

VILLAGE OF ZEBALLOS

AGENDA for the regular meeting of Council to be held Tuesday, November 27, 2018 at 7:00 pm at 157 Maquinna Avenue

1. CALL TO ORDER AND APPROVAL OF AGENDA
2. APPROVAL OF MINUTES
 - a) Minutes of the Regular Council meeting, October 16, 2018
 - b) Minutes of the Inaugural Council meeting, November 6, 2018
3. BUSINESS ARISING FROM MINUTES (unfinished business)
 - a) Village of Zeballos Post-Fire Geohazard Assessment
4. DELEGATIONS & PETITIONS
5. CORRESPONDENCE
 - a) Correspondence from School District 84 re: a call for Zeballos Continuing Education Partners
 - b) Correspondence from the Office of the Attorney General re: Local government's role in licensing non-medical cannabis retail stores
 - c) Correspondence from the Port McNeill RCMP re: Second quarter report
 - d) Correspondence from the Union of BC Municipalities re: Group insurance for elected officials
 - e) Correspondence from Parliamentary Secretary for Emergency Preparedness re: Possible funding options to improve tsunami preparedness for the Village of Zeballos
 - f) Correspondence from BC/Yukon Command Royal Canadian Legion Campaign Office re: Military Services Recognition Book advertisement sponsorship
 - g) Correspondence from Cristina Lepore re: Questions regarding barricades on Pandora Crescent and Evacuation Order area
 - h) Correspondence from the Office of Rachel Blaney, MP re: Results of Parliamentary Library search for potential recovery options

- i) Correspondence from Claire Trevena, MLA re: Letter to Minister of FLNRORD requesting support and assistance for the Village to confirm correct properties are under Evacuation Order
 - j) Correspondence from Claire Trevena, MLA re: Letter to Minister of Public Safety and Solicitor General requesting an exception be made if the Village is deemed ineligible for DFA
 - k) Correspondence from Emergency Management BC re: Acknowledgment of request for full-time Recovery Manager
 - l) Correspondence from Island Coastal Economic Trust re: ICET support helps SRD communities prepare for 'last mile' broadband connections
 - m) Correspondence from Rose-Ann Michael, Chief Councillor, ECFN re: Request to schedule a Council to Council meeting
 - n) Correspondence List October 14 to November 22, 2018
6. POSSIBILITIES
(items brought forward by Council from the miscellaneous correspondence)
7. REPORTS
- a) Mayor and Council
 - b) CAO Report – written report
 - c) Public Works Report – written report
 - d) Emergency Program Report – written report
 - e) Committee of the Whole Report – November 13, 2018
8. BYLAWS AND POLICIES
9. ADDITIONAL ITEMS (not included in agenda at time of production)
10. NEW BUSINESS
- a) LGLA Newly Elected Officials Seminar
11. PUBLIC QUESTION PERIOD
12. ADJOURNMENT

VILLAGE OF ZEBALLOS

MINUTES for the Regular Meeting of Council held Tuesday, October 16, 2018 at 7:00 pm at 157 Maquinna Avenue.

PRESENT: Mayor Cox, Councillors Colborne, Faulkner(late) and Lewis
Staff: Meredith Starkey CAO, Ryan Foster PW, Mike Atchison EPC

1. CALL TO ORDER AND APPROVAL OF AGENDA
Mayor Cox called the meeting to order at 7:02 pm with the addition of item 9a) Post Wildfire Geohazard Assessment
2. APPROVAL OF MINUTES
a) Minutes of the Regular Council meeting, September 18, 2018

167-18 Colborne/Lewis CARRIED
That the minutes of the September 18, 2018 Regular Council Meeting be accepted. Regular Sept 18

3. BUSINESS ARISING FROM MINUTES (unfinished business)
4. DELEGATIONS & PETITIONS
5. CORRESPONDENCE
a) Correspondence from Bill and Terry Hill re: Request for changes to easement on Lot A, Block D Plan 97488EL Dist. Lot 502

168-18 Lewis/ Colborne CARRIED
That the correspondence Bill and Terry Hill re: Request for changes to easement on Lot A, Block D Plan 97488EL Dist. Lot 502 be accepted. Easement Request

Staff Action: letter to confirm we are supportive and will follow-up to proceed once the Evacuation Order is resolved.

- b) Correspondence from Mainroad North Island Contracting re: Highway maintenance contract for Service Area 2 and 3 awarded to Mainroad North Island Contracting

169-18 Lewis/ Faulkner CARRIED
That the correspondence from Mainroad North Island Contracting re: Highway maintenance contract for Service Highway Maintenance Contract

Area 2 and 3 awarded to Mainroad North Island Contracting be accepted.

Staff Action: Post notice of this change with the updated 24-hour hotline on our website and in the Village Voice.

- c) Correspondence from Ministry of Municipal Affairs and Housing re: New funding opportunities announced: the Community, Culture and Recreation Program, and the Rural and Northern Communities Program

170-18 Colborne/ Faulkner CARRIED
That the correspondence from Ministry of Municipal Affairs and Housing re: New funding opportunities announced: the Community, Culture and Recreation Program, and the Rural and Northern Communities Program be accepted.

