

## VILLAGE OF ZEBALLOS

**AGENDA** for the regular meeting of Council to be held Monday December 5, 2016  
at 7:00 pm at 157 Maquinna Avenue

1. CALL TO ORDER AND APPROVAL OF AGENDA
2. APPROVAL OF MINUTES
  - a) Minutes of the Regular Council meeting, November 15, 2016
3. BUSINESS ARISING FROM MINUTES (unfinished business)
4. DELEGATIONS & PETITIONS
5. CORRESPONDENCE
  - a) Correspondence from Angel Neila Majada regarding request for information regarding Ciriaco Zeballos Busillo M S
  - b) Correspondence from UBCM regarding Community Works Fund payment M S
  - c) Correspondence from MLA Clare Trevena regarding experience with high speed, broadband internet M S
  - d) Correspondence from Ehatis band manager regarding community hall rental cancellation M S
  - e) Correspondence from ZESS regarding Tii Tiic Tsu planting event and monthly newsletter M S
  - f) Correspondence from BC Emergency Health Services regarding Community paramedicine initiative recruitment update M S
  - g) Correspondence from RPB Constructors regarding Sugarloaf Bridge Replacement Project activities for October 2016 M S
  - h) Correspondence List November 10<sup>th</sup> – December 1<sup>st</sup>, 2016 M S
6. POSSIBILITIES  
(items brought forward by Council from the miscellaneous correspondence)
7. REPORTS
  - a) Mayor and Council
    - Mayor Cox written report
    - Councillor Faulkner written report
  - b) CAO – written report attached
  - c) Public Works – none
  - d) Committee - none

8. BYLAWS
- a) Revenue Anticipation Borrowing Bylaw 510, 2017  
First, Second and Third Reading M S
9. ADDITIONAL ITEMS (not included in agenda at time of production)
10. NEW BUSINESS
- Portfolios and Appointments
- a) Appointments and Portfolios
- 2017 Acting Mayor Schedule
- 2017 Board Appointment / Alternate – Strathcona Regional District Board M S
- 2017 Board Appointment / Alternate – Vancouver Island Regional Library M S
- 2017 Board Appointment / Alternate – 1 year term – Nootka Sound  
Economic Development Corporation M S
- 2017 Tourism Portfolio
- 2017 Cemetery Portfolio
- Heritage Board Liaison
- Community Health Network Representative
- Assistant Grant Writers
- Appointment of Board of Variance M S
- Appointment of Emergency Planning Coordinator M S
- Emergency Planning Deputy Coordinator M S
- Emergency Social Services Director M S
- Emergency Social Services Deputy Director M S
- Appointment of the Heritage Board Members M S
- Appointment of Nootka Sound Economic Development Corporation  
Community Members at Large M S
- Appointment of Fire Department Members M S
- b) Delegates
- AVICC convention delegates April 7 thru 9, 2017 Campbell River
- UBCM convention delegates September 25 thru 29, 2017 Vancouver
11. PUBLIC QUESTION PERIOD
12. ADJOURNMENT

## VILLAGE OF ZEBALLOS

**MINUTES** for the Regular Meeting of Council held Tuesday November 15, 2016 at 7:00 pm at 157 Maquinna Avenue.

**PRESENT:** Mayor Cox, Councillors Coburn, Colborne, Faulkner and Lewis  
Staff: CAO Eileen Lovestrom, Public Works Foreman Mike Atchison, Emergency Coordinator Meredith Starkey

NEWLY ELECTED COUNCILLOR **BARB LEWIS** took the **OATH OF OFFICE** as administered by the CAO.

1. **CALL TO ORDER AND APPROVAL OF AGENDA**  
Mayor Cox called the meeting to order at 7:05 pm.

2. **APPROVAL OF MINUTES**  
a) Minutes of the Regular Council meeting October 18, 2016

**187-16** Coburn/ Faulkner **CARRIED**  
That the minutes of the October 18, 2016 meeting be accepted as presented.

Regular October  
18<sup>th</sup> minutes

3. **BUSINESS ARISING FROM MINUTES (unfinished business)**

4. **DELEGATIONS & PETITIONS**  
a) Elmar Nabbe Stewardship Programs at ZESS and the Larger Community

**188-16** Colborne/ Coburn **CARRIED**  
That Mr. Nabbe's delegation and report on various school activities be accepted.

Nabbe  
delegation

5. **CORRESPONDENCE**  
a) Correspondence from Community Sport and Cultural Development Minister Fassbender regarding our meeting at UBCM.

**189-16** Colborne/ Faulkner **CARRIED**  
That the correspondence from Community Sport and Cultural Development Minister Fassbender regarding our meeting at UBCM be received.

CSCD  
Fassbender  
UBCM meeting

b) Correspondence from Jobs, Tourism and Skills Training Minister Shirley Bond regarding our meeting at UBCM

**190-16** Colborne/ Faulkner CARRIED  
That the correspondence from Jobs, Tourism and Skills Training Minister Shirley Bond regarding our meeting at UBCM be received. Jobs Bond UBCM meeting

- c) Correspondence from Association of Vancouver Island Coastal Communities (AVICC) regarding resolutions and submission requests for 2017 convention

**191-16** Colborne/ Faulkner CARRIED  
That the correspondence from Association of Vancouver Island Coastal Communities (AVICC) regarding resolutions and submission requests for 2017 convention be received. AVICC resolution deadline

- d) Correspondence from Janet Shute of Island Health regarding the Community Wellness Granting Program

**192-16** Faulkner/ Coburn CARRIED  
That the correspondence from Janet Shute of Island Health regarding the Community Wellness Granting Program be accepted. Community Wellness Granting Program

**Action Item:** Councillor Faulkner will research possible applications.

- e) Correspondence from CSCD regarding upcoming grant opportunities

**193-16** Colborne/ Coburn CARRIED  
That the correspondence from CSCD regarding upcoming grant opportunities be received. Grant Opportunities

- f) Correspondence from Western Forest Products regarding visual landscape assessment for cutblock I63

**194-16** Coburn/ Faulkner CARRIED  
That the correspondence from Western Forest Products regarding visual landscape assessment for cutblock I63 be received. WFP visual landscape assessment

- g) Correspondence from Comox Strathcona Regional Hospital District regarding pay parking at the new Campbell River and Comox Valley Hospital sites.

