridge Replacement. The timbers from old bridge will be salvaged and used elsewhere.

The construction of 2 bends away weirs in the river to divert water flow safety around and under the bridge. They will measure 17m long.

Final replacement of the bridge will see an increase in weight capacity and direction of bridge.

Stake holders Comments:

Comment: the budget needs an additional 200,000.00 to allow the improvements needed.

Comment; would a review of budget allow for a balanced spread of funding for all aspects of the maintenance : road surfacing, grading and brushing .

Comment: Road channels, FSR and Atluck should be one channel, there is no agreement to which channel to use. Aug 2014thru to 2015 frequencies, may see a vast retirement, Industry Canada is reviewing and moderates all band width.

Comment: WFP reported they will haul 35,000 cubic meters/ 52 per truck on FSR. 30,000 m3 from Pinder area / Wolf Lake area, on FSR to Camp A. during April to July. They may return to Atluck in October.

Comment: LIDAR data will be made available to the Village for safety planning, not all the data collected has been formatted into maps, this will occur with budget improvements or necessity .

From the desk of Eileen Lovestrom, CAO Village of Zeballos

To: Mayor and Council

Date: March 18, 2014

Subject: **Regular Council Meeting**

INFORMATION ONLY ITEMS

Economic Development Readiness Inventory

The Request for Proposal for this funded project resulted in 5 proposals to be reviewed. Andrew Day from the West Coast Aquatic Management Board and I reviewed the submission. The Whistler Sustainability Group has been chosen for the job. We will continue to work closely with Shannon Gordon and her team to move further along the continuum of the planning process. This is expected to be wrapped up by June 2014. At that point we should have a clearly identified direction of focus. Also we expect one or two specific projects to have more detailed feasibility studies completed with clear action plans set out for implementation.

Planning

Next meeting date is April 3rd for a Advisory Committee meeting at the Village office 9:30 to 11:30.

To gather more specific information on Economic Development, it has been suggested that we plan for a second community gathering at the community hall on May 12th evening followed by an Advisory Committee workshop on May 13th.

Subdivision and Statutory Right of Way

I travelled to Campbell River last Friday to sign the Statutory Right of Way (SRW) with School District 84 before a Notary Public. This allows for the final filing of the subdivision of the six lots at the rear of Lot 26 for teacherages and grants the Village an SRW for the sewer and drain works that have been completed along the front of some of the lots.

Audit for 2013

The auditors from BDO will arrive in Zeballos on March 23rd and expect to be here all week.

Meeting at Ehattis

I will be attending a meeting at the Ehattis Band Office on Thursday March 20th with Fire Chief Atchison. Also in attendance will be Jane Guo from AANDC and Doug Neff from NTC and Ehatis members. The topics to be discussed are the fire truck and sewer issues.

PUBLIC WORKS REPORT

To: Eileen Lovestrom, CAO
Mayor & Council

March 17, 2014

January 2014

January saw us working in the Firehall redoing the plumbing, water and installation of washer and dryer. We filled holes in the drywall and are ready to paint. We have repainted the bathroom and installed a new toilet.

We started doing the new bathrooms at the Community Hall, removed old bathroom stalls, sinks, cabinets and removed the flooring down to the shiplap. Installed new 1/2 inch plywood to level the floor. QCF came in to install the new floor. Repairs to gyprock, installed 2 new fans that are now vented to the outside. The previous ones did not work and were not vented to the outside. We sanded all the bathroom stalls, painted with Gloss Marine Enamel, repainted the bathrooms, installed new counter top, stainless steel sinks and taps. We redid the main plumbing in bathrooms to the sewer, installed new toilets and new door handles with self-closing hinges, then reinstalled the bathroom stalls. We repainted the entranceway into the Community Hall. We worked on the taps in the kitchen area to keep them from moving while in use.

We received the new snow plow for the backhoe and have used it once since receiving. Works Great!

Monthly water samples were taken to Port McNeill.

New gravel was placed in front of the Post Office to fill pot holes and lessen the mud tracking into the Post Office.

We removed all leftover building supplies from around the Community Hall.

Preventative maintenance was done on the backhoe.

We re-used one of the newer toilets from the Community Hall in the front office washroom.

The fire hall and community hall projects took us into February to complete. The furnaces had to be looked at twice, once for not firing and again to replace a blower motor that was almost seized. Furnaces appear to be in working order now.

There was a broken water line at the Museum that was frozen inside the building. We have since removed all excess plumbing that was not required and installed new PEX plumbing into the washroom with a new shutoff tap underneath the building.

We ended up having a frozen and broken waterline at the Public Works shop.

Assisted working on the water and sewer lines at the Ehattis Band Office.