New Grant Opportunities from MAH

- d) Correspondence from Murray Ritchie re: violation of the unsightly premises bylaw

171-18 Lewis/ Colborne CARRIED
That the correspondence from Murray Ritchie re: violation of the unsightly premises bylaw be accepted.

Unsightly Premises Bylaw

- e) Correspondence from Cristina Lepore re: Request for Evacuation Order to be lifted for the East Side of Maquinna

172-18 Lewis/ Faulkner CARRIED
That the correspondence from Cristina Lepore re: Request for Evacuation Order to be lifted for the East Side of Maquinna be accepted.

Evacuation Order

Staff Action: Letter of invitation to the planned meeting between evacuees, Village Council and staff, and others.

- f) Correspondence from Strathcona Regional District re: SRD CAO Report announcing Broadband Connectivity Funding Opportunities.

173-18 Faulkner/ Colborne CARRIED
That the correspondence from Strathcona Regional District re: SRD CAO Report announcing Broadband Connectivity Funding Opportunities be accepted.

Broadband connectivity

- g) Correspondence List September 16 to October 13, 2018

174-18 Colborne/ Faulkner CARRIED
That the Correspondence List September 16 to October 13, 2018 be accepted. Correspondence List

6. POSSIBILITIES

a) Item #22 (from Kirsten Soder, Destination Campbell River re: Destination BC Co-op Funding Update) on the correspondence list was pulled for further discussion. No action required.

7. REPORTS

a) Mayor and Council
i) Mayor Cox – written report

175-18 Colborne/ Faulkner CARRIED
That the Mayor Cox's written report be accepted. Mayor's Report

Staff Action: within next 45 days send a letter to all property owners with unsightly bylaw wording attached. Include thank you to those who are maintaining property. Use FireSmart as a tool to encourage participation.

ii) Councillor Colborne- written report

176-18 Faulkner/ Lewis CARRIED
That Councillor Colborne's written report regarding 2018 UBCM meeting results be accepted. Councillor Colborne's written Report

iii) SRD Director Colborne's verbal report regarding Strathcona Regional District her request for assistance from the SRD toward our emergency post wildfire situation.

177-18 Lewis/ Faulkner CARRIED
That Director Colborne's verbal report be accepted. Councillor Colborne's verbal Report

b) CAO – written report attached.

178-18 Faulkner/ Lewis CARRIED
That the CAO report be accepted. CAO Report

Staff Action: contact Red Cross, appropriate provincial ministries to request an Emergency Recovery Manager-personnel and funding for salary.

Staff Action: research the liability questions raised

regarding the CAO recommendation to amend the Evacuation Order to remove a property.

Staff Action: set up meeting with evacuees to discuss Post Wildfire Geohazard Assessment report received on October 15th and next steps in the recovery process.

Action Item: defer discussion of the Zeballos River Floodplain Modernization and Future Landslide Risk Assessment draft report and the Evacuation Order to a later Committee of the Whole (COW).

c) Public Works – written report

| | | | |
|---|-----------------|---------|---------------------|
| 179-18 | Lewis/ Faulkner | CARRIED | |
| That the Public Works written report be accepted. | | | Public Works Report |

d) Emergency Program Report - written report

| | | | |
|--|--------------------|---------|--------------------------|
| 180-18 | Colborne/ Faulkner | CARRIED | |
| That the Emergency Program written report be accepted. | | | Emergency Program Report |

e) Chief Election Officer Report – written report

| | | | |
|---|--------------------|---------|-----------------|
| 181-18 | Colborne/ Faulkner | CARRIED | |
| That the Chief Election Officer’s written report be accepted. | | | Election Report |

8. BYLAWS AND POLICIES

a) Procedural Bylaw 518-2018
Reconsider and Adopt

| | | | |
|--|----------------|---------|----------------|
| 182-18 | Colborne/Lewis | CARRIED | |
| That the Procedural Bylaw 518-2018 be read a third time. | | | Bylaw 518-2018 |

| | | | |
|---|----------------|---------|----------------|
| 183-18 | Colborne/Lewis | CARRIED | |
| That the Procedural Bylaw 518-2018 be reconsidered and adopted. | | | Bylaw 518-2018 |

9. ADDITIONAL ITEMS (not included in agenda at time of production)

a) Post Wildfire Geohazard Assessment Report from BGC Engineering

| | | | |
|--|--------------------|---------|-------------------------------------|
| 184-18 | Colborne/ Faulkner | CARRIED | |
| That the Post Wildfire Geohazard Assessment Report from BGC Engineering be received. | | | Post Wildfire Geohazard Report- BCG |

10. NEW BUSINESS

11. PUBLIC QUESTION PERIOD

12. ADJOURNMENT

There will be no further business, the meeting was adjourned at 8:40 pm.

CERTIFIED CORRECT:

Donn Cox, Mayor

Meredith Starkey, CAO

VILLAGE OF ZEBALLOS

MINUTES for the Special, Inaugural Meeting of Council held Tuesday, November 6, 2018 at 7:00 pm at 157 Maquinna Avenue.

