

VILLAGE OF ZEBALLOS

MINUTES for the Regular Meeting of Council held Tuesday January 17, 2017 at 7:00 pm at 157 Maquinna Avenue.

PRESENT: Mayor Cox, Councillors Coburn, Colborne, Faulkner and Lewis
Staff: CAO Eileen Lovestrom, Public Works Foreman Mike Atchison

1. **CALL TO ORDER AND APPROVAL OF AGENDA**
Following approval of the Agenda, Mayor Cox called the meeting to order at 7:05 pm.

2. **APPROVAL OF MINUTES**

- a) Minutes of the Regular Council meeting December 5, 2016

001-17 Colborne/ Coburn **CARRIED**
That the minutes of the Regular Council meeting December 5, 2016 meeting be accepted as presented

Regular Minutes
Dec 5

- b) Minutes of Special Council meeting December 20, 2016

002-17 Coburn/Faulkner **CARRIED**
That the minutes of the Special Council meeting December 20, 2016 meeting be accepted as presented

Special Minutes
Dec 20

3. **BUSINESS ARISING FROM MINUTES (unfinished business)**

Mayor Cox has not had a reply from Angel Nema of Spain, regarding Ciriaco Zeballos Bustillo despite two emails.

4. **DELEGATIONS & PETITIONS**

5. **CORRESPONDENCE**

- a) Correspondence from Vancouver Island Regional Library regarding budget and annual levy

003-17 Colborne/ Faulkner **CARRIED**
That the correspondence from Vancouver Island Regional Library regarding budget and annual levy be accepted

VIRL

- b) Correspondence from Minister of Forests, Steve Thomson regarding Zeballos FSR, derelict barge and other UBCM meeting concerns

- 004-17** Coburn/Faulkner CARRIED
 That the correspondence from Minister of Forests, Steve Thomson regarding Zeballos FSR, derelict barge and other UBCM meeting concerns be received. Thomson re barge
- c) Correspondence from UBCM Local Government Program Services regarding award of \$10,000 for Asset Management Framework Development
- 005-17** Colborne/ Coburn CARRIED
 That the correspondence from UBCM Local Government Program Services regarding award of \$10,000 for Asset Management Framework Development be received. Asset Management Grant
- d) Correspondence from BDO regarding letters of engagement for audit of 2016 fiscal year
- 006-17** Coburn/Faulkner CARRIED
 That the correspondence from BDO regarding letters of engagement for audit of 2016 fiscal year be accepted. BDO
- 007-17** Colborne/Faulkner CARRIED
 That the Village of Zeballos engage BDO as auditor for 2016 audit. BDO engagement
- e) Correspondence from Jack Reynolds, WFP regarding his meeting with public works to discuss waste wood site concerns
- 008-17** Coburn/Faulkner CARRIED
 That the correspondence from Jack Reynolds, WFP regarding his meeting with public works to discuss waste wood site concerns be received. WFP waste wood site
- Staff Action** – forward all correspondence to Minister of Forests Steve Thomson so he gets both perspectives. Ask Ministry of Environment for monitoring wells to calm our fears. To WFP Council is requesting a copy of the action item referred to in Jack’s letter.
- f) Correspondence from Kathy Lachman, Jobs, Tourism and Skills Training regarding programs available including Canada Summer Jobs deadline of January 20th 2017
- 009-17** Colborn/Faulkner CARRIED
 That the correspondence from Kathy Lachman, Jobs, Tourism Summer Jobs deadline

and Skills Training regarding programs available including Canada Summer Jobs deadline of January 20th 2017 be received.

Staff Action: investigate BCEDA Minister's meeting in Vancouver on February 6th. Perhaps Mayor Cox will attend.

- g) Correspondence from Local Government Leadership Academy regarding Cathy Watson Memorial Award being awarded to Councillor Lewis

010-17 Colborne/ Coburn CARRIED
That the correspondence from Local Government Leadership Academy regarding Cathy Watson Memorial Award being awarded to Councillor Lewis be received.

Lewis awarded scholarship

- h) Correspondence from RPB Constructors regarding monthly reports for November and December 2016

011-17 Colborne/ Coburn CARRIED
That the correspondence from RPB Constructors regarding monthly reports for November and December 2016 be received.

Bridge report

- i) Correspondence List December 3rd, 2016 to January 13, 2017

012-17 Colborne/ Coburn CARRIED
That the Correspondence List for December 3rd, 2016 to January 13, 2017 be accepted.

Correspondence List

6. POSSIBILITIES

7. REPORTS

- a) Mayor and Council

013-17 Colborne/ Coburn CARRIED
That the Mayors reports regarding his 2017 wish list be accepted

Mayors Report

Staff Action – study of costs for more clean-up. Maybe encouragement with “Spring Clean up Party”.

- b) CAO – written report attached

014-17 Colborne/ Lewis CARRIED

That the CAO report be accepted.

CAO Report

c) Public Works – written report attached

015-17 Colborne/ Coburn CARRIED
That the public works report be accepted

Public Works Report

f) Committee Reports
Committee of the Whole – January 10, 2017

016-17 Colborne/ Coburn CARRIED
That the report from the Committee of the Whole meeting of
January 10, 2017 be accepted

COW Jan 10

8. BYLAWS

a) Revenue Anticipation Borrowing Bylaw 510, 2017
Reconsider and Adopt

017-17 Coburn/ Colborne CARRIED
That the Revenue Anticipation Borrowing Bylaw 510, 2017 be
reconsidered and adopted.

510,2015
Reconsider and
Adopt

9. ADDITIONAL ITEMS (not included in agenda at time of
production)

Staff Action: Dyke Clearing Ad be revisited with updates and
posted.

Draft Operating and Capital Budget was circulated. This will
come back to the Council table at the February 7th COW.
Meeting time set for 4:30 pm.

10. NEW BUSINESS


11. PUBLIC QUESTION PERIOD

12. ADJOURNMENT

There being no further business, the meeting was adjourned
at 9:15 pm

CERTIFIED CORRECT:


Donn Cox, Mayor


E. Lovestrom, CAO