**195-16** Faulkner/ Coburn CARRIED  
That the correspondence from Comox Strathcona Regional Hospital District regarding pay parking at the new Campbell River and Comox Valley Hospital sites be received. Parking fees at hospitals

**196-16** Colborne/ Coburn CARRIED  
That the Village of Zeballos encourage and support the City of Courtney and the City of Campbell River to pass a bylaw to prohibit any type of parking fees at the new north island hospitals. Encourage bylaws to prohibit parking fees at hospitals

h) Correspondence from Comox Valley Regional District regarding Illegal Dumping Prevention Plan.

**197-16** Coburn/ Faulkner CARRIED  
That the correspondence from Comox Valley Regional District regarding Illegal Dumping Prevention Plan be accepted. CVRD illegal dumping prevention plan

i) Correspondence from Local Government Leadership Academy (LGLA) regarding the Annual Leadership Forum in Richmond February 1-3 2017.

**198-16** Faulkner/ Colborne CARRIED  
That the correspondence from Local Government Leadership Academy (LGLA) regarding the Annual Leadership Forum in Richmond February 1-3 2017 be accepted. LGLA Leadership Forum

**199-16** Colborne/ Faulkner CARRIED  
That Councillors Faulkner and Lewis attend the Annual Leadership Forum in Richmond and that the Cathy Watson Memorial Award be applied for as well to reduce the costs. Councillors to attend LGLA

j) Correspondence from Local Government Management Association (LGMA) regarding the CAO Forum in Victoria on February 22 – 24, 2017.

**200-16** Lewis/ Coburn CARRIED  
That the correspondence from Local Government Management Association (LGMA) regarding the CAO Forum in Victoria on February 22 – 24, 2017 be accepted. CAO Forum

**201-16** Colborne/ Faulkner CARRIED  
That CAO Lovestrom's travel and registration costs be approved to attend the CAO Forum in Victoria on February 22 – 24, 2017. Lovestrom to attend CAO forum

- k) Correspondence from Jim Dunkley, Inspector of Mines regarding the potential environmental pollution issues from oil drums near Privateer Mines

**202-16** Lewis/ Faulkner **CARRIED**  
 That the correspondence from Jim Dunkley, Inspector of Mines regarding the potential environmental pollution issues from oil drums near Privateer Mines be accepted.

Oil drums near Privateer Mines

- l) Correspondence from Jim Dunkley, Inspector of Mines regarding debris at Privateer Mine, inspections and ownership.

**203-16** Colborne/ Coburn **CARRIED**  
 That the correspondence from Jim Dunkley, Inspector of Mines regarding debris at Privateer Mine, inspections and ownership be received.

Abandoned trailer and debris at Privateer Mines

- m) Correspondence List October 15, 2016 to November 9, 2016

**204-16** Colborne/ Coburn **CARRIED**  
 That the correspondence List October 15, 2016 to November 9, 2016 be received.

Correspondence List

6. POSSIBILITIES

7. REPORTS

- a) Mayor and Council

**205-16** Colborne/ Coburn **CARRIED**  
 That Mayor Cox's written report be accepted.

Mayor's Report

- b) CAO – written report attached

**206-16** Colborne/ Coburn **CARRIED**  
 That CAO written report be received.

CAO Report

**207-16** Coburn/ Faulkner **CARRIED**  
 That the Village of Zeballos supports the asset management project as described in the UBCM Asset Management Planning Program application form and agrees to provide the overall grant management.

Asset Management Planning Program application

**208-16** Lewis/ Faulkner **CARRIED**  
That the Village of Zeballos supports the Celebrate Canada  
Funding application for 2017 Canada Day festivities. Celebrate  
Canada Fund  
application

c) Public Works – written report

**209-16** Colborne/ Coburn **CARRIED**  
That Public Works written report be accepted. PW Report

d) Emergency Coordinator Report – written report

**210-16** Colborne/ Faulkner **CARRIED**  
That Emergency Coordinator’s written report be accepted. EC Report

e) Fire Chief –none

f) Committee Reports  
Committee of the Whole Report November 9, 2016

**211-16** Coburn/ Faulkner **CARRIED**  
That the Committee of the Whole Report of November 9,  
2016 be accepted. COW Nov 9

**212-16** Colborne/ Faulkner **CARRIED**  
That a maximum of \$200 be spent on a thank you gift for  
library volunteer Joanne Parkman. Hospitality

8. BYLAWS

9. ADDITIONAL ITEMS (not included in agenda at time of  
production)

10. NEW BUSINESS

a) Appointment of representative to the Strathcona  
Regional District Board, Comox Strathcona Regional  
Hospital Board and Comox Strathcona Solid Waste  
Management Board

Mayor Cox appointed Councillor Julie Colborne as the Village  
of Zeballos representative to the Strathcona Regional District  
Board, Comox Strathcona Regional Hospital Board and  
Comox Strathcona Solid Waste Management Board for 2017.  
The alternate is Mayor Donnie Cox. SRD  
appointment

11. PUBLIC QUESTION PERIOD

12. ADJOURNMENT

There being no further business the meeting was adjourned at 9:10 pm.

CERTIFIED CORRECT:

\_\_\_\_\_  
Donn Cox, Mayor

\_\_\_\_\_  
E. Lovestrom, CAO

## Zeballos Reception

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**From:** anema nema <anema\_1963@hotmail.es>  
**Sent:** Monday, November 14, 2016 4:05 AM  
**To:** adminzeb@recln.ca  
**Subject:** LETTER TO THE ATTENTION OF THE LORD MAYOR OF THE TOWN OF ZEBALLOS  
**Importance:** High

### TO THE ATTENTION OF THE LORD MAYOR OF THE TOWN OF ZEBALLOS

Dear Sir or Madam,

As a researcher of the life and works of the sailor and scientist Ciriaco Zeballos Bustillo, member of the Malaspina expedition, I have taken the liberty of contacting you to inform you that here in Spain, there have been a diverse number of publications of recent works about this historic figure whose surname christened the town of which you are the main representative.