PRESENT: Mayor Colborne, Councillors Faulkner, Lewis, Brawn, and Janisse
Staff: Meredith Starkey CAO, Ryan Foster PW, Mike Atchison EPC

Oaths of Office declared by all newly elected officials.

1. CALL TO ORDER AND APPROVAL OF AGENDA
Mayor Colborne called the meeting to order at 7:20 pm
2. NEW BUSINESS
 - a) Acknowledgement of Ehattesaht Chinehkint First Nation Traditional Territory

185-18 Lewis/Faulkner CARRIED
That the verbal report of the CAO re: acknowledgement of Ehattesaht Chinehkint First Nation Traditional Territory be accepted.

Acknowledgement
of ECFN Territory

Council Action: Mayor Colborne to meet with Chief Michael of the Ehattesaht Chinehkint Nation to discuss.

Staff Action: Staff to draft a policy for consideration at the next Regular Meeting of Council on November 27th.

- b) Appointments and Portfolio Assignments

186-18 Faulkner/Lewis CARRIED
That the draft appointments and portfolio assignments be received.

Appointments and
Portfolios

2019 Acting Mayor Schedule – Appointment Barb Lewis and Alternate 1 Candace Faulkner, Alternate 2 Paul Brawn, and Alternate 3 Justin Janisse.

Acting Mayor
Schedule

2019 Strathcona Regional District Board

187-18 Faulkner/Brawn CARRIED
That the 2019 Board Appointment – Strathcona Regional District Board be Julie Colborne.

SRD Board
Appointment

188-18 Brawn/Janisse CARRIED
That the 2019 Board Appointment Alternate – Strathcona Regional District Board be Barb Lewis.

SRD Board
Alternate
Appointment

2019 Vancouver Island Regional Library Board

| | | | |
|---|---------------|----------------|------------------------------------|
| 189-18 | Lewis/Brawn | CARRIED | |
| That the 2019 Board Appointment – Vancouver Island Regional Library Board be Candace Faulkner. | | | VIRL Board Appointment |
| 190-18 | Brawn/Janisse | CARRIED | |
| That the 2019 Board Appointment Alternate – Vancouver Island Regional Library Board be Barb Lewis. | | | VIRL Board Alternate Appointment |
| 2019 Tourism Portfolio - Appointed to Justin Janisse and Paul Brawn. | | | Tourism |
| 2019 Cemetery Portfolio – Appointed to Barb Lewis and Justin Janisse. | | | Cemetery |
| 2019 Heritage Board Liaison – Appointed to Paul Brawn. | | | Heritage |
| 2019 Community Health Network – Appointment to Barb Lewis and Candace Faulkner. | | | Community Health Network |
| 2019 Uniting 4 Communities (U4C) Society – Appointment of Council Representative to Barb Lewis | | | U4C Society Council Representative |
| Assistant Grant Writers – Appointment – All elected officials | | | Grant Writers |
| That the 2019 Appointment of Board of Variance be Lorna Welch. The two remaining seats to be appointed once volunteers are found. | | | Board of Variance |
| That 2019 Appointment of Emergency Program Coordinator be Mike Atchison. | | | EPC Appointment |
| That 2019 Appointment of Emergency Social Services Deputy Director be Jessie Atchison. | | | ESS Deputy Director Appointment |
| That 2019 Appointment of Heritage Board Members be Lorna Welch, Donnie Cox, and Candace Faulkner. | | | Heritage Board |
| That 2019 Appointment of Zeballos Volunteer Fire Department Members be Firefighters Armin Grunert, Andrew Smith, Caleb Bouey, and Justin Janisse. | | | ZVFD |
| 2019 Uniting 4 Communities (U4C) Society – Appointment of Village of Zeballos Representative to Simon John. | | | U4C Society Village Representative |

c) Village of Zeballos Post-Fire Geohazard Assessment

As per *Community Charter* section 101, Councillor Janisse recused himself from this discussion due to conflict of interest arising from a direct pecuniary interest in the matter.

191-18 Faulkner/Lewis CARRIED

Geohazard
Assessment

That the written CAO Report re: post-wildfire geohazard recovery options be accepted.

Staff Action: Staff to issue a survey to property owners and residents of the area under Evacuation Order on preference for the given options.

11. PUBLIC QUESTION PERIOD

12. ADJOURNMENT

There will be no further business, the meeting was adjourned at 8:55 pm.

CERTIFIED CORRECT:

Julie Colborne, Mayor

Meredith Starkey, CAO

C-100-20
ZESS
Alana

Zeballos Reception

From: Meredith Starkey <cao@zeballos.com>
Sent: Tuesday, October 23, 2018 11:12 AM
To: Alana Janisse
Subject: FW: A call for Continuing Educatoin Partners
Attachments: ZESS ConEd Proposal.docx

For correspondence. Nov. regular meeting.

