

VILLAGE OF ZEBALLOS

MINUTES for the Regular Meeting of Council held Monday December 7, 2015 at 7:00 pm at 157 Maquinna Avenue.

PRESENT: Mayor Cox, Councillors Brown, Coburn, Colborne and Racey
Staff: CAO Eileen Lovestrom, Public Works Foreman Mike Atchison

1. **CALL TO ORDER AND APPROVAL OF AGENDA**
Following approval of the Agenda as amended, Mayor Cox called the meeting to order at 7:00 pm.

2. **APPROVAL OF MINUTES**
 - a) Minutes of the Regular Council meeting November 17, 2015

227-15 Brown/Coburn CARRIED
That the minutes of the Regular November 17, 2015 meeting be accepted as presented.

- b) Minutes of the Special Council meeting December 2, 2015

228-15 Brown/Coburn CARRIED
That the minutes of the Special Council meeting December 2, 2015 be accepted as presented.

3. **BUSINESS ARISING FROM MINUTES (unfinished business)**
4. **DELEGATIONS & PETITIONS**
5. **CORRESPONDENCE**
 - a) Email correspondence from Carlyne Polson regarding minutes, utility user fees and storage.

229-15 Brown/Colborne CARRIED
That the Email correspondence from Carlyne Polson regarding minutes, utility user fees and storage be accepted.

Staff Action: That reply letter to Ms. Polson drafted by staff be sent.

- b) Local Government Leadership Academy – 2016 Leadership Forum February 3-5, 2016 Richmond BC

230-15 Brown/Colborne CARRIED
That the correspondence from Local Government Leadership

Academy – 2016 Leadership Forum February 3-5, 2016
Richmond BC be accepted.

c) Correspondence List November 14th – December 4th, 2015

231-15 Colborne/Coburn CARRIED
That the Correspondence List November 14th – December 4th,
2015 be accepted.

d) Canada Employment Summer Jobs Program – grant
application deadlines

232-15 Brown/ Racey CARRIED
That the correspondence from Canada Employment Summer
Jobs Program – grant application deadlines be accepted.

233-15 Colborne/Brown CARRIED
That the Village of Zeballos supports the grant application and
commits funds in the 2016 budget for the Heritage Board to
provide a Museum Host.

6. POSSIBILITIES

a) Zeballos to Tahsis Trail Development Workshop notes from
Kathy Lachman, MoJTSTL

234-15 Colborne/Racey CARRIED
That the notes from Kathy Lachman, MoJTSTL regarding the
Zeballos to Tahsis Trail Development Workshop be accepted.

b) Reply to Natural Resource Road Act input from Tim
Sheldon, Deputy Minister, M0FLNRO, Item 18 from the
correspondence list

235-15 Colborne/Racey CARRIED
That the correspondence from Tim Sheldon, Deputy Minister,
M0FLNRO regarding our letter of October 20th on concerns
surrounding the Natural Resource Road Act (NRRA) be
accepted.

Staff Action: letter to our First Nations neighbours asking for a
letter of support for our position on the NRRA draft.

7. REPORTS

a) Mayor and Council

i) Councillor Colborne's written report

236-15 Colborne/ Coburn **CARRIED**
That the Councillor Colborne's written report be accepted.

237-15 Brown/Coburn **CARRIED**
That Council endorse Councillor Colborne to investigate further a tourism initiative partnership with Tahsis and Gold River regarding option 2 of the Strathcona Regional District Tourism plan being to work collaboratively on programs and marketing.

b) CAO – written report attached

238-15 Colborne/ Coburn **CARRIED**
That the CAO report be accepted.

239-15 Colborne/Racey **CARRIED**
That Jessie Atchison is appointed the Deputy Chief Election Officer for the upcoming by-election with thanks.

c) Public Works verbal report

RV washrooms are complete. The fixtures will be installed in the spring. The fire hall envelope upgrade is complete. The village office upper east side is done. Waste Water Collection 1 course was taken and passed.