The fuel pump on the diesel tank at the yard failed, ordered and installed new pump.

We had problems with the SCADA system at the shop which had to do with the reservoir. Quinsam came up and replaced the circuit board.

The catch basins on ABC Creek were cleaned out. We did a temporary shut off to a house on Maquinna. We installed a curb stop under the house to stop the water flow due to a frozen water line, as we could not find the shut off at the property line.

There were problems with our weather station. We removed and installed a new battery, shortly thereafter the battery went dead. I spoke to Technical support; they are sending us a reconditioned unit. They felt there was something wrong with ours due to the problems we were having.

I worked on the Garbage Truck replacing the pins and bushings. I also did a complete service which included replacing some of the lights.

We worked on Keno Crescent, found one water service at 624 and removed some of the trees so that we could get access to the shutoff. We had to spend considerable time at 621 looking for the water shut off. Found and Marked. The sewer service line was dug up to see if we could find the sewer cleanout. There isn't one.

We found a leak in the roof of the backhoe. Had to do some work on the ceiling to repair the leak.

We installed two new Tsunami sign posts and bases just north of the wood waste area on Zeballos Main.

We removed bent and broken gates at the south end of the Public Works Yard. Moved the old existing gate base and installed two new gates. We then removed almost all the trees from along the south side of the fence as well.

K & K into Zeballos to install new plugs and switches in the Fire Hall; hooked up the new Diesel Pump and installed an LED street light in the Public Works yard.

I went to Port McNeill to drop off a drilling tool, pick up sludge judge and get fleet insurance for our vehicles.

I took samples from the Septic tanks with the Sludge Judge and took them to Port McNeill to be sent to the lab.

Removed brush and trees from around the reservoir and removed more from the west side of Sugarloaf Bridge.

I serviced the GMC Pickup. Installed a new thermostat in the Garbage Truck and started doing repairs to the skirting at the Museum. The southeast and north walls are done and insulated. There is plywood sheeting on the skirting for the south and east sides.

We have had another issue with the SCADA system. The same issue we had earlier this year. The Tech support is trying to find out the cause of the problem.

Two new LED back up lights were installed and one new side light on Rescue 44 as the existing lighting was very poor.

Public Works Foreman
Mike Atchison

FIRE DEPARTMENT REPORT

To: Eileen Lovestrom, CAO
Mayor & Council

March 17, 2014

There was one call in January for a propane leak at the Ehattesaht Office.

Turnout gear was sent to Vancouver to be washed, inspected and repaired. Of the eight sets sent away, four of them were condemned. 3 had minor repairs and on the 4th, a new liner had to be installed.

Training continues to be a problem with regard to attendance.

I have taken in 6 SCBA units for their 5 year inspection requirements - they all passed.

We have had 2 new members join. They are both teachers at the school and both are women. They are not here all the time but when they are, I am hoping they will be of some assistance.

As Chief, I attended a Local Assistant to the Fire Commissioner Weekend training course in Campbell River.

I also attended the Strathcona Regional District Chiefs meeting in January and March.

We have just received service pins for our members and will be presenting them shortly for their years of service.

I have been assisting front line fire training with air brake training for various fire departments in Royston, Oyster River, Courtenay, Cumberland, Comox, Port Alice, Hyde Creek, Port McNeill, Coal Harbour and Port Hardy on weekends. As for training for the Fire Department, we have been training on SCBA's.

It appears the new truck will be ordered shortly and should see the arrival hopefully near the end of the year. If not, then early 2015. When the new truck arrives, and until such time as we have a new bridge, the new engine will be housed on the west side at the Ehattesaht shop. Engine 22 will stay at our Firehall.

Fire Chief
Mike Atchison

EMERGENCY PROGRAM REPORT

To: Eileen Lovestrom, CAO
Mayor & Council

March 17, 2014

We are still brainstorming on where we might put the Emergency Container on our east side. It has come to our attention that the sight just north of the Welcome sign is in a slide zone, which would require a geotech survey and it is also located next to a water course, which has fish in it. By the time we have the setback from the water course, there would not be enough room for the emergency can and site set up. We have since found out that the Gun Range belongs to the Village of Zeballos and there is already a substantial amount of land cleared. We could set up the can and tents there along with any other items that may be required. My only concern with it being in that area is having people using firearms and taking pot shots at the Container. At this time we are still not sure of the course of action we should take.

I and Jesse Atchison attended the two day EOC Training course in Courtenay at the Comox Valley Emergency Program Services office. It was very well attended with 27 participants. It was a very good refresher and a good course with an excellent instructor.

