

## VILLAGE OF ZEBALLOS

**MINUTES** for the Regular Meeting of Council held Tuesday June 20, 2017 at 7:00 pm at 157 Maquinna Avenue.

**PRESENT:** Mayor Cox, Councillors Colborne, Coburn, Faulkner and Lewis;  
Staff: CAO Eileen Lovestrom and Public Works Foreman Mike Atchison

1. CALL TO ORDER AND APPROVAL OF Amended AGENDA

2. APPROVAL OF MINUTES

a) Minutes of the Regular Council meeting May 16, 2017

**086-17** Coburn/ Faulkner

CARRIED

That the minutes of the May 16, 2017 Regular meeting be accepted as presented. Regular May 16

b) Minutes of the Special Council meeting June 01, 2017

**087-17** Coburn/ Lewis

CARRIED

That the minutes of the June 1, 2017 Special meeting be accepted as presented. Special June 1

3. BUSINESS ARISING FROM MINUTES (unfinished business)

**Staff Action:** Bring Zeballos Mobile Home Park Report forward to a future COW for further discussion.

4. DELEGATIONS & PETITIONS

a) Murray Ritchie – Administrative Policy Bylaw Enforcement

(Mr. Ritchie was not present at the meeting)

**088-17** Colborne/ Faulkner

CARRIED

That the Correspondence from Murray Ritchie regarding administrative policy bylaw enforcement be received and filed. Request for delegation

5. CORRESPONDENCE

a) Correspondence from Strathcona Regional District regarding request for resolution consenting to the adoption of Bylaw No. 275.

**089-17** Colborne/ Faulkner **CARRIED**

That the correspondence from Strathcona Regional District regarding request for resolution consenting to the adoption of Bylaw No. 275 be accepted.

RPB Monthly report

**090-17** Colborne/ Faulkner **CARRIED**

WHEREAS the Strathcona Regional Board is considering the adoption of Bylaw No. 275 which would increase the annual requisition limit contained in Strathcona Emergency Program Service Establishment Bylaw 2004;

TVI Workshop

AND WHEREAS the Regional Board has proposed that Bylaw No. 275 be approved with the consent of at least 2/3 of the service participants in accordance with s.349 of the Local Government Act;

AND WHEREAS the Village of Zeballos is a participant in the Strathcona Emergency Program service;

AND WHEREAS the annual requisition limit for the service has not been increased since the service was originally established;

AND WHEREAS the proposed amendment is not considered significant enough to warrant seeking the approval of the electors by assent voting or alternative approval process;

NOW THEREFORE the Council of the Village of Zeballos hereby consents to the adoption of Bylaw No. 275 by the Strathcona Regional Board and that the Strathcon Regional District be so advised.

b) Correspondence from Comox Strathcona Waste Management re: Waste reduction educational outreach

**091-17** Lewis/ Colborne **CARRIED**

That the correspondence from Comox Strathcona Waste Management re: Waste reduction educational outreach be accepted.

Ritchie emails re: FSR Zeballos

**Action Item:** Councillor Colborne will speak to Kuisa Richardson and ask her to delay her trip until September to accommodate school in session dates.

c) Correspondence from Patrick Johnson re: Zeballos wins best tap water in BC

**092-17** Colborne/ Coburn CARRIED  
That the correspondence from Patrick Johnson re: Zeballos wins best tap water in BC be accepted. BEST tap water in BC winner

d) Correspondence from Donn Cox to Claire Trevena to congratulate her for re-election.