I am a native of Quijano de Piélagos, a town located in Cantabria in the north of Spain, which is the birth town of Ciriaco Zeballos Bustillo, whom both the International University of Menedez Pelayo (UIMP) and the valley of Piélagos have paid homage to in appreciation of his contribution to science during the 18<sup>th</sup> century.

I do not know whether you have any information with regard to Ciriaco Zeballos Bustillo, although I imagine it cannot be too detailed (neither is it in Spain) since up till now this figure has been unjustly forgotten by historians. Due to the aforesaid, I would like to imagine that you are interested in knowing more about him, as he is after all part of the history of Zeballos.

Should you so wish, I can offer to send you the recent Spanish publications and in so doing, strengthen the links that History forged for you, the townspeople of Zeballos and for us, the townspeople of Quijano.

I look forward to hearing from you at your earliest convenience.  
I remain, yours faithfully,

Ángel Neila Majada  
C/ El Rivero, 3A, 2ºD  
39311 – Santiago (Cantabria, Spain)  
*Miembro de la Sociedad Cántabra de Escritores*  
e-mail: [anema\\_1963@hotmail.es](mailto:anema_1963@hotmail.es); [angel.neila@agentes.catalanaoccidente.com](mailto:angel.neila@agentes.catalanaoccidente.com)



November 18, 2016

COPY

Mayor Donnie Cox  
Village of Zeballos  
Box 127  
Zeballos, BC V0P 2A0

Dear Mayor Cox:

**RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT**

I am pleased to advise that UBCM is in the process of distributing the second Community Works Fund (CWF) payments for fiscal 2016/2017. An electronic transfer of \$28,886.54 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement, and details on the Renewed Gas Tax Agreement can be found on our website at [www.ubcm.ca](http://www.ubcm.ca).

For further information, please contact Gas Tax Program Services by e-mail at [gastax@ubcm.ca](mailto:gastax@ubcm.ca) or by phone at 250-356-5134.

Sincerely,



Councillor Murry Krause  
UBCM President

PC: Eileen Lovestrom, CAO / Clerk / Treasurer



**Claire Trevena, MLA**  
(North Island)  
Victoria Office:  
Parliament Buildings  
Victoria BC V8V 1X4

**Community Office:**  
908 Island Highway  
Campbell River BC V9W 2C3  
Telephone: 250 287-5100  
Facsimile: 250 287-5105  
Toll-Free: 1 866 387-5100




**Province of  
British Columbia  
Legislative Assembly**



Claire Trevena, MLA  
(North Island)

8<sup>th</sup> November, 2016

Mayor Donnie Cox,  
Village Of Zeballos  
Box 127  
Zeballos B. C. V0P 2A0

  
Dear Mayor Cox,

In my continued campaign to ensure that households and businesses across the North Island have access to true high speed, broadband internet I am putting together a profile of the constituency for government and the large internet providers.

I hope that having a constituency wide business case will assist in persuading both Ministers and corporations for the need for 21<sup>st</sup> century level of connectivity.

I would be very appreciative of your assistance in this matter and wondered if you could share with me your experiences with the lack of access.

In particular I am interested in:

- The impact on individual business in your community – both existing and potential. For instance, what are the daily struggles businesses face by not having the speedy connection? Have new businesses have mentioned connectivity in their decision to either come, or not come, to your community?
- The impact on education – both in the classroom, for homework and for distance learning. Do your students have equity of access compared with those in the urban centres; how much reliance is there on connectivity for out of school projects? Are problems with connectivity affecting educational outcomes? How many people are doing, or have given up because of internet access, distance education?
- The impact on quality of life. Are people choosing to leave or choosing not to settle in community because of problems with connectivity? Are people losing access to benefits and programmes because of inability to connect?
- The impact on tourism. Are there any quantative reports on whether connectivity plays into tourists choosing to come or not come to the North Island; have there been anecdotal reports?

I know that you are very busy but would very much appreciate if you could help in any way that you can.

I look forward to hearing from you.

Yours sincerely,

Claire Trevena, MLA  
North Island



## Zeballos CAO

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**Subject:** FW: Good morning Eileen

**From:** Caroline Gladstone [mailto:caroline.gladstone@ehatis.ca]

**Sent:** November 30, 2016 12:18 PM

**To:** Zeballos CAO

**Subject:** Re: Good morning Eileen

Oh yes, please do change it to the 10th of December.

Yes, that was correct on the cancellation of the meeting we were going to host in there on the 26th.

So we are all good for December 10th, 2016. We will rent the room for the full day. Just change the date on the original form that I provided to you.

Thank you.

*Enjoy the Rest of Your Day!!!*

*Caroline Gladstone*

*Ehattesah/Chinehkint Band Administrator*

*Box 59*

*Zeballos, BC V0P 2A0*

*250 761 4155 - Telephone*

*250 761 4156 - Facsimile*

On 30 November 2016 at 11:21, Zeballos CAO <[zeballos@recn.ca](mailto:zeballos@recn.ca)> wrote:

Caroline,

Our records show the hall booked for December 17<sup>th</sup> for Christmas Party.

We can change it to the 10<sup>th</sup> if you would like.

Please let me know.

On another note, may be please have written notice of cancellation of your band meeting on November 26<sup>th</sup> as discussed with Cherie when she called.

Eileen

**From:** Caroline Gladstone [mailto:caroline.gladstone@ehatis.ca]

**Sent:** November 30, 2016 10:07 AM

**To:** Zeballos CAO

**Subject:** Good morning Eileen

Can we leave the "Hall" booked for December 10, 2016? There was a change and plans, but they are back on again for the 10th for the Christmas Part to be hosted at your facility.

