

VILLAGE OF ZEBALLOS

AGENDA for the regular meeting of Council to be held Tuesday April 15, 2014 at
7:00 pm at 157 Maquinna Avenue

1. CALL TO ORDER AND APPROVAL OF AGENDA
2. APPROVAL OF MINUTES
 - a) Minutes of the Regular Council meeting, March 18, 2014
3. BUSINESS ARISING FROM MINUTES (unfinished business)
4. DELEGATIONS & PETITIONS
5. CORRESPONDENCE
 - a) Craig Blanshard - Ownership of Generator at RCMP Residence
 - b) Howie Siemens – Community Emergency Support Grant
 - c) RCMP Port McNeill – Quarterly Report
 - d) Ministry of Community, Sport & Cultural Development – Sugarloaf Bridge
 - e) Correspondence List March 16th 2014 to April 14th 2014
6. POSSIBILITIES
(items brought forward by Council from the miscellaneous correspondence)
7. REPORTS
 - a) Mayor and Council
 - b) CAO – Garbage Pickup Schedule Discussion Paper attached
 - c) Public Works – written report attached
 - d) Fire Department – written report attached

- e) Emergency Management – written report attached
 - f) Committee of the Whole Report – April 8, 2014
8. BYLAWS
- a) Board of Variance Bylaw # 474-2014
Reconsider and Adopt
 - b) Village of Zeballos Solid Waste Bylaw 456, 2011
For Review
9. ADDITIONAL ITEMS (not included in agenda at time of production)
10. NEW BUSINESS
- a) NSEDC – Consent resolution requested
Suggested Motion: that the Village of Zeballos wishes to proceed with an application for a Community Forest Agreement.
 - b) Acting Mayor
Suggested Motion: that Debra Morin-Brown be appointed to the position of Acting Mayor and that Councillor Julie Colborne be appointed as the alternate for Acting Mayor
 - c) Bank Signing Authority
Suggested Wording: That the CIBC Corporate Banking Resolution be signed as presented to allow for additional signing authorities.
11. PUBLIC QUESTION PERIOD
12. ADJOURNMENT

VILLAGE OF ZEBALLOS

MINUTES for the Regular Meeting of Council held Tuesday March 18, 2014 at 7:00 pm at 157 Maquinna Avenue.

PRESENT: Mayor Lewis, Councillors Coburn, Colborne and Cox
Staff: CAO Eileen Lovestrom, Public Works Foreman Mike Atchison

ABSENT: Apologies - Councillor Brown

1. **CALL TO ORDER AND APPROVAL OF AGENDA**
Following approval of the Agenda, Mayor Lewis called the meeting to order at 7:00 pm.

2. **APPROVAL OF MINUTES**
a) Minutes of the Regular Council meeting February 18, 2014

056-14 Coburn/Colborne **CARRIED**
That the minutes of the February 18, 2014 regular meeting be accepted as presented.

Regular Minutes
Feb 18, 2014

3. **BUSINESS ARISING FROM MINUTES (unfinished business)**

4. **DELEGATIONS & PETITIONS**

5. **CORRESPONDENCE**

a) **NSEDC – Notice of 2014 AGM and minutes of previous AGM**

057-14 Colborne/Coburn **CARRIED**
That the NSEDC Notice of 2014 AGM and minutes of previous AGM be accepted.

NSEDC 2014
AGM & minutes

b) **Ragged Edge Community Network (recn) – email regarding the purchase of more band width from Telus.**

058-14 Colborne/Coburn **CARRIED**
That the correspondence from Ragged Edge Community Network (recn) regarding purchase of more band width from Telus be accepted.

RECN and Telus
Bandwidth

c) Correspondence List February 14, 2014 to March 14, 2014

059-14 Coburn/Cox CARRIED
That the Correspondence List from February 14, 2014 to March 14, 2014 be accepted.

Correspondence List

6. POSSIBILITIES

7. REPORTS

a) Mayor and Council

Mayor: in a verbal report, Mayor Lewis advised, he has instituted a meeting with 1) ICET Directors to look for more funding from ICET. 2) Honorable Minister Shirley Bond at the Ministry of Jobs, Tourism and Skills Development.

060-14 Coburn/Cox CARRIED
That Mayor Lewis's verbal report be accepted.

Mayor Lewis's verbal report

Councillor Brown – written Road User Report attached.

061-14 Colborne/Coburn CARRIED
That Councillor Brown's Road User Report be received.

Councillor Brown's Report

b) CAO – written report attached

062- 2014 Colborne/Coburn CARRIED
That the CAO report be accepted.

CAO Report

c) Public Works – written report attached

063- 2014 Colborne/Coburn CARRIED
That the public works report be accepted.

Public Works report

d) Zeballos Volunteer Fire Department – written report attached

064- 2014 Colborne/Coburn CARRIED
That the Fire Chief's report be accepted.

Fire Chief's report

e) Emergency Preparedness – written report attached

065- 2014 Colborne/Coburn **CARRIED**
That the Emergency Preparedness report be accepted.

Emergency
Preparedness
Report

f) Committee Reports
Committee of the Whole – March 11, 2014

066- 2014 Coburn/Cox **CARRIED**
That the report from the Committee of the Whole meeting of March
11, 2014 be accepted.