240-15 Colborne/ Coburn **CARRIED**
That the public works verbal report be accepted.

f) Committee Reports

Committee of the Whole – December 2, 2015

241-15 Colborne/Racey **DEFEATED**
That the report from the Committee of the Whole meeting of December 2, 2015 be accepted.

Staff Action: the Minutes will be amended as discussed and brought to next regular meeting for approval.

8. BYLAWS

a) Animal Control Bylaw 505-2015
Third Reading
Reconsideration and Adoption

242-15 Brown/Coburn **CARRIED**

That the Animal Control Bylaw 505-2015 be read a third time.

243-15 Brown/Coburn CARRIED
That the Animal Control Bylaw 505-2015 be reconsidered and adopted.

- b) Fees and Charges Bylaw Amendment 500.1, 2015
Third Reading
Reconsideration and Adoption

244-15 Colborne/Coburn CARRIED
That the Fees and Charges Bylaw Amendment 500.1, 2015 be read a third time.

245-15 Brown/Colborne CARRIED
That the Fees and Charges Bylaw Amendment 500.1, 2015 be reconsidered and adopted.

- c) Revenue Anticipation Borrowing Bylaw 506, 2016
Read 1,2,3 times.

246-15 Colborne/Coburn CARRIED
That the Revenue Anticipation Borrowing Bylaw 506, 2016 be read a first, second and third time.

9. ADDITIONAL ITEMS (not included in agenda at time of production)

10. NEW BUSINESS

- a) Appointments and Portfolios

Appointments and Portfolios along with Boards and Committee appointments were made as per attached schedule attached to and forming part of these minutes.

- b) Delegates

AVICC convention delegates April 10 thru 12, 2015 in Parksville
Budget for three delegates to attend. Specifics to be decided at a later date. AVICC Delegate


UBCM convention delegates September 22 thru 26, 2015 in Vancouver
Delegates are Mayor Cox, CAO Lovestrom, Councillor Colborne and possibly Councillor Racey UBCM Delegate

11. PUBLIC QUESTION PERIOD

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:30 pm.

CERTIFIED CORRECT:


Donn Cox, Mayor


Eileen Lovestrom, CAO

**VILLAGE OF ZEBALLOS
2016**

APPOINTMENTS AND PORTFOLIOS

Acting Mayor	Julie Colborne	Alternate: Jeff Coburn
Strathcona Regional District Board	Julie Colborne	Alternate: Donnie Cox
Vancouver Island Regional Library Local Library Liason to Council	deferred to March 2016 Kate Racey	
Nootka Sound Economic Developer	Jeff Coburn	
Tourism Portfolio	Julie Colborne	and Kate Racey
Cemetery Portfolio	Jeff Coburn	and Kate Racey
Heritage Board Membership	Jeff Coburn	
Community Health Network	Kate Racey	and Julie Colborne
Assistant Grant Writers	All Elected Officials	

**VILLAGE OF ZEBALLOS
2016**

BOARDS AND COMMITTEES

Board of Variance

Members

Gwen Alsop
Lorna Welch
vacant

Emergency Planning

Emerg Prog Coordinator
Emerg Social Services Director
ESS Deputy Director

vacant (M.Atchison interim)
Debra Brown
Jessie Atchison

Heritage Board

per Heritage Board Bylaw 492, 2014

VoZ Representative
Members

Jeffrey Coburn
Debra Brown
Julie Colborne
Lorna
vacant
vacant

Curator

vacant

Nootka Sound Economic Development Corporation

Community Members at Large

Dave Annand
Paul, Jr Brawn

Zeballos Volunteer Fire Department

per Fire Bylaw 278, 1990

Fire Chief
Deputy Fire Chief
Acting Captain

Michael Atchison
Armin Grunert
Jon Christal
Andrew Smith
Paul, Sr Brawn
Charles John
Christian Stapff
Joe John