*Enjoy the Rest of Your Day!!!*

*Caroline Gladstone Ehattesaht/Chinehkint Band Administrator*

*Box 59 Zeballos, BC V0P 2A0*

*250 761 4155 – Telephone*

*250 761 4156 - Facsimile*

Everyone  
Welcome!!

Breakfast Club

Mornings 8:30am

Moe the Mouse

Mornings 9:00am

Dates to  
Remember

Dec 2

Dec 3

Dec 4

Dec 5

Dec 6

Dec 7

Dec 8

Dec 9

Dec 10

Dec 11

Dec 12

Dec 13

Dec 14

Dec 15

Dec 16

Dec 17

Dec 18

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Dec 20

Dec 21

Dec 22

Dec 23

Dec 24

Dec 25

Dec 26

Dec 27

Dec 28

Dec 29

Dec 30

Dec 31

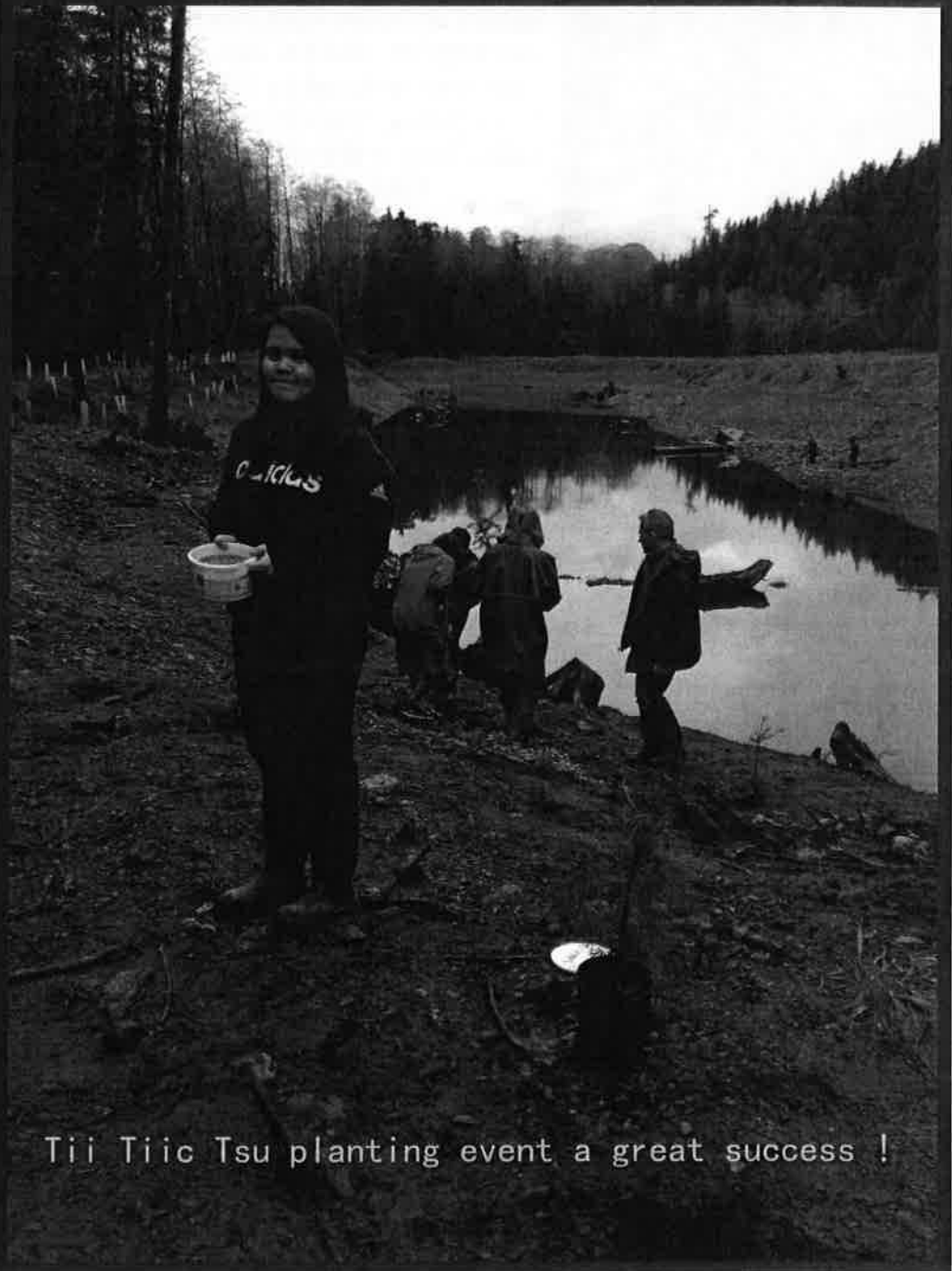
[www.zess.sd84.bc.ca](http://www.zess.sd84.bc.ca)

# ZEBALLOS ELEMENTARY SECONDARY SCHOOL



Volume 3, Issue 3

November 2016



Tii Tiic Tsu planting event a great success !



Jan 3  
School Re-opens

# Our Community.....Growing Together

Thank you!

to the 56 plus individuals who made

## Community Planting Day

at the *Tii Tiic Tsu* restoration site a great success and a lot of fun! The site includes a pond, wetland and stream channel located at Tigore Flats, where gravel was extracted to raise the Zeballos FSR. The site was designed by M.C. Wright and Associates so it would connect to the Zeballos River and support fish and wildlife habitat into the future.



This tree planting event and lunch was attended by most of the school's 40 students and their hard working teachers and support staff, Village residents Diane Anderson and Doug Ante, Mayor Donnie Cox, Councillors Barb Lewis and Candace Faulkner, Charles John of Ehattesaht Fisheries, North Island MLA Claire Trevena, Mike Wright of MC Wright and Associates and Stacey Larsen from the Department of Fisheries and Oceans.

Thank you!! for your support to rebuild habitat for fish and wildlife!