Thanks,
Meredith

From: Deane Johnson [<mailto:djohnson@viw.sd84.bc.ca>]
Sent: October 13, 2018 9:38 AM
To: adminstrator@nuchatlaht.com; cao@zeballos.com; ehattesah.office@ehatis.ca; andrew.smith@ehatis.ca; 'roseann.michael@ehatis.ca'; Victoria White
Cc: Marty Szetela; CE Admin; Sean Broderick
Subject: A call for Continuing Educatoin Partners

Good morning,

There has been a growing need for Continuing Adult Education in our schools and communities. The communities of Oclucje, Ehatis and Zeballos reached out to School District 84 last spring with a request for continued and increased access to Continuing Education for adults in their communities. We are happy to partner in this, however we cannot afford to do it on our own as the income generated from offering these programs does not cover the associated costs.

I've attached a proposal outlaying one way, (not the only way) in which the expressed needs can be addressed. If you are interested in partnering on this, or know some other organization that might be let me know and we can put our heads together and figure something out.

Dean Johnson
District Principal Operations, Human Resources and Technology
School District 84 – Vancouver Island West
djohnson@viw.sd84.bc.ca
250-283-2241 (office)
250-504-0614 (cell)

School District 84
June 12, 2018

Proposal for

Zeballos Continuing Education
Community Partnership

I. Summary

Community stakeholders have requested that School District 84 provide a continuation of the adult education teaching position at Zeballos School.

If all of the stakeholders partner in this endeavor it may be feasible.

II. Needs/Problems

- According to the 2016 census for Ehatis, Zeballos and Oclucje there are 155 adults living here. Of that population, 23% have not completed secondary school or earned an adult dogwood.
- Many adult students work and need the flexibility offered by evening classes.
- The number of students registered does not generate enough funding for the district to hire a teacher.

III. Endorsements

- This year two adults from the community received their adult dogwood diplomas
- Donnie Cox, Mayor Zeballos – *"Over the years we have witnessed the direct benefits this program provides to individuals and the community at large, through expanded employment opportunities, improved computer literacy, career planning support and confidence building... there is no alternative to take its place."*
- Mason Ducharme – Nuchatlaht Tribe Administrator – *"(This) has proven to be invaluable and the potential for capacity building has been greatly increased by having this flexible service available. Many of our members have been able to continue their studies, whether upgrading or working towards graduation, while maintaining their work schedules and family commitments."*
- Many adult students work and need the flexibility offered by evening classes.

IV. Goals/Objectives

- To procure the funds necessary to open an adult learning center three evenings a week at ZESS.
- To promote and increase the number of adult students that register and complete courses.

V. Recommended Terms and Conditions

- School District 84 (Vancouver Island West) will register continuing education students.
- School District 84 (Vancouver Island West) will administer the continuing education program.
- School District 84 (Vancouver Island West) will use the funding received for registering continuing education students in the following order
 - To cover all administrative costs associated with continuing education.
 - To purchase equipment and/or curriculum and/or certification programs for the adult education program.
 - To reimburse each of the partners proportionately to their contribution to offset the costs associated with the staffing of continuing education.
- The partners will combine funding equivalent to 0.30 FTE (about \$26,000) School District will provide a suitable facility for the continuing education program and be responsible for all HR and maintenance, utilities, etc. of the facility.
- Designates from SD84 and from each of the partners shall meet at least annually to discuss issues arising from this agreement.

VI. Budget

| | Anticipated cost for Instructor | Anticipated Costs for Facilities & Management |
|----------------|--|--|
| SD 84 | | \$20,000 |
| One Partner | \$26,000 | |
| Two Partners | \$13,000 each | |
| Three Partners | \$8700 each | |
| Four Partners | \$6500 each | |
| Total | \$26,000 | \$ 56000.00 |

VII. Invitations to Partners

- Ehattesaht
- Nuchatlaht
- Village of Gold River
- Nuu-chah-nulth Tribal Council
- Any other organization will to partner



0400-20
Agenda

RECEIVED
OCT 14 2018

October 4, 2018

Mayor and Council
Village of Zeballos
PO Box 127
Zeballos BC V0P 2A0

Dear Mayor and Council:

The Province will be able to issue licences for the retail sale of non-medical cannabis on or after October 17, 2018, and we are currently in the process of assessing the applications that have been submitted to us.

Our consultations with local governments indicated you wanted to ensure that the needs of your communities were considered as part of the licensing process. We would like to take this opportunity to explain the important role local governments have in cannabis licensing.

It will be up to each municipality to determine if and where non-medical cannabis can be sold, and whether it is sold in private or government stores, or a mixture of both.

Once an application is received by the provincial government and it is deemed to contain the required information, the Province will notify the respective local government of the area where the proposed store is located.

Upon receipt of notice, local governments can:

- choose not to make any recommendation in respect of the application for a cannabis retail store licence (Note: this would end a licence application in progress because the Province cannot issue a licence unless the local government gives a positive recommendation that the licence be issued)
- choose to make comments and recommendations in respect of an application for a cannabis retail store licence.

If the local government makes a recommendation to deny the application then the Province may not issue the licence, and if a recommendation in favour of the application is made, then the Province has discretion whether or not to issue the licence, but must consider the local government's recommendation in the decision whether to issue a licence.