COW March 11,
2014

8. BYLAWS

a) Board of Variance Bylaw 474, 2014

067- 2014 Coburn/Cox **CARRIED**
That the Board of Variance Bylaw 474, 2014 be read a third time.

Board of
Variance
474,2014 Third
Reading

9. ADDITIONAL ITEMS (not included in agenda at time of production)

10. NEW BUSINESS

Earthquake Tsunami Workshop March 29th, 2014 from 3:00 pm to
5:00 pm.

Earthquake
Tsunami
Workshop

11. PUBLIC QUESTION PERIOD

068- 2014 Coburn/Cox **CARRIED**
Resolution to go "In Camera" as per CC section 90 (1) (i) The receipt
of advice that is subject to solicitor-client privilege, including
communications necessary for that purpose at 8:30 pm.

In camera

12. ADJOURNMENT

There being no report on rising and no further business the meeting
was adjourned at 8:55 pm.

CERTIFIED CORRECT:

E.J. Lewis, Mayor

E. Lovestrom, CAO

Zeballos CAO

From: Craig BLANCHARD <craig.blanchard@rcmp-grc.gc.ca>
Sent: March 28, 2014 10:38 AM
To: Zeballos CAO
Cc: Nathalie MCGEE
Subject: Re: generator

Hi Eileen,

I just spoke to Cpl Carl MCINTOSH who made the arrangements for the generator to be installed at the residence. He advised it still belongs to the RCMP as we can not gift items. If there is an additional charge for the installation, building, etc, please forward a bill to our office and I will speak to asset management.

Sorry for any misunderstanding

Thanks.

Craig

Sgt. Craig BLANCHARD
Detachment Commander
Port McNeill RCMP
Box 730, 2700 Haddington Cres
Port McNeill, BC V0N 2R0
Phone: (250) 956-4441
Fax: (250) 956-2187

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>>> "Zeballos CAO" <zeballos@recn.ca> 2014/03/28 10:23 AM >>>

Good morning Craig,

Our auditors are at our office this week. They are asking about proof for the additional asset of the generator at your residence here.

Would you kindly respond to this email, confirming that it is a gift from RCMP to the Village of Zeballos with a value, if possible.

Thanks so much.

Feel free to give me a call.

Eileen Lovestrom
CAO Zeballos
Ph 250-761-4229
Fx 250-761-4331
"Golden Gate to the West Coast"

1855-06
agenda

Zeballos CAO

From: Howie Siemens <HSiemens@strathconard.ca>
Sent: April 01, 2014 1:51 PM
To: Mike Atchison (Zeballos EPC); Deb Morin Brown (Zeballos Council/ESSD)
Cc: zeballos.publicworks@live.com; Eileen Lovestrom (Zeballos CAO); Chris Murphy (Zeballos EPC Deputy- Bylaws)
Subject: SRD community emergency support grant funds 2014

Hello All

As you might have heard, the SRD budget has finally been passed. And though I have had to do some juggling I have been able to retain my SRD community emergency program support grant funding.

I have just processed these with our finance department and the Village of Zeballos **2014 support grant of \$500.00** should be arriving to you late next week.

Please contact me if you have any questions as per the letter you will find enclosed with the support funds.

Regards,

Howie Siemens
Protective Services Coordinator
Strathcona Regional District
Emergency Program Coordinator
City of Campbell River

Strathcona
REGIONAL DISTRICT



Tel: 250-830-6702
Toll Free: 1877-830-2990
Fax: 250-830-6710
Email: hsiemens@strathconard.ca

@sep_epc

Weather is getting warmer and days longer. Are you and your family preparing to do more recreation in the beautiful outdoors?

Check out...

AdventureSmart



www.adventuresmart.ca



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Royal Canadian Mounted Police - Port McNeill
2700 Haddington Cres, P.O. Box 730
Port McNeill, BC V0N 2R0

Your File - Votre référence

Zeballos Mayor and Council
Zeballos, BC
V0P 2A0

Our File - Notre référence

195

Date

April 1st, 2014

Dear Mayor and Council Members,

During the first quarter of 2014 the Port McNeill RCMP Detachment focused on the Strategic Priorities of Traffic – Road Safety, Youth – Positive Impact on Youth, and Crime Reduction – Community Safety and Security.

During the first quarter of 2014, 320 files were opened. There were 6 prisoners who spent time in cells, 2 Judicial Justice of the Peace Hearings conducted with no one remanded in custody.

A breakdown of the files generated during this quarter includes; 4 Assaults (2 in Port McNeill), 6 Missing Persons (all located), 2 Break & Enter to Business, 2 Break & Enter to Residences (1 in Port McNeill), 11 Mischiefs (5 in Port McNeill), and 2 Mental Health Act investigations.

There were 2 shoplifter complaints, 8 False Alarms, and 5 Noise Bylaw complaints.

There were no complaints for Intoxicated in Public, 8 Breach of Peace complaints, 10 Cause Disturbance complaints (6 in Port McNeill), 1 Bail Violation, 8 Unspecified Assistance files (often assist EHS), and 5 Abandoned 9-1-1 calls.

During this last quarter, our officers continued foot patrols in the bar areas and downtown. RCMP members conducted regular bar walks in our licensed establishments and are involved in ongoing meetings/projects with the area Liquor Inspector regarding compliance. Coordinated joint road checks with North Vancouver Island Traffic Services are the Integrated Road Safety Unit were also conducted.