Mike Atchison
Emergency Program Coordinator

VILLAGE OF ZEBALLOS
COMMITTEE OF THE WHOLE

REPORT

4:00 to 6:00 PM

March 11, 2014

Council Chambers at 157 Maquinna Avenue

PRESENT: Mayor Lewis, Councillors Brown, Coburn, Cox and Colborne

STAFF PRESENT: CAO Eileen Lovestrom

Council watched a 15 minute video about Council and Staff Relations which was produced by Lyn Hawley's group at PADM201 Local Government Administration. Well done. Meeting was called to order at 4:20 pm

1. Nootka Sound Economic Development Corporation – shareholder position discussion in preparation for the Annual General Meeting set for March 29, 2014 in Gold River.
 - A letter of proxy will be prepared for the AGM as Mayor Lewis will be unable to attend. His vote will be assigned to Councillor Don Cox.
 - The situation was discussed with the resulting consensus and agreement being:
 - We would like to keep the corporation in place as a community Forest License is a source of revenue for the Village and it was expensive and time consuming to set up the corporation in the first place.
 - Conditions to continuing are a) amendment of the articles of incorporation to reflect democratic decision making; b) amendment of the articles to include an avenue for reconciliation and conflict resolution and c) open tender for any future contracts to log.
 - Councillor Colborne will prepare the first draft of suggested amendments to present for discussion at the meeting.
 - VoZ Council feel the hiring of a manager who is familiar with logging operations would be a great asset to the NSEDC and a necessary expense.

2. Administrator Update

It will be a very tight budget this year. Figures will be forthcoming for discussion soon.

The sewer service agreement and hookup requests from Ehattis were discussed. The documentation of the process so far was provided to Council for their reference.

- CAO to request a written report from PW Foreman providing numbers regarding flows and criteria for compliance.
- It was noted that in 2008 the non-compliance situation resulted in Ministry of Environment preparing to retract the VOZ authority to supply sewer services.

VILLAGE OF ZEBALLOS
COMMITTEE OF THE WHOLE

REPORT

March 11, 2014 continued

- “Ashley John’s new house” as referred to in Chief Billy’s letter of March 10, 2014 is not actually a residential building but a commercial enterprise.
- Regarding the proposal from Wetlands Pacific, perhaps we can offer the 10,000 from the infrastructure planning grant to them to fulfill the bidding requirements of a AANDC job.
- Alternatively perhaps Jane Guo, AANDC Engineer can find a different supplier who will provide her with the details she needs in order to fund the project and who is acceptable to the VoZ to prepare plans on our sewer works.

Meeting adjourned at 6:00 pm

THE CORPORATION OF THE VILLAGE OF ZEBALLOS
BYLAW #474-2014
BOARD OF VARIANCE

WHEREAS the Council of the Village of Zeballos is empowered by the Local Government Act to establish a Board of Variance;

AND WHEREAS the Council has adopted a Zoning Bylaw;

NOW THEREFORE the Council of the Village of Zeballos in open meeting assembled enacts as follows:

1. A Board of Variance for the Village of Zeballos is hereby established pursuant to Section 901 of the Local Government Act.
2. An appeal shall lie to the Board of Variance pursuant to Section 901 of the Local Government Act, and any amendments thereto, in all matters referred to therein.
3. Any person exercising the right to appeal to the Board of Variance shall submit a written notice of appeal to the Chief Administrative Officer. Such notice shall state clearly the grounds upon which the appeal is made.
4. The Chief Administrative Officer shall notify the Chairman of the Board of Variance to set a date for the hearing of the appeal. Not less than three days' notice of the hearing shall be mailed by the Chief Administrative Officer on behalf of the Board to the appellant, posted to his address, described in the said Notice of Appeal. Also to such other persons as may be designated by the Board in order to comply with Section 901(4).
5. Any property owner, or his representative, who deems his property may be affected by such an appeal shall have the right to be heard and give evidence at the hearing.
6. Decisions of the Board of Variance shall be filed with the Chief Administrative Officer who shall forward a copy thereof to the appellant, and also to the officials concerned in the administration of the Village of Zeballos Zoning Bylaw #466, 2013.
7. This Bylaw shall be in force from the date of its adoption by the Council of the Village of Zeballos.

Citation

This bylaw may be cited as Board of Variance Bylaw 474-2014.

READ A FIRST TIME this 15th day of February, 2014

READ A SECOND TIME this 15th day of February, 2014

READ A THIRD TIME this ____ day of _____, 2014

RECONSIDERED AND ADOPTED this ____ day of _____, 2014

Mayor Edward J. Lewis

CAO Eileen Lovestrom

Certified to be a true copy of Bylaw No. 474, 2014 as adopted.

CAO