.../2

Mayor and Council
Page 2

The Province will notify local governments about applications in the order that they are confirmed as complete. This ensures that you will have all the information you need to begin your process of making a recommendation.

We would also like to remind local governments that they may delegate the recommendation decision to staff.

We invite you to review the enclosed Local Government's Role in Licensing Cannabis Retail Stores for detailed information that will help you navigate the recommendation process. If after reviewing this information you have any questions, please email Cannabis.Licensing@gov.bc.ca.

Thank you for your consideration in this important new process.

Yours truly,



David Eby, QC
Attorney General



Mike Farnworth
Minister of Public Safety
and Solicitor General

Enclosure

pc: Chief Administrative Officer



PORT MCNEILL RCMP
2700 HADDINGTON CRES
PO BOX 730
PORT MCNEILL, BC V0N 2R0
PH: 250-956-4441
FX: 250-956-2187

Second Quarter Report for July, August and September.

Village of Zeballos

Dear Mayor, CAO and Council

The Port McNeill Detachment, in consultation with community partners, has identified the following Strategic Priorities and adopted them into the Annual Performance Plan (APP) for the 2018/2019 Fiscal year.

Priority: Traffic – Road Safety

Objective – reduce collisions and traffic related offences by maintaining a presence and enforcement on our Highways and in our local school zones.

Priority: Youth – Positive Impact on Youth

Objective – Build and maintain a positive relationship with the youth in our communities through school visits, patrols, presentations and special programs.

Priority: Crime Reduction – Community Safety and Security

Objective – Build and maintain positive relationships with local stakeholders. Generate positive information sharing through regular meetings, and interaction.

Objective – Focused enforcement on Priority offenders.

Priority: Aboriginal Policing – Community & School Involvement

Objective – Maintain and enhance positive relationships with all individual First Nation Communities.

Priority: Domestic Violence Prevention

Objective – Regularly meet with local partner agencies to develop, and enhance strategies to reduce the occurrence and severity of domestic violence in our communities.

During the Second quarter (July, August September) of 2018 the Port McNeill RCMP Detachment generated 499 total files up from 432 for the same period last year.

All communities - 499
Town of Port McNeill 364
Zeballos / Oclucje / Ehattesah - 32
Kyuquot – 31
Sointula / Woss / Undeveloped areas - 72

A breakdown of the files created during this quarter include:

15 Assaults (2 in Zeballos)
0 Sexual Assaults (0 in Zeballos)
2 Missing Persons (1 in Zeballos)
2 Break & Enter to Residence (1 in Zeballos)
0 Break & Enters to Business (0 in Zeballos)
14 Mischief Complaints (1 in Zeballos)
13 Mental Health Act (0 in Zeballos)
0 Shoplifting (0 in Zeballos)
3 Theft from Motor Vehicle (0 in Zeballos)
9 False Alarms (0 in Zeballos)
5 Noise Bylaw (0 in Zeballos)
6 Intoxicated in Public Place (0 in Zeballos)
15 Breach of Peace (1 in Zeballos)
13 Unspecified assistance (2 in Zeballos)
18 Abandoned 911 (1 in Zeballos)
24 Motor Vehicle Collisions (1 in Zeballos)
0 Drug files (0 in Zeballos)
3 Breach of Probation (0 in Zeballos)
17 Cause Disturbance (0 in Zeballos)
12 Impaired Driving (0 in Zeballos)

Summary of the more significant police investigations during this reporting period:

During the month of August several forest fires took root in the communities of Zeballos, and Kyuquot. The largest of these fires threatened the community of Zeballos and caused the evacuation of several community residences. The fire also threatened the hydro supply to the area as well as the main access forest service road into the various communities. Marine section was brought in to supplement the detachment resources to assist the community in this time of need. This crisis has continued to date with the threat shifting from the wild fires, to now unstable steep slopes that pose a land slide risk. Several homes remain evacuated due to this new threat with no obvious end in site.

August 17-19 saw the annual Orca Fest celebration and Softball tournament in Port McNeill. This brought several hundred extra drinking persons to the small town. A project was put into place to add extra resources from partner RCMP sections such as traffic section as well as to add members to current shift strength to fortify Police presence and add patrol coverage. This saw a dramatic decrease in complaints about public consumption of alcohol, disturbances, residential parking issues, and Impaired driving.

August 25, Hyde Creek hosted a music festival. This brought in bands from various locations, and some local talent. This was a licensed event with a LCLA compliant beer garden. Port McNeill RCMP worked with the organizers to develop a security strategy for the event that was set to see a potential of a few hundred persons. Again, extra patrols were put on shift to bolster shift numbers and add patrols / roadside safety checks. This event was a success and a good time had by all with no major issues arising.

A seasonal Policing initiative was put into place with Port McNeill members being shifted to conduct boat / vessel safety check out on the water utilizing the Port McNeill patrol vessel. In its onset this is more of an educational program to try to increase boating safety through Police contact with the boating public and information sharing. Enforcement actions were at this stage reserved for blatant safety violations such as boating without proper floatation devices on board. This program was a success and will continue for the foreseeable future.