The Port McNeill RCMP Detachment continues to focus on the Strategic Priorities of Traffic, Youth and Crime Reduction.

In keeping with our strategic priorities, we are consistently working to:

Objective # 1 Traffic – Road Safety

Continue efforts to reduce collisions and traffic related offences by maintaining a presence on our Highways and in school zones.

During this quarter there were a total of 12 reportable motor vehicle accidents (2 in Port McNeill) in the Port McNeill Detachment area. There does not seem to be any evidence highlighting a specific problem location or driving behaviour. The collisions were primarily due to inattentive driving/road conditions.

Members are dedicated to reducing traffic related infractions. During this quarter, members continued with school zone patrols. Members were successful in taking 1 Impaired Driver off the road and issued: a 3 day Immediate Roadside Prohibition, a 7 day Immediate Roadside Prohibition, a 30 day Immediate Roadside Prohibition, & a 90 day Immediate Roadside Prohibition through a combination of Criminal Code and Motor Vehicle Act investigations. There were 7 organized check stops, with 37 written warnings and 20 violation tickets issued.

Objective #2: Youth – Positive Impact on Youth

Continue with school visits and involvement in youth projects.

During this quarter, our officers have conducted 74 school visits.

Cst RUSSELL has started DARE training for 2014 with 2 new grade 4/5 classes at Sunset Elementary. Cst RUSSELL has given several presentations on anti-bullying at local schools. She is also involved with coaching girls' volleyball, and organizing community drop in volleyball classes.

Objective #3: Crime Reduction – Community Safety and Security

Continue with probation/curfew checks and drug interdiction initiatives targeting prolific offenders.

During this quarter officers conducted 3 curfew/probation checks with one bail violation charge.

There were 6 drug seizures (with one charge of cocaine possession/trafficking).

Charges of possession/distribution of child pornography from a 2012 investigation involving a local male were stayed last week at the Port Hardy Provincial Court.

Our First Nations Policing member – Cst Brent SHELILT and Cst Amorn RUSSELL are conducting rural patrols to Sointula, Telegraph Cove, Woss, Zeballos, and Kyuquot.

Victim Services (Linda WALTON) continues to be involved in many of our investigational files. Victim Services works closely with the Crisis Center to ensure the best service delivery of resources.

Conservation Officer Bryce CASAVANT has started working at Port McNeill and is working out of the Ministry of Forests and RCMP Office. He will be involved in joint patrols with our Rural Patrol.

Bonnie BARRETT was recently hired as a part time Detachment Services Assistant.

There have been several cougar sightings in Port McNeill this year, unfortunately the people seeing the animals are not calling the Conservation Service or RCMP until hours later or sometimes the next day. We are urging people with cell phones who see cougars to just call 9-1-1 to ensure a timely response.

We continue to seek the public's assistance in solving crimes and ask that anyone with information call the Port McNeill RCMP at (250) 956-4441 or Crime Stoppers at 1-800-222TIPS (8477).

Please feel free to contact me if you have any questions, concerns, or comments.

Sincerely,



Sgt. Craig Blanchard
Detachment Commander
Port McNeill RCMP



MAR 24 2014

Ref: 155010

His Worship Mayor Edward Lewis
Village of Zeballos
PO Box 127
Zeballos, BC V0P 2A0

Dear Mayor Lewis:

Thank you for your letters of January 23 and February 11, 2014, requesting additional funding from the Infrastructure Planning Grant (IPG) program and providing the most recent Sugarloaf Bridge Inspection Report.

I recognize the significant challenges and pressures the reduced load limit on the bridge are placing on the Village of Zeballos. I am pleased to see the progress that you have made in addressing this issue.

I have had Ministry of Community, Sport and Cultural Development staff in the Infrastructure and Engineering Unit review the information provided, including the Sugarloaf Bridge Options for Rehabilitation/Replacement report produced by the Ministry of Transportation and Infrastructure. Staff has confirmed that this report and condition assessment report will be accepted as equivalent to the feasibility study required as part of an application to a capital grant program, such as the Gas Tax Fund. Upcoming grant programs will not require the design work to be completed prior to application.

As design costs can be part of the eligible expenses under the capital grant programs, I recommend you take this into account in planning your way forward on this project. I would encourage you to utilise the existing \$10,000 IPG towards obtaining a Class C cost estimate for the replacement cost of the bridge to ensure that full costs can be captured in the application to upcoming funding programs.

Please keep in contact with Mr. Liam Edwards, Director, Infrastructure and Engineering Unit, in your preparations to secure capital funding for this project. Mr. Edwards can be reached by email at: Liam.Edwards@gov.bc.ca, or by telephone at: 250 387-4060.

Thank you again for writing.