Zeballos Elementary Secondary School recognizes the Habitat Conservation Trust Foundation and anglers, hunters, trappers and guides who contribute to the Trust, for making a significant financial contribution to support the Tii Tiic Tsu (Alcove Pond) Habitat Restoration Project. Without this support, our Community Planting Day would not have been possible.

# November News



*Welcome  
Aboard!*

*to*

**Daisy Vincent**

the newest member of our staff. Daisy will be facilitating the *Precision Reading* program for the Elementary and Intermediate grades.



*Hot Lunch, warm smiles, big hearts.*

*Thank you!*



**Skate & Movie**

**Thursday, Dec 15th**

Please call if you would like to join us.

*Amnesty International Presentation*  
*Lynda Fyfe will be working with the secondary students to produce letters concerning Human Rights cases. There will be a public gathering Wed., Dec. 13, 7:00 PM in the ZESS Library.*

*It's starting to look a lot like ...*

## ZESS VARIETY CHRISTMAS SHOW

*Presented by the Intermediate Class*

**Come join us on**

**Wednesday, December 14th.**

**The event will start at 12 noon with a Potluck turkey lunch followed by performances by ZESS Students.**

*Please bring a dish or dessert!*



Breakfast Club  
*Every Morning!*

Home Reading Club  
*Every Day!*

Moe the Mouse  
*Every Morning!*



## December 2016



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 NIS	3
4	5	6	7 Hot Lunch	8	9	10
11	12	13	14 Hot Lunch Xmas Concert	15 Skate & Movie	16 NIS	17
18	19	20	21	22	23	24
WINTER BREAK						
25	26	27	28	29	30	31
WINTER BREAK						



Date: November 24, 2016

To: Mayors of Communities in Island Health Selected for Community Paramedicine

From: Linda Lupini, Executive Vice President, Provincial Health Services Authority and BC Emergency Health Services

Re: **COMMUNITY PARAMEDICINE INITIATIVE RECRUITMENT UPDATE – ISLAND HEALTH**

We are pleased to provide this update on the status of recruiting and placing community paramedics in communities within Island Health selected for the initial rollout of the Community Paramedicine Initiative.

Community paramedicine will provide British Columbians in rural and remote communities with better access to primary health care and a more stabilized paramedic presence for emergency response. The initiative is being implemented by BC Emergency Health Services (BCEHS) in partnership with the Ministry of Health, the regional Health Authorities, the Ambulance Paramedics of BC (Local 873), the First Nations Health Authority and others.

Recruitment and Placement Schedule

As you may know, community paramedicine positions are being posted in a series of cohorts across the Health Authorities. This process began with positions in Northern Health and the nine prototype communities (including Cortes Island, Port Hardy, Tofino and Ucluelet), followed by Interior Health, Island Health and Vancouver Coastal Health.

Based on the recent experience in Northern Health and the prototype communities, and the resources required to properly support the new community paramedics through their orientation, it has been determined that the rollout schedule needs to be extended beyond that which was originally outlined in our letter to you in late April 2016.

Community paramedicine positions for selected communities in Island Health are now scheduled to be posted in April 2017. The successful candidates are scheduled to begin their 14-week orientation on September 11, 2017, and to begin working in their communities the week of December 18, 2017.

The exceptions are the community paramedics in the four prototype communities noted in the chart below, who have completed their orientation and began working in their communities October 11, 2016:

Community	Community Paramedic
Cortes Island	Martin Metz
Port Hardy	Kathleen Ilett Jamie Keamo
Tofino	Rhiannon Davis
Ucluelet	Rachelle Cole

The selected communities in Island Health, in addition to the four prototype communities noted above, are: Alert Bay, Denman Island (including Hornby Island), Gabriola Island, Galiano Island, Gold River, Mayne Island, Pender Island, Port Alice, Port Renfrew, Port McNeill, Quadra Island, Sayward, Sointula, Tahsis and Zeballos.

#### Improving Emergency Response

A key objective of community paramedicine is to provide a more stabilized paramedic presence for emergency response.

All CPs are trained and currently working for BCEHS as emergency care paramedics. All community paramedicine positions are regular part-time positions, which means the CP is then available the balance of the week to cover ambulance shifts. In communities assigned two regular part-time CPs, the CPs will be seeing patients on alternating days, and therefore one of them will be available to cover ambulance shifts when the other is working as a CP.

While on duty as a community paramedic, the CP will not be dispatched to an emergency response. However, if there is a significant incident and the CP is the nearest responder, they will be contacted by dispatch and, if they determine it is safe to leave their patient, will attend at the scene thereby improving the response time for emergencies.

BCEHS protocols allow for CPs – while on duty as CPs – to respond to emergencies they come across while driving to and from scheduled patients' visits.

#### Selection of Community Paramedics

The selection process is being carried out within the parameters of the Collective Agreement between the Ambulance Paramedics of BC (CUPE 873) and BCEHS. All CPs must hold at least a Primary Care Paramedic (PCP) license with an IV endorsement. The preference is for qualified paramedics currently living in or attached to the community and working as emergency care paramedics for BCEHS. When it is necessary to recruit from outside the community, the result may be a more experienced paramedic working in the community and available for emergency response.

The above adjustments to the recruitment and placement schedule are to ensure a successful implementation of the Community Paramedicine Initiative.

Please let us know if you have any questions by emailing [communityparamedicine@bcehs.ca](mailto:communityparamedicine@bcehs.ca).