Community Policing:

July 1st, 2018 members participated in the Canada Day Parade and celebrations in Port McNeill and Sointula.

August 11 members participated in Red Serge in Sointula's Salmon Fest parade.

August 18, members participated in Red Serge in the Port McNeill Orca Fest parade.

September 15 members and local volunteer fire fighters participated in an annual charity hockey game. The monies earned from this event went to support Cops for Cancer, and the Fire Fighters burn unit.

September 23 local Royal Canadian Legion and Police society members hosted the annual Cops for Cancer rider's dinner. Many contributions were generously donated to this worthy cause.

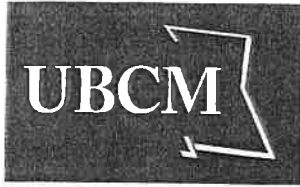
We continue to seek the public's assistance in solving crimes and ask that anyone with information call the Port McNeill RCMP at (250) 956-4441 or Crime Stoppers at 1-800-222-TIPS (8477).

Please feel free to contact me if you have any questions or concerns.

Thank you.

Sincerely,


Sgt Andy PHILLIPS
Detachment Commander



UBCM
Agenda

MEMO

October 15, 2018

TO: Mayor/Chair and Council/Board

CC: Benefits Administrator

FROM: Anna-Maria Wijesinghe
Manager, Member and Association Services

RE: Group Insurance For Elected Officials

UBCM offers comprehensive group insurance coverage to all local government staff and elected officials in British Columbia. Historically, UBCM has offered group insurance benefits to elected officials and a number of our members have taken advantage of these benefits. With local government elections approaching, we wanted to remind members about this offer and provide details of the coverage and enrolment process as described below.

COVERAGE OFFERED TO ELECTED OFFICIALS

The following is information about the procedures for enrollment in the UBCM Group Benefits Plan for Elected Officials offered by our current carrier, Pacific Blue Cross/ BC Life:

A) Available Benefits

Elected officials who meet the eligibility requirements may now participate in the following benefits:

- Extended Health Care
- Dental
- Employee and Family Assistance Plan (EFAP)
- Optional Life Insurance
- Optional Accidental Death and Dismemberment

(Elected Officials are excluded from participating in Group Life, Dependent Life, Accidental Death and Dismemberment, Short Term and Long Term Disability and Critical Illness because these benefits are based on salary earned while employed.)

B) Eligibility

There must be a minimum of three (3) elected official applicants in your local government to enroll. Applications made by local governments that **do not currently** have their staff benefit plans under the UBCM Group Benefits Plan will be reviewed for consideration.

C) Benefit Provisions & Costs

1. Extended Health and Dental

For those local governments that have their staff benefits through the **UBCM Group Benefits Plan**, there is the option to provide your elected officials with the **same** level of benefits/plan design that you provide to your non-union staff for Extended Health and Dental. Under this approach, the existing group rates for the non-union staff plan would apply.

If you do not have staff benefits under the UBCM Group Benefits Plan, or you do not wish to provide the same level of benefits to Elected Officials, then you can choose a standard package. The standard package cost and benefit limits include:

a. Standard Extended Health Benefit Plan (Standard EHB):

- 80% reimbursement of eligible expenses
- Lifetime maximum of \$50,000
- \$25 per year single or family deductible
- 60 day trip duration
- **Premium of \$46.73 per month for single coverage and \$105.13 per month for couple/family coverage**

b. Enhanced Extended Health Benefit Plan (Enhanced EHB):

- 80% reimbursement of eligible expenses
- Lifetime maximum of \$50,000
- \$25 per year single or family deductible
- 60 day trip duration
- Vision Care to a maximum of \$300 every two years
- \$100 every two years for eye exams
- \$300 per year for each covered practitioner (acupuncture, chiropractic, naturopath, physiotherapy, massage, podiatry, speech and psychologist)
- **Premium of \$57.10 per month for single coverage and \$128.46 per month for couple/family coverage**

c. Dental:

- 80% reimbursement of Plan A “Routine” expenses
- 50% reimbursement of Plan B “Major Restorative” expenses
- No annual maximum on Plan A or B
- **Premium of \$49.94 per month for single coverage and \$129.57 per month for couple/family coverage**

2. Employee and Family Assistance Plan (EFAP):

- Premium of \$3.50 per month for single coverage and family coverage
- Employee and Family Assistance plan, delivered through a partner, Homewood Health, services provided include telephone assessment, consultation, resources, support, advice and coaching on a full range of issues faced by individuals, parents, families, teens and young adults throughout their lives.
- <https://www.pac.bluecross.ca/group/group-efap.aspx>

3. Optional Life Insurance:

Optional Group Life may be purchased in multiples of \$10,000 or \$25,000. However, only one multiple can be chosen and will apply to everyone in the group purchasing the optional group life coverage. **A rate sheet is attached.**

4. Optional Accidental Death & Dismemberment (AD&D):

BC Life's Optional AD&D provides added financial security should one be faced with accidental death, accidental dismemberment of part or all of a limb, or loss of sight, hearing or speech. The monthly cost of this benefit is **\$0.055 per \$1,000 of coverage.**