Sincerely,

Coralee Oakes
Minister

.../2

His Worship Mayor Edward Lewis
Page 2

pc: Chief of Ehattesaht/Chinehkint First Nation

Chief of Kyuquot/Checlesseht First Nation

Chief of Nuchatlaht First Nation

Mr. Eric Magnuson
Regional Director General
Aboriginal Affairs and Northern Development Canada
British Columbia Region

Mr. Liam Edwards
Director, Infrastructure and Engineering Unit
Ministry of Community, Sport and Cultural Development

Ms. Janelle Erwin
District Engineer
Ministry of Transportation and Infrastructure

Correspondence List

<u>Date Re/Via</u>	<u>From</u>	<u>Regarding</u>	<u>File #</u>	<u>Disposition</u>
1 14-Mar email	M.O. Community, Sport & Cultural	Community Amenity Contributions	1855-01	file
2 12-Mar email	District of West Vancouver	Canada Post Home Mail Delivery	0400-40	file
3 14-Mar email	M.O. Community, Sport & Cultural	Bulletin - Miscellaneous Statutes Amend	0400-40	file
4 21-Mar email	Canada's Economic Action Plan	Improving Accessibility for the Disabled	0400-40	file
5 21-Mar email	Canada's Economic Action Plan	Support for Projects by Seniors	0400-50	file
6 20-Mar email	M.O. Community, Sport & Cultural	Interest Rate on Refunds of Tax Overpymt	1970-05	file
7 11-Feb email	Mayor Lewis	FCM	0550-04	file
8 14-Mar hand del	Ehattesaht/Chinehkint	Health Fair	0400-61	file
9 21-Mar email	Auditor General for Local Gov't	Annual Service Plan 2014/15-2016/17	0400-20	file
10 19-Mar	LGMA	LGMA Annual Conference June 10-12	0230-20	file
11 25-Mar	City of Burnaby	Fire Dept Response to Medical Emergencies	0400-40	file
12 25-Mar email	City of Duncan	Support Resolution # R26 - Social Policy	0400-40	Deb,Julie, file
13 02-Apr email	MIABC	2013 Annual Report	2470-01	file
14 02-Apr email	Vancouver Island Economic Alliance	2014 State of the Island Economic Summit	0230-20	file
15 01-Apr email	Municipal Insurance Association of BC	NEW Insurance Program in the works	2470-01	file
16 31-Mar email	AVICC	Pre-Convention Newsletter/Registration	0390-20	file
17 28-Mar email	RCMP Craig Blanchard	Generator Ownership @ Residence	7500-01	Agenda,File
18 01-Apr email	SRD Howie Siemens	Community Emergency Support Grant	1855-06	Agenda,File
19 01-Apr email	RCMP Port McNeill Detachment	Quarterly Report	7500-02	Agenda,File
20 02-Apr	MO Community, Sport & Cultural Dev	Sugarloaf Bridge	5400-02	Agenda,File
21 02-Apr email	SD 84, Gold River	Board of Education monthly meeting	0400-70	file
22 02-Apr	District of Summerland	LIBOA Conference - June 3-6 2014	0400-20	file
23 02-Apr	MO Social Development & Social Innov.	Community Employee Partnerships	0400-20	file
24 02-Apr	BC Hydro	1% Grants for 2014	1970-08&9	file
25 03-Apr email	Morneau Shepell Insurance	Firefighters Heart Disease Coverage	2470-03	Mike,file
26 29-Mar email	ICSP	Meeting - April 3rd	6430-05	file
27 04-Apr email	Island Health	North Island Hospital Project	7960-01	file
28 04-Apr email	Town of Golden	MMBC and Future of Community Newspapers	0400-40	file
29 27-Mar email	Emergency Management	Public Safety Lifeline Volunteers - Task Numbers	7130-03-01	file
30 27-Mar email	Rural Emergency Continuum of Care	Conference May 30-31 2014, Penticton	4920-01	file

March 16, 2014 to April 14, 2014

2014

0115-01

From the desk of Eileen Lovestrom, CAO Village of Zeballos

To: Mayor and Council
Subject: Garbage Pickup

Date: March 21, 2014

GARBAGE PICKUP SCHEDULE

A DISCUSSION PAPER

There has been discussion about the frequency of the garbage pickup. In no particular order, I offer these facts for consideration.

1. Currently garbage is picked up twice a week, on Wednesdays and Saturdays.
2. The landfill is open to the public on Wednesdays and Saturdays. The Village has agreed to staff the landfill during its open time in return for reimbursement of those staff costs.
3. There is too much garbage to make only one trip to the landfill a week.
4. If we changed to pickup once a week, two trips in that one day would be required. That would result in overtime hours for staff on that one day.
5. In the past when there was curbside pickup once a week, there was still dumpster and public can pickup twice a week. So even though the public perception was one pickup a week, the reality was two.
6. Making the transition to bear proof dumpsters only, has removed the ownership of the garbage and in many instances there are items being pickup up in the dumpster which would have been refused in a curbside pickup scenario.
7. The anonymity of the dumpsters results in dumping without accountability.

PUBLIC WORKS REPORT

To: Eileen Lovestrom, CAO
Mayor & Council

April 15, 2014

The curbstop (at the property line) at 172 Maquinna was replaced. We dug back to the Main Water Line and managed to close the curbstop (at the main) and install the new line from there to a new curbstop and reattach the water service to the house next to the house that had the frozen waterline. The pavement had to be cut back to access the water main.

There was a problem with our Weather Station - it was returned. We have installed a new unit and it is up and running.

We have serviced the 'walk behind' and 'ride on' lawnmowers, and sharpened all the blades. They are ready to go for the grass cutting season.

We have serviced the air compressor in the shop, changed the oil in the power washer.

Raked, fertilized and seeded the grounds around the front of the Village Office, as well as the Community hall.

We have been working down at the campground cleaning up the trees and branches. Bucking up branches so they can be put through the chipper.

I was at a training course in Duncan April 2nd to 4th for Hydrant and Well Maintenance. It went very well.