**093-17** Colborne/ Lewis CARRIED  
That the correspondence from Donn Cox to Claire Trevena to congratulate her for re-election be accepted. Congrats to Claire Trevena

e) Correspondence from Rachel Blaney re: Funding for dealing with derelict vessels

**094-17** Lewis/ Coburn CARRIED  
That the correspondence from Rachel Blaney re: Funding for dealing with derelict vessels be accepted. derelict vessels funding possible

**Staff Action:** contact E/C Chief Michael, sending copy of correspondence and request a cooperative approach.

f) Correspondence from RPB Constructors May Monthly report for Sugarloaf Bridge Replacement Project

**095-17** Colborne/ Coburn CARRIED  
That the correspondence from RPB Constructors May Monthly report for Sugarloaf Bridge Replacement Project be accepted. RPB Monthly report

g) Correspondence from Ragged Edge Community Network re: Billing Statement

**096-17** Colborne/ Faulkner CARRIED  
That the correspondence from Ragged Edge Community Network re: notice of Annual General Meeting be accepted. RECN AGM

h) Correspondence from Strathcona Community Health Network re: job opportunities, Sayward community meeting, and Tahsis food meeting

**097-17** Colborne/ Faulkner CARRIED  
That the correspondence from Strathcona Community Health Network re: job opportunities, Sayward community meeting, and Tahsis food meeting be accepted. Community Health Network

- i) Correspondence from West Coast Aquatic Stewardship Association re: Letter to thank Council for sponsorship of a child for Science Camp.

**098-17** Colborne/ Coburn CARRIED  
That the correspondence from West Coast Aquatic Stewardship Association re: Letter to thank Council for sponsorship of a child for Science Camp be accepted.

Science Camp  
Thanks

- h) Correspondence List May 13<sup>th</sup> to June 16<sup>th</sup> , 2017

**099-17** Colborne/ Faulkner CARRIED  
That the correspondence list April 14<sup>th</sup> to May 12<sup>th</sup> , 2017 be received.

Correspondence  
List

6. POSSIBILITIES

**Staff Action:** In response to letter from taxpayer regarding maintenance of school district properties, staff to send a letter to school board requesting once again that the properties be kept in a neat and tidy condition especially over the summer and that the alders not be allowed to grow on the 5 vacant residential lots at the back side of the school.

7. REPORTS

- a) Mayor and Council
  - i) Mayor Cox

**100-17** Colborne/ Coburn CARRIED  
That the Mayor's written report be accepted and that the suggested letter to Western Forest Products be sent.

Mayor Report

- ii) Councillor Coburn

**101-17** Colborne/ Lewis CARRIED  
That Councillor Coburn's verbal report on the Heritage Committee, the need to hire a museum host as soon as possible and the request for administrative help to do so be accepted.

Councillor  
Coburn Report

- iii) Councillor Faulkner

**102-17** Colborne/ Lewis CARRIED  
That Councillor Faulkner's verbal report regarding the Canada Day 150 celebrations be accepted. Event is taking place July 1<sup>st</sup> at the community hall at 1:50 pm with cake and ceremony followed by fireworks at dusk at Golden Gate Park.

Councillor  
Faulkner Report

b) CAO – written report attached

**103-17** Colborne/ Coburn CARRIED  
That the CAO report be accepted. CAO Report

**Action Item:** Committee of the Whole meeting set for Thursday July 6<sup>th</sup> at 4:00 pm with agenda items to include Goals and Objective for Annual Report and future of the Mobile Home Park.

c) Public Works – verbal report

**104-17** Faulkner/ Coburn CARRIED  
That the Public Works verbal report regarding bridge work schedule, water line re-routing at the bridge and east evacuation site be accepted. PW REport

f) Committee Reports

**105-17** Colborne/ Coburn CARRIED  
That the Committee of the Whole Report of May 30, 2017 be accepted. COW May 30

**106-17** Colborne/ Coburn CARRIED  
That the Committee of the Whole Report of June 6, 2017 be accepted. COW June 6

8. BYLAWS

9. ADDITIONAL ITEMS (not included in agenda at time of production)

10. NEW BUSINESS

a) Waste Management in Zeballos area

**107-17** Colborne/ Coburn CARRIED  
That the Waste Management in Zeballos area report be received for discussion. Wet Waste Management


**Action Item:** Councillors Colborne and Lewis will follow up on options for composting and wet kitchen waste management after the landfill is closed.

11. PUBLIC QUESTION PERIOD

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:15 pm.

CERTIFIED CORRECT:

  
\_\_\_\_\_  
Donn Cox, Mayor

  
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E. Lovestrom, CAO