D) Enrollment

Once you have the minimum three Elected Officials wanting to enroll they must register as a group and choose **one** of the following combinations of coverage:

- Option 1:** Standard EHB and Dental benefits
- Option 2:** Enhanced EHB and Dental benefits
- Option 3:** Option 1 (Standard EHB & Dental) and EFAP
- Option 4:** Option 2 (Enhanced EHB & Dental) and EFAP
- Option 5:** Either the optional life and/or optional AD&D benefits (***applications can be made independent of one another***)
- Option 6:** A combination of option (1) and (5)
- Option 7:** A combination of option (2) and (5)
- Option 8:** A combination of option (3) and (5)
- Option 9:** A combination of option (4) and (5)

Each elected official will need to fill out the attached enrollment form with the same options.

For those local governments that have their staff benefits through the UBCM Group Benefits Plan, the elected officials will be added as a separate class to your existing contract/policy.

Enrollment for benefits must be made within four (4) months of appointment to council, therefore, the **deadline for enrollment is February 28, 2019**. Failure to apply within the required timeline will elicit PBC late-applicant rules (which may include providing evidence of insurability, back-billing of premiums, and/or coverage restrictions). Also, enrollment must be for the **full term of office**; this is to protect against abuse of the Plan.

We strongly recommended having all elected officials who do not wish to participate complete Part 6 of the application form to waive group benefits to indicate that the benefits have been offered.

It would be our preference that the payments of premiums follow the same structure as your non-union staff plans. That is, if your non-union staff plans are 100% employer paid then that arrangement should continue for Elected Officials, understanding that each local government may have different policies.

If the elected official is new or returning, please fill out the applicable attached forms to join the Plan:

1. Application for Group Benefits; and/or
2. For optional life - "Application for Optional Life"
3. For optional AD&D - "Voluntary Accidental Death & Dismemberment"

When the forms are completed please attach all the documents and include a covering letter summarizing the names of the elected officials that are applying for these benefits. Please forward all completed forms to:

Elected Officials' Benefits
c/o Anna-Maria Wijesinghe
Union of BC Municipalities
Suite 60 – 10551 Shellbridge Way
Richmond, B.C. V6X 2W9

For further details regarding coverage or if you would like assistance with the enrollment of your elected officials, please contact:

Anna-Maria Wijesinghe, UBCM
Manager, Member & Association Services
Ph: 604.270.8226 ext. 111
Email: amwijesinghe@ubcm.ca

Nathan Roeters,
Account Executive, PBC
Ph: 604.419.2412
Email: nroeters@pac.bluecross.ca

If you are not currently participating in the UBCM Group Benefits Plan, we would encourage you to request a quote. We can provide you with information on cost savings, as well as the other advantages of participation.

E) Retiring Council Members or Elected Officials Not In Office

Please note that retiring council members or elected officials not currently in office should **not** remain on your benefits plans. You must inform Pacific Blue Cross/BC Life that coverage is to be terminated. **The effective date of termination will be no later than the end of December 2018.**

Retiring council members and elected officials no longer in office have the option of converting to individual policies (within 60 days for Extended Health and Dental benefits and 31 days for Optional Life and Optional AD&D) with the advantage of not needing to provide medical evidence.

- For information on individual health and dental benefits available to those not on the Group Plan any longer, we would encourage you to provide the following link: <https://www.pac.bluecross.ca/group/group-conversion.aspx>. Conversion options are available for 60 days.
- For those wishing to convert to an individual life insurance policy must apply within 31 days after terminating the group coverage and if they are under the age of 65. For more information regarding conversion, members may contact BC Life at email: BCLClaimsServices@pac.bluecross.ca



2018-20
Agenda

FILED
OCT 23 2018

October 16, 2018

His Worship Donnie Cox
Mayor of the Village of Zeballos
Box 127
Zeballos BC V0P 2A0

Dear Mayor Cox:

I would like to thank the delegation from the Village of Zeballos for such an informative meeting at this year's Union of British Columbia Municipalities (UBCM) convention in Whistler. I am writing to follow up on our discussion regarding the tsunami alerting system and the replacement of the Village's siren.

Emergency Management BC (EMBC) supports local authorities pursuing initiatives that enhance their communities' preparedness, response, recovery, and mitigation to emergencies and disasters. Possible funding options to improve the Village's preparedness for tsunamis include:

- The Community Emergency Preparedness Fund (CEPF). This is a suite of funding programs intended to enhance the resiliency of local governments and their residents in responding to emergencies. The CEPF is administered through UBCM. For more information on future funding intakes, please visit the CEPF website:
www.ubcm.ca/EN/main/funding/lgps/community-emergency-preparedness-fund.html.
- The Federal Disaster Mitigation and Adaptation Fund (DMAF). This is a 10-year, \$2 billion national program designed to help communities better withstand current and future risks of natural hazards. This fund will support large-scale infrastructure projects with a minimum cost of \$20 million. Please monitor Infrastructure Canada's DMAF website:
www.infrastructure.gc.ca/dmaf-faac/index-eng.html for information on future intakes.
- The Rural and Northern Communities (RNC) Program is a component of the wider Investing in Canada Infrastructure Program, which supports infrastructure projects in communities across the province with populations of 25,000 or less. For more information, please visit the RNC website: www2.gov.bc.ca/assets/gov/driving-and-transportation/funding-engagement-permits/grants-funding/investing-in-canada/rnc-program-guide.pdf.