Mike Atchison,
Public Works Foreman

FIRE DEPARTMENT REPORT

To: Eileen Lovestrom, CAO
Mayor and Council

April 15, 2014

It has been fairly quiet this last month. We responded to provide drivers for the Ambulance Service.

Ehattesah/Chinehkint has issued a Purchase Order for the new Fire Engine. The Chassis has been ordered and within the next week or so will be going over the Specs for the Fire Truck with Fort Garry in Winnipeg.

I have the assigned number system in place for Firefighters and for the accountability system.

There has been no change as far as attendance is concerned.

Mike Atchison,
Fire Chief

EMERGENCY PROGRAM REPORT

To: Eileen Lovestrom, CAO
Mayor and Council

April 15, 2014

We had the Earthquake/Tsunami Forum at the Community Hall on March 29th. There were 18 people in attendance; about half from the Village of Zeballos, but also from Esperanza, Sayward, Tahsis and Oclucje. The presentations from various experts went very well and were very informative.

It would have been nice to have seen more locals attend.

Mike Atchison,
Emergency Program Coordinator

VILLAGE OF ZEBALLOS
COMMITTEE OF THE WHOLE
REPORT

4:00 to 6:20 PM

April 8, 2014

Council Chambers at 157 Maquinna Avenue

PRESENT: Councillors Coburn, Cox and Colborne

STAFF PRESENT: CAO Eileen Lovestrom and PW Mike Atchison

ABSENT: Mayor Lewis, Councillor Brown

CAO called the meeting to order.

Per Community Charter section 130 Councillor Colborne as appointed Acting Mayor for this meeting and took the chair.

Resolution to go "In Camera" as per CC section 90 (1) (c) labour relations or other employee relations at 4:05 pm

Rise from Incamera at 5:10 pm.

1. Community Forest License – confirmation letter of agreement needed to NSEDC

Councillor Cox will sign this letter requesting a Community Forest License from the Minister of Forests with the authority granted in the proxy letter for the Annual General Meeting on March 29, 2014 as this letter flowed out of the AGM.

2. Budget – preliminary discussions

The incamera discussion was for a 5% tax increase and a bare bones expense budget to allow for contribution to reserves to replace the spending in the recent years. The bylaws will be ready for presentation April 22, 2014. We will advertise for the public process at 4:00 pm on that date.

3. New Funding Programs

Minister Coralee Oakes responded to our request for further funding for planning grant for Sugarloaf Bridge with the advice to apply for a capital infrastructure grant which will allow for planning expenses as eligible costs.

In the meantime, public works will get signs for height restrictions and mount the barriers as soon as possible.

VILLAGE OF ZEBALLOS
COMMITTEE OF THE WHOLE
REPORT

April 8, 2014 continued

4. Garbage Pickup discussion paper

Move the discussion paper to the Regular Council meeting on April 15th. Advise Ms. Lepore that this item will be on this agenda as her recent letter stated she would like to hear Council discuss the matter.

5. Village Cleanup Dates

We will have no Village Cleanup at this time. In lieu we will have the landfill open for three consecutive days with no tipping fee. After Public Works has set the days, it will be advertised in the Village Voice.

6. Authorities

A review of minutes and legislation reveals that the acting mayor position needs to be designated each year. This was not done at the December 2013 meeting when the portfolios were assigned. The next Regular Meeting of Council will include a motion on the agenda to appoint Councillor Debra Morin-Brown as acting mayor and Councillor Julie Colborne as alternate acting mayor.

Meeting adjourned at 6:20 pm

THE CORPORATION OF THE VILLAGE OF ZEBALLOS
BYLAW #474-2014
BOARD OF VARIANCE

WHEREAS the Council of the Village of Zeballos is empowered by the Local Government Act to establish a Board of Variance;

AND WHEREAS the Council has adopted a Zoning Bylaw;

NOW THEREFORE the Council of the Village of Zeballos in open meeting assembled enacts as follows:

1. A Board of Variance for the Village of Zeballos is hereby established pursuant to Section 901 of the Local Government Act.
2. An appeal shall lie to the Board of Variance pursuant to Section 901 of the Local Government Act, and any amendments thereto, in all matters referred to therein.
3. Any person exercising the right to appeal to the Board of Variance shall submit a written notice of appeal to the Chief Administrative Officer. Such notice shall state clearly the grounds upon which the appeal is made.
4. The Chief Administrative Officer shall notify the Chairman of the Board of Variance to set a date for the hearing of the appeal. Not less than three days' notice of the hearing shall be mailed by the Chief Administrative Officer on behalf of the Board to the appellant, posted to his address, described in the said Notice of Appeal. Also to such other persons as may be designated by the Board in order to comply with Section 901(4).
5. Any property owner, or his representative, who deems his property may be affected by such an appeal shall have the right to be heard and give evidence at the hearing.
6. Decisions of the Board of Variance shall be filed with the Chief Administrative Officer who shall forward a copy thereof to the appellant, and also to the officials concerned in the administration of the Village of Zeballos Zoning Bylaw #466, 2013.
7. This Bylaw shall be in force from the date of its adoption by the Council of the Village of Zeballos.

Citation

This bylaw may be cited as Board of Variance Bylaw 474-2014.