Sincerely,

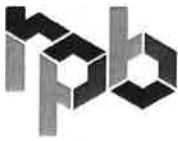


Linda Lupini  
Executive Vice President  
Provincial Health Services Authority and  
BC Emergency Health Services

cc:

Dr. Brendan Carr, President and CEO, Island Health  
Dr. Jeff Beselt, Executive Medical Director, Integrated Health Services, Island Health  
Marie Duperreault, Director, Geography 2 - Port Alberni & West Coast - Tofino & Ucluelet, Island Health  
Enid O'Hara, North Island Manager, Rural Services, Island Health  
Alison Mitchell, Mount Waddington Manager, Rural Services, Island Health  
Kathryn Kilpatrick, Director, Rural West Cost, Geography 2, Island Health  
Barbara Fitzsimmons, Acting Chief Operating Officer, BCEHS  
Nancy Kotani, Executive Director, Strategic Planning, BCEHS  
Rita Jervis, Project Director, Community Paramedicine Initiative, BCEHS  
Rick Mowles, Area Director, Northern Region, BCEHS  
Lance Stephenson, Area Director, Island Districts, BCEHS





# Sugarloaf Bridge Replacement

## Monthly Report

### October, 2016

<b>Project Information</b>		
<b>Project</b>	<b>Report Number:</b>	<b>Project Number</b>
Sugarloaf Bridge Replacement	001-16.10	5400-20/16.009
<b>Safety Incidents:</b>		<b>Environmental Incidents:</b>
No Incidents		No Incidents
<b>Safety</b>		
<ul style="list-style-type: none"> <li>▪ Safety in design being implemented early in design.</li> </ul>		
<b>Environmental</b>		
<ul style="list-style-type: none"> <li>▪ No activity this month.</li> </ul>		
<b>Planned Activities</b>		
<ol style="list-style-type: none"> <li>1. Close tenders for design services October 7 and award.</li> <li>2. Initiate design services.</li> </ol>		
<b>Actual Activities</b>		
<ol style="list-style-type: none"> <li>1. Design Services awarded to ISL Engineering on Oct. 20, 2016 and agreement executed.</li> <li>2. Design Services kick-off meeting held Oct. 28, 2016.</li> </ol>		
<b>Planned for Next Month</b>		
<ol style="list-style-type: none"> <li>1. Geotechnical and environmental field investigations.</li> <li>2. Initiation of Archeological Assessment.</li> <li>3. Preliminary design advancement.</li> <li>4. Town Hall meeting to review preliminary design.</li> </ol>		
<b>Issues:</b>		
<ol style="list-style-type: none"> <li>1. Identified requirement for Archeological Assessment. This was not included in Design Services as indication is that work should be done with local First Nation Community preferred resource. Golder has been identified as the preferred resource and we are presently awaiting proposal. It is anticipated that this work can be performed within Project Management/Engineering budget.</li> </ol>		
<b>Costs:</b>		
<ol style="list-style-type: none"> <li>1. Commitments in October include the award of Design Services to ISL Engineering</li> <li>2. No change orders issued this month</li> <li>3. Cost Forecast – Attached.</li> </ol>		
<b>Photos: none this month</b>		

## Sugarloaf Bridge Replacement Project 5400-20

### Cost Forecasting 16.10.31

	Funding Budget	Committed to Oct. 1, 2016	Incurred to Nov. 1	Forecast to Complete	Estimated at Completion	Variations (Increases)	Comments
	1,307,500			1,307,500	1,307,500	-	
Install Temporary Water Main and Support	20,000			20,000	20,000	-	
Remove and Dispose Old Bridge	200,000			200,000	200,000	-	
Install and Remove Heavy Equipment Access	75,000			75,000	75,000	-	
Reconstruct approaches and Misc. work	80,000			80,000	80,000	-	
Reinstall Water Main	15,000			15,000	15,000	-	
Enhance Alignment and Site Lines	100,000			100,000	100,000	-	
Signage	1,500			1,500	1,500	-	
Lights	1,500			1,500	1,500	-	
View Platform 40 sq. m at 2500 per	100,000			100,000	100,000	-	
<b>Construction Sub Total</b>	<b>1,900,500</b>	-		<b>1,900,500</b>	<b>1,900,500</b>	-	
Engineering and Contract Admin	380,100			234,036	234,036	146,064	Based on Proposal Price plus 20% growth allowance in order to account for cost risk associated with Geotech investigation.
Archeology Assessment				2,000	2,000	-2,000	Allowance added. Awaiting proposal from Golder
Project Management	95,025	182,160	36,543	190,617	227,160	-132,135	Contract Administration within Project Management, Forecast to complete is for expenses at 20,000 and 5,000 for misc. such as legal, signage, etc. and 10% growth allowance
<b>PM and Engineering Sub Total</b>	<b>475,125</b>	<b>182,160</b>	<b>36,543</b>	<b>424,653</b>	<b>461,196</b>	<b>11,929</b>	
<b>Contingency 30%</b>	<b>570,150</b>			<b>570,150</b>	<b>570,150</b>		
<b>Total excluding GST</b>	<b>2,945,775</b>	<b>182,160</b>	<b>36,543</b>	<b>2,895,303</b>	<b>2,931,846</b>	<b>11,929</b>	

## # Correspondence List

November 11th to December 2nd

2016

0115-01

	Rec'd	Via	From	Regarding	File #	Disposition
1	9-Nov	Email	ZESS	Update re: December events at ZESS	0530-01	File
2	10-Nov	Mail	Claire Trevena	Letter re: two-tier electricity rates	0400-20	File
3	14-Nov	Email	VIHA	News Release re: World COPD Day	4920-01	File
4	14-Nov	Mail	UBCM	Payment re: Zeballos River Crossing	1855-61	File
5	14-Nov	Email	Angel Neila Majada	Link to Spanish origins of Zeballos namesake	0530-01	Agenda; File
6	15-Nov	Email	VIHA - CHN	New Coordinator for the Strathcona Community Health Network (SCHN)	4920-02	File
7	15-Nov	Email	VIHA	News Release re: Seeking feedback on Supervised Consumption Services	4920-01	File
8	16-Nov	Mail	Cathy Peters	Strategies to combat human trafficking	0230-20	File
9	16-Nov	Mail	Claire Trevena	Seeking feedback to inform business case for increased access to high-speed internet	0400-20	Agenda; File
10	16-Nov	Mail	Royal Canadian Legion	Military Service Recognition Book and certificate of thanks	1475-20	File
11	16-Nov	Fax	Liquor Control and Licensing Branch	Notice of Liquor License Expiry - Post and Beam Lodge	0400-20	File
12	18-Nov	Mail	Claire Trevena	North Island Report	0400-20	File
13	18-Nov	Email	MoFLNRO	Map of registered open burns available to the public	0400-20	File
14	18-Nov	Email	Patrick Donaghy, RDMW	Invite to attend mtg. re: invasive plants Dec. 7th	0400-50	File
15	18-Nov	Email	Black Press	Invite to have a booth at a Career Fair, Feb. 9th	0230-20	File
16	18-Nov	Email	VIHA	Sample drop-off site established in Port McNeil for municipal water samples	5600-05	File
17	19-Nov	Email	Mike Coulter, CR ATV Club	Studies on the economic impacts of ATV trails	6750-20	File
18	23-Nov	Email	Department of Canadian Heritage	Confirmation of receipt of Celebrate Canada Program application	1855-00	File
19	24-Nov	Email	BCEHS	Update re: community paramedicine initiative recruitment	4920-02	Agenda; File
20	24-Nov	Mail	UBCM	Payment re: Gas Tax - Community Works Fund	1855-04	Agenda; File
21	25-Nov	Email	MIA BC	Fall 2016 Newsletter	2470-01	File