.../2



His Worship Donnie Cox
Page 2

For more information on applicable funding programs, please feel free to contact Mr. Jesal Shah, Director Disaster Mitigation Branch at Jesal.Shah@gov.bc.ca. In addition, there is a list of applicable funding programs on EMBC's website:
www2.gov.bc.ca/gov/content/safety/emergency-preparedness-response-recovery/emergency-management-bc/bc-disaster-mitigation/flood-mitigation-funding-programs.

I appreciate opportunities to hear the views of local governments and share information. Thank you again for a very informative meeting.

Sincerely,

A handwritten signature in black ink that reads "Jennifer Rice". The signature is written in a cursive, flowing style.

Jennifer Rice
Parliamentary Secretary
for Emergency Preparedness

pc: The Honourable Mike Farnworth
Ms. Madeline Maley
Mr. Jesal Shah

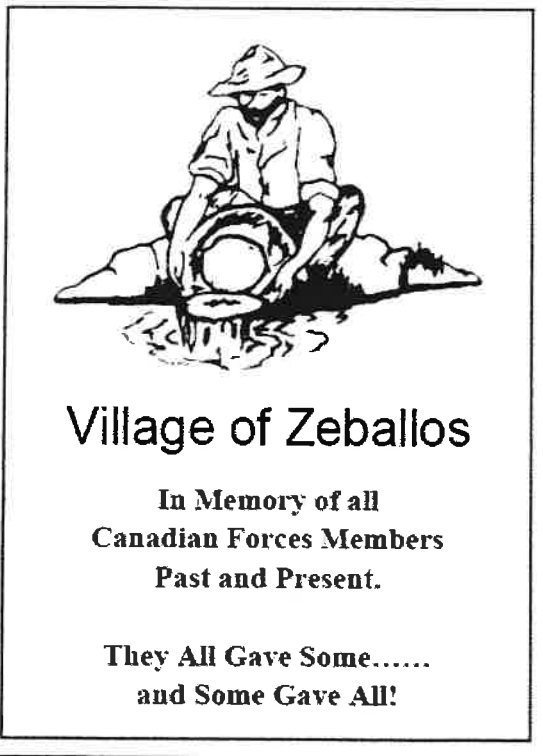
Zeballos Reception

From: Kelly Campbell <kcampbell@campaign-office.com>
Sent: Thursday, October 25, 2018 10:06 AM
To: adminzeb@recn.ca
Subject: B.C. / Yukon Command Royal Canadian Legion
Attachments: letter&rates.pdf

Importance: High

Hello Meredith,

Thank you for taking a moment to talk with me on the phone earlier today. I would also like to take the time to thank the VILLAGE OF ZEBALLOS for the ongoing support to our veterans and our Military Service Book, it is a great help and it is supporters such as yourself that make this project a great success and shows that you value our Veterans and the sacrifices they made for us to enjoy the freedom we have today.



Please find enclosed the letter and rate sheet regarding the **BC/Yukon Command Legion's** 15th Annual Military Service Recognition Book.

This annual publication includes pictures and stories of many of BC's and the Yukon's brave Veterans who have sacrificed so much for the freedoms that we enjoy today. Thousands of copies will be distributed free of charge to all Legion Branches and advertisers, select schools and libraries, and is also be available on-line to view or print.

The Military Service Recognition Book is a fitting tribute to our Veterans and is an invaluable resource to our young people, whose pride and character will be enhanced by learning about the

very important role played by our Veterans, the Royal Canadian Legion, and the contributions of its members and supporters.

Proceeds raised from this annual campaign also provide funding for the benefit of Veterans and Military Service Personnel including programs for trauma and post-traumatic stress injuries of modern day veterans in addition to supporting the Legion's Community Activities in the more than the 150 communities that they serve throughout BC and the Yukon.

We would like to invite VILLAGE OF ZEBALLOS to join us in showing support and appreciation for our Veterans by way of renewing your sponsorship in our next edition.

If you have any questions or concerns, please do not hesitate to contact me.

I will be in touch soon for your response.

Best Regards,

Kelly Campbell

Advertising Rep/ Military Service Recognition Book
BC/Yukon Command Royal Canadian Legion Campaign Office

☎ 1-866-354-6277

✉ <mailto:bccl@fenetv.com>



www.legionbcyukon.ca

414403 BC Ltd
PO Box 10 Zeballos BC
V0P 2A0
1 250 761 4137
October 31 2018

0225-01
agenda

RECEIVED

OCT 29 2018

Village of Zeballos

The Village of Zeballos placed barricades on Pandora Avenue on October 29 2018. This endangers guests and staff at Cedars Inn as it blocks evacuation routes should a Tsunami or other event