READ A FIRST TIME this 15th day of February, 2014

READ A SECOND TIME this 15th day of February, 2014

READ A THIRD TIME this 18 day of Mar, 2014

RECONSIDERED AND ADOPTED this _____ day of _____, 2014

Mayor Edward J. Lewis

CAO Eileen Lovestrom

Certified to be a true copy of Bylaw No. 474, 2014 as adopted.

CAO

VILLAGE OF ZEBALLOS
BYLAW NO. 456, 2011

A Bylaw to Provide for the Control, Collection and Disposal of Municipal Solid Waste within the Village of Zeballos.

WHEREAS in accordance with the provisions of Section 8(2) of the Community Charter, a municipality may provide any service that the council considers necessary or desirable, and may do this directly or through another public authority or another person or organization,

AND WHEREAS in accordance with the provisions of Section 8(3) of the Community Charter, a council may, by bylaw, regulate, prohibit and impose requirements in relation to municipal services,

AND WHEREAS in accordance with the provisions of Section 12 of the Community Charter a council may, by bylaw, establish variations, terms and conditions in relation to municipal services,

AND WHEREAS in accordance with the provisions of Section 194 of the Community Charter a council may, by bylaw, impose a fee payable in respect of all or part of a service of the municipality,

NOW THEREFORE the Village of Zeballos, in open meeting assembled, enacts as follows:

1. Title:

This bylaw may be cited as the Village of Zeballos Solid Waste Bylaw 456, 2011.

2. Definitions:

In this bylaw, unless the context otherwise requires:

Apartment House means a building which is, or is intended to be, occupied as a place of residence by more than two families living independently of one another upon the same premise and may include townhouses and row houses which have not been subdivided under the Condominium Act,

Bulk Container or Bin means a container designed to meet safety requirements and to be handled and emptied by mechanical means by garbage trucks operating for the Village, and having a capacity of 2.4 cubic metres (3 cubic yards) or larger,

Dwelling means any building or place of residence including apartments, townhouses, mobile homes, secondary suites, used for the purpose of providing a place of permanent residence therein,

Garbage means any and all rejected, abandoned, discarded or waste materials normally used in a dwelling, and shall specifically include waste food, containers used for food, drink and other household items, packing, floor sweepings, crockery, ashes, but does not include: grass, tree or hedge clippings or any other garden refuse or wood or metal waste, waste or rubbish from building, renovating or re-modeling,

Landfill means the Zeballos Landfill Site or any site established for the use of the Village of Zeballos for the receipt of garbage.

Occupier shall mean any person occupying any dwelling or place of residence within the Village, but shall not include any person who is a boarder, roomer, or lodger therein,

Owner means an owner as defined in the Municipal Act,

Premise means a building, mobile home, apartment, townhouse, duplex used primarily for residential purposes,

Regulation Garbage Receptacle means a household receptacle provided by the resident or occupier for the purpose of garbage storage and collection with a secure watertight cover or lid and a capacity not exceeding seventy (70) litres or more than 25 kg. (55 lbs.) when full or heavy-duty plastic garbage bags not less than 76 by 127 cm. (30 X 50 inches). A receptacle may be used with a plastic bag liner for removal.

Village means the Council of the Village of Zeballos, its servants and agents.

3. General:

3.1 No person shall dispose of garbage within the Village of Zeballos except in accordance with the provisions of this bylaw.

3.2 At least once in every seven (7) days, every owner or occupier of improved property shall remove or cause to have removed from their property, all garbage.

3.3 All garbage shall be transported to the landfill.

3.4 Every owner or occupier of any dwelling or apartment within the Village, shall provide and maintain a garbage receptacle or receptacles in good and sanitary condition.

3.5 Any receptacle which has been condemned by the Village collector as unfit for the purpose, shall be removed along with the garbage and the owner or occupier of the premises shall be required to replace the condemned receptacle with a suitable new receptacle.

3.6 Every owner or occupier of residential premises shall be entitled to have his garbage removed and disposed of by the Village and shall comply with all regulations set out in this bylaw.

4. Accessibility of Garbage Receptacle:

4.1 All regulation garbage receptacles shall be accessible within one (1) metre (3 feet) of the property line between the hours of 8:00 a.m. and 5:00 p.m. on all designated collection days. Such days shall be designated by and approved by the Village. No garbage will be removed from private property or driveways on private property.

5. Container Requirements:

5.1 No liquids or free water shall be put or placed in or allowed to run or accumulate in any regulation garbage receptacle, and all such regulation garbage receptacles shall, at all times, be kept securely covered with a water-tight cover.

5.2 No person shall place any explosive or corrosive or prohibited materials in any regulation garbage receptacle.

5.3 All garbage such as rejected, abandoned, or discarded vegetable, meat, poultry or seafood products, shall be drained and wrapped before being deposited in a garbage receptacle.

5.4 No person shall place animal carcasses or animal hides in any garbage receptacle for collection; these must be disposed of at the landfill by the owner.

5.5 No person shall place garbage for pick-up with the garbage of others or place garbage in containers owned by others without that owner's consent.

5.6 Any resident using heavy duty garbage bags shall ensure that the bags are securely tied with no rips or tears, any refuse scattered by animal or fowl shall be cleaned up by the person depositing the bags.

5.7 Occupiers or residents of dwelling units are permitted to use not more than one (1) regulation garbage can or one (1) regulation garbage bag.

5.8 Every occupier or owner of a dwelling unit or apartment house shall deposit garbage in a regulation garbage receptacle or standard container or bin in accordance with the requirements of this bylaw.