22	25-Nov	Email	VIHA	News Release re: high level of overdose deaths and message to not use drugs alone	4920-01	File
23	28-Nov	Email	Mayor Leo Facio, Harrison Hot Springs	Ltr. To MoCSCD re: short term rentals in the tourism accommodation sector	0400-50	File
24	28-Nov	Email	CVRD	News Release: flames at local landfill no cause for alarm	0400-50	File
25	29-Nov	Email	VIHA	Notice of Island Health Board meeting, Dec. 1st	4920-01	File
26	29-Nov	Email	Canadian Cancer Society	Invite to webinar Dec. 6th on smoke and vape-free outdoor spaces	0400-50	File
27	29-Nov	Email	Auditor General	Report re: Managing risks of limited staff in small local governments	0400-20	File
28	29-Nov	Email	Auditor General	News Release re: HR Audit on the District of Squamish	0400-20	File
29	30-Nov	Email	Caroline Gladstone	Community Hall rental on Dec. 10th	0400-61	Agenda; File
30	30-Nov	Email	MoFLNRO	November 2016 Update	0400-20	File
31	1-Dec	Email	Matt Hunter, RPB Contractors	Update on environmental permitting process for the Sugarloaf Bridge Replacement Project	5400-20	File
32	1-Dec	Email	Town of Port McNeill	Town Log - December 2016	N/A	Table

1. SUNKEN BARGE

I had a telephone conversation with Mr. Duncan Williams, Chief Executive Officer for Crown Lands BC regarding the submerged camp barge that rests to the south of our bay. He advised me that his “inside” information indicates that the squeaky wheel gets the grease when it comes to government funded marine clean up project.

Mr. Williams will furnish us (VoZ) with the appropriate contact information as to where we direct our concerns. He recommends that we inundate the federal contact person with emails, pictures and any other materials we have pertaining to the submerged camp barge.

I will also contact Ehattesah/ Chinehkint Chief Rose-Ann Michael to encourage their participation.

2. MEMORIAL CAIRN

I would like to discuss the proposed memorial for veterans with regard to placement and procurement. If the decision about placement is made in advance, staff will be better positioned to take advantage if opportunity should knock.

Thank you  
Mayor Donnie Cox



## COUNCILLOR REPORT

To: Mayor and Council  
Eileen Lovestrom, CAO

December 5, 2016

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### **Tree Planting Event**

On Tuesday, November 22, 2016, Mayor Donn Cox and Councillors Barb Lewis and Candace Faulkner went to the Tree Planting and Lunch event at Tii Tic Tsu Restoration Area at Tigore Flats. Fifteen adults participated with students from Zeballos Elementary/Secondary School to plant trees around the sanctuary, which has three species of fish so far. We learned where the trees like to grow best then planted spruce, fir, and cedar trees.

Florence John opened the planting with a prayer. Mayor Cox brought his BBQ and cooked hot dogs and served chili with Councillor Lewis. Sheila John and Celina Charleson made the chili and brought the lunch for everyone.

Thank you to Zeballos Elementary/Secondary School for inviting us to this great event!

### **Vancouver Island Regional Library Board Meeting**

On Saturday, November 26, 2016, I attended my first Vancouver Island Regional Library (VIRL) Board meeting. Breakfast was served and we were called to order at 9:30am. After opening remarks, the meeting followed the agenda, including discussion about an Electronic Records Management System (ERMS) for Board minutes (which was quite expensive) and development of a "whistleblower" policy. Both are to be discussed further at a later date. The meeting adjourned at 11:50am.

### **Celebrate Canada Grant**

I am pleased to report that we submitted the application for the Celebrate Canada grant, seeking funding support for a Canada Day celebration in 2017.

Candace Faulkner  
Councillor



## From the desk of Eileen Lovestrom, CAO Village of Zeballos

To: Mayor and Council

Date: December 5, 2016

Subject: **Regular Council Meeting**

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### VILGMA

Interesting tidbits: in 2014 the Town of Gibsons declared Nature at their most valuable asset to be managed.

We can be proud of our working relationships in Zeballos. Council, Staff, First nations neighbours. Not everyone has that.

The LGMA is planning a workshop in the north island in the spring to discuss "Relationship Building" as it applies to First Nations and Municipal Government. It will be aimed at band managers, planners, CAO's, land use agreements and service agreements. I'll keep my eye open for the details.

### Trail (CUT)

The next trail meeting has been postponed until early 2017.

### Upcoming Vacation

I will be out of the office January 19 thru January 27 for vacation time.

### Holiday Hours

In keeping with our policy, the Village office will be closed December 27 thru 30<sup>th</sup>. Garbage pickup schedule will not change. The landfill will not be open on December 24<sup>th</sup>. All other days will remain as scheduled.

### Water Well Licensing

We have contracted with Waterline Resources Ltd of Nanaimo to do the mandated licensing of our wells. If the project is completed by March 1<sup>st</sup> we will be grandfathered into the program and not have to pay the licensing fee of approximately \$3,000. Waterline's cost is less than \$2,500 and saves our staff the time commitment necessary to research and file the paperwork.

### Waste Wood Site

After checking with Ministry of Environment, I have determined that the permit for use of the waste wood site is in compliance. Subsequently a letter was sent on November 25<sup>th</sup> to Western Forest Products inviting conversation about our concerns. There as been no response to date.

### 2017 Budget

We have been working on the operating budget for 2017. With regard to the necessary dyke clearing, we would like to issue a request for an expression of interest to see if we can get some local interest first. Alternatively we would be looking at a professional tree service such as Davey Tree to do the job. A sample posting is attached. The intention is to also include in the January Village Voice. Comments please.

**ARE YOU INTERESTED IN THIS JOB?**

**WE'D LIKE TO HEAR FROM YOU.**

# **DYKE CLEARING**

**Location:** Zeballos River Dyke

**Details:** Starting at Cevallos Campsite along the Zeballos River east shore and continuing up to Sugarloaf Bridge, the alders and other vegetation needs to be cut and cleared.

- The roots must stay in the ground.
- The stumps need to be as short as possible so as to reduce the hazard of floating debris hanging up and hampering its path to open water.
- The resulting logs and branches must be disposed of in a manner agreeable to the Village.
- Cevallos Campsite may be available to be used as a work yard during this project.
- The Village chipper may be available for use.

Include with your expression of interest:

- your contact information
- the time period you propose to do the work and
- your cost to complete the job.

**Submission Deadline: January 10<sup>th</sup> 2017 noon**

**THE CORPORATION OF THE VILLAGE OF ZEBALLOS**  
**BYLAW # 510-2017**

**A Bylaw to Provide for Borrowing of Money in Anticipation of Revenue**

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WHEREAS when the municipality does not have sufficient money on hand to meet the current expenditures of the municipality;

AND WHEREAS it is provided by Section 177 of the *Community Charter* that a council may, by bylaw provide for the borrowing of money that may be necessary to meet the current lawful expenditures;

AND WHEREAS the debt outstanding under this section must not exceed at any time the total of the unpaid taxes for all purposes levied during the current year, and the money remaining due from other governments;

AND WHEREAS before the adoption of the annual property tax bylaw in any year, the taxes in the current year are deemed to be 75% of all taxes levied for all purposes in the preceding year;

AND WHEREAS when collected, unpaid taxes and taxes levied for the current year must be used as necessary to repay money borrowed under this section;

AND WHEREAS the partial amount of liability that the Council may incur is one hundred and eighteen thousand four hundred dollars (\$118,400) that being 75% of the total amount of taxes levied for all purposes in 2016;

AND WHEREAS there are no liabilities outstanding under section 334.3;

NOW THEREFORE the Municipal Council of the Village of Zeballos hereby enacts the following:

1. It shall be lawful for the Municipal Council to borrow upon the credit of the Corporation from the Canadian Imperial Bank of Commerce one hundred and three thousand four hundred dollars (\$103,400) in such amounts as the same may be required, and to pay interest thereon at a rate not exceeding the prime interest rate plus 1.5% as charged by the Canadian Imperial Bank of Commerce from time to time and provide a corporate visa in the amount of fifteen thousand dollars (\$15,000), for a total obligation of one hundred and eighteen thousand four hundred dollars (\$118,400).
2. All monies so borrowed and interest payable thereon shall be payable on or before the 31<sup>st</sup> of December 2017.

3. The form of the obligation to be given as an acknowledgement of the liability shall be a Promissory Agreement signed by the Mayor and the Chief Financial Officer.
4. There is hereby set aside as security for the liability hereby authorized to be incurred: ONE HUNDRED AND EIGHTEEN THOUSAND FOUR HUNDRED DOLLARS (\$118,400) being that part of the taxes for the current year deemed by the Municipal Council expedient to be so set aside.
5. This bylaw may be cited as the Corporation of the Village of Zeballos Revenue Anticipation Borrowing Bylaw #510, 2017.

READ A FIRST TIME this \_\_\_ day of \_\_\_\_\_, 2016

READ A SECOND TIME this \_\_\_ day of \_\_\_\_\_, 2016

READ A THIRD TIME this \_\_\_ day of \_\_\_\_\_, 2016

RECONSIDERED AND ADOPTED this \_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Financial Officer

Certified to be a true copy of Bylaw #510, 2017

\_\_\_\_\_  
Corporate Officer

## APPOINTMENTS AND PORTFOLIOS

Acting Mayor

	Alternate:	
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Strathcona Regional District Board

	Alternate:	
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Vancouver Island Regional Library  
Local Library Liason to Council

	Alternate:	
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Nootka Sound Economic  
Development Corp

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Tourism Portfolio

	and	
--	-----	--

Cemetery Portfolio

	and	
--	-----	--

Heritage Board Membership

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Community Health Network

	and	
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Assistant Grant Writers

All Elected Officials

## BOARDS AND COMMITTEES

### Board of Variance

Members

Gwen Alsop  
Linda Annand  
Lorna Welch

### Emergency Planning

Emerg Prog Coordinator  
Emerg Prog Deputy Coord.  
Emerg Social Services Director  
ESS Deputy Director

Meredith Starkey  
Mike Atchison  


Heritage Board

per Heritage Board Bylaw 492, 2014

VoZ Representative  
Members

Debra Brown  
Julie Colborne  
Lorna Welch  
vacant  
vacant

Curator

vacant

Nootka Sound Economic Development Corporation

Community Members at Large

Dave Annand  
Paul, Jr Brawn

Zeballos Volunteer Fire Department

per Fire Bylaw 278, 1990

Fire Chief  
Acting Fire Chief  
Acting Captain

Armin Grunert  
Jon Christal  
Andrew Smith  
Paul, Sr Brawn  
Charles John  
Christian Stapff  
Joe John  
Caleb Bouey