6. Fees:

6.1 The land within the Village boundaries comprises the garbage collection area. Owners of premises within the collection area, whether occupied or vacant, upon which a premise exists, shall be responsible for the payment of all garbage user fees, whether the service is actually used or not.

6.2 Invoicing for new customers will commence no later than four (4) months after the Building permit is issued. If the premise is occupied sooner, invoicing will commence upon occupancy. It is the responsibility of the owner of the premise to advise the Village if the premise is occupied.

6.2.1. User fees for new residences will be calculated proportionately and invoiced for the balance of the calendar year; discounts do not apply to partial year billings.

6.3 User fees for residential garbage collection shall be invoiced on the property tax notice each year.

6.4 Accounts are billed from January 1st to December 31st in each year.

6.5 The user rates and charges specified in schedule "A" of this bylaw may be amended from time to time, and are hereby imposed and levied for Solid Waste Collection and Disposal Services by the Village.

6.6 The Bulk Container collection charges specified in schedule "B" of this bylaw may be amended from time to time, and are hereby imposed and levied for Solid Waste Collection and Disposal Services by the Village.

6.7 The tipping fees and rules specified in schedule "C" of this bylaw may be amended from time to time, and are hereby imposed and levied for Solid Waste Collection and Disposal Services by the Village.

6.8. If the account remains unpaid after the due date, a penalty of ten percent (10%) will be applied to the outstanding balance, any unpaid amounts will be transferred to taxes and collectible in the manner set forth in the Municipal Act.

7. Duties of Garbage Collector:

7.1 It shall be the duty of the Garbage Collector to:

- collect all garbage;
- report any infraction of this Bylaw;
- clean up garbage spilled or scattered in the operation of collection;
- answer all complaints courteously and promptly;
- not trespass needlessly on private property, but to follow pedestrian walks and not cross from one property to another;
- have garbage trucks washed, cleaned and disinfected to such a degree, and at such intervals as will meet the requirements of the Public Health

Inspector and the Village;

- have all garbage collection equipment accessible to the Public Health Inspector;
- maintain a list of users who fail to meet the requirements set forth in this bylaw and provide this list to the Village Office on a regular basis.

8. Infractions:

8.1 No person shall throw, place or pile, or cause to be thrown, placed or piled upon any street, lane or alley within the Village of Zeballos, any garbage, waste/refuse or unwanted item.

8.2 Any person who violates any provision of this bylaw, or who suffers or permits any act to be done in contravention or violation of any of the provisions of this bylaw, or who neglects or refrains from doing anything required to be done by any provision of bylaw, commits an offence and is liable to:

- a) Prosecution of the offence in accordance with the Offence Act; or
- b) Proceeding under Division 3 of Part 8 of the Community Charter (Ticketing for Bylaw Offences); or
- c) Court action under Division 4 of Part 8 of the Community Charter (Enforcement by Civil Proceedings).

9. Enactment:

9.1 The Village of Zeballos "Garbage Disposal Bylaw No. 150, 1978" and all amendments are repealed on the date this bylaw comes into effect.

9.2 This Bylaw may be cited as the "Village of Zeballos Solid Waste Bylaw No.456, 2011" and becomes effective on January 01, 2012.

Read a first time the 6th day of December, 2011

Read a second time the 6th day of December, 2011

Read a third time the 7th day of February, 2012

Reconsidered as amended, finally passed and adopted the 21st day of February, 2012



Mayor



Corporate Officer

Certified to be a correct copy of Bylaw No. 456, 2011 as adopted.



Corporate Officer

SCHEDULE "A" BYLAW #456-11

SOLID WASTE RATES AND REGULATIONS

On January 1st of each year, all rates will increase by the consumer price index as published in November of the previous year.

<u>RESIDENTIAL USERS</u>	MONTHLY	ANNUAL
Single Family Residence	\$ 7.00	\$ 84.00
Manufactured Home Park (per pad)		\$ 84.00
Secondary suite, apartment, duplex, Multiplex (per suite or unit)		\$ 84.00
Bed & Breakfast/ Boarding House (per room)		\$ 42.00
<u>COMMERICAL USERS</u>		
RV Site / Campground (per serviced site)		\$ 42.00
Schools (per classroom)		\$ 168.00
Hotels, Motels (over two rooms)		\$ 336.00
Office Building (1 to 5 employees)		\$ 84.00
(6 to 10 employees)		\$ 168.00
Commercial not specified		\$ 84.00
<u>SENIOR DISCOUNT APPLIED</u>		\$ 63.00

DISCOUNT

Property owners who are seniors shall receive a 25% discount to all or any portion of the current annual billing if paid by the annual due date. Senior means a person who is over 65 years of age and who meets the grant eligibility requirements as defined in the Home Owner Grant Act.

PENALTIES

Any solid waste user fees remaining unpaid after the annual due date in the year invoices shall be charged a 10% penalty. The fees are invoiced on annual property tax notices and the due date is the same date as the annual property tax due date.

SCHEDULE "B" BYLAW #456-11

COLLECTION CHARGES

On January 1st of each year, all rates will increase by the consumer price index as published in November of the previous year.

Monthly rates for pickup of household solid waste from bulk containers shall be charged as follows:

Containers	Pickups per Week					
	1	2	3	4	5	6
1	25.55	51.05	86.10	114.80	143.50	197.50
2	41.65	81.45	131.05	170.60	210.00	269.30
3	64.20	118.20	178.05	240.60	294.40	375.15
4	81.55	146.95	244.15	315.95	387.70	494.50
5	99.05	182.15	303.40	384.15	482.85	608.60

When bulk containers are utilized, the rates for individual use curbside pickup do not apply and only waste in the containers will be collected.

All bulk containers shall be certified by the Village. If purchased by the Village, the rental rate is \$38.75 per month per container.

All dry cardboard containers (boxes) are required to be recycled.

All other cardboard containers are required to be collapsed before put into the bulk container.

Only household waste is to be put into the bulk containers – all other waste is to be taken to the Zeballos Landfill Site and charges will be applied under Schedule C

SCHEDULE "C" BYLAW #456-11

TIPPING FEES, ZEBALLOS LANDFILL SITE

On January 1st of each year, all rates will increase by the consumer price index as published in November of the previous year.

1. Solid Waste Excluding controlled waste

	Pickup Truck		
	½ load	Full load	3 yards
Household waste (bagged only)	12.70	25.40	38.10

If any controlled waste is included the following rates apply:

2. Controlled Waste

	½ Load	Full Load	3 yard
Corrugated cardboard	20.30	40.65	60.90
Garden/ Wood Waste	12.70	20.00	30.00
Construction/ Demolition Waste	20.30	40.65	60.90
Gypsum	20.30	40.65	60.90
Scrap Metal	20.30	40.65	60.90
Tires 16" and less	2.30 per tire		
Tires over 16"	6.35 per tire		
Duroid Shingles	7.60 per bundle		
Steel Cables	63.50 per spool		
Cars/ Trailers	40.65 each		
Appliances (see note below re: Freon)	12.70 per unit		
Carcasses	6.35 each		

Any sorting required at site by the attendant will result in further charges being levied at actual cost.

10- 12 yards trucks will be charged \$206.35 per load for all sorted loads.

3. Heating and/ or cooling apparatus that contain or have contained chlorofluorocarbons (refrigeration Units) \$20.30 per unit

Contaminates must be emptied by a Licensed Person and must have a letter to confirm that the unit has been emptied. If no letter is presented the cost will be an additional \$38.10 to remove the Freon.

ITEMS THAT WILL NOT BE ACCEPTED.

- A) Asbestos
- B) Seepage and sludge from wastewater treatment plants and septic tanks
- C) Paints, solvents, flammable liquids, pesticides, gasoline (take to Depot for CPSP Consumer Products Stewardship Program).

Zeballos CAO

From: NSEDC <nse dc@cablerocket.com>
Sent: April 04, 2014 9:03 AM
To: donncox@recn.ca; Village of Zeballos; adminzeb
Subject: NSEDC CFA Letter
Attachments: Shareholders request for CFA April 2014.doc

Good morning Eileen,

Here is the letter we discussed on Thursday. This letter has been sent to Tahsis and Gold River also. This allows everyone to have some time to review the letter before signing it.

The regional district is having a meeting on Wednesday April 9 so the Mayor of Gold river, Craig Anderson, will take the letter to the regional meeting and have the Mayor of Tahsis sign it and also whoever is there to sign for Zeballos. So who will be there to sign for it?

What is necessary from your council is a consent resolution which has come out of the AGM Motions.

After talking with President Ellis the consent resolution should read something like this:

"The Village of Zeballos wish to proceed with an application for a Community Forest Agreement."

regards,
Coleen Zimmer
Secretary, NSEDC
P.O. Box 626
Gold River, BC V0P 1G0
Phone/Fax (250) 283-9260

Certificate of Officers and Directors

Each of the undersigned certifies to CIBC for and on behalf of THE CORPORATION OF THE VILLAGE OF ZEBALLOS (the "Corporation"), intending that the same may be relied upon by CIBC without further enquiry, that both of the undersigned are duly appointed to the office or offices of the Corporation set forth opposite their respective names in Section 1 below, and that:

List name and position or title of each officer of the Corporation

1. **Officers.** The following are all of the officers of the Corporation, and each such officer has been duly appointed in accordance with applicable law to the position or positions set forth opposite their respective names:

Name	Title
<u>EILEEN LOVESTROM</u>	<u>CHIEF FINANCIAL OFFICER</u>
<u>DEBRA MORIN BROWN</u>	<u>COUNCILLOR</u>
<u>DONALD COX</u>	<u>SIGNING OFFICER</u>
<u>EDWARD LEWIS</u>	<u>MAYOR</u>
<u>JEFFREY COBURN</u>	<u>SIGNING OFFICER</u>
<u>JULIE COLBORNE</u>	<u>SIGNING OFFICER</u>

List name and occupation of each director of the Corporation

2. **Directors.** The following are all of the directors of the Corporation, and each such director has been duly elected or appointed to such position in accordance with applicable law:

<u>EILEEN</u> First Name	<u>LOVESTROM</u> Last Name	<input checked="" type="checkbox"/> Signature of Authorized Signing Authority
<u>CHIEF FINANCIAL OFFICER</u> Title (if applicable)	 Date	
<u>DEBRA</u> First Name	<u>MORIN BROWN</u> Last Name	<input checked="" type="checkbox"/> Signature of Authorized Signing Authority
<u>COUNCILLOR</u> Title (if applicable)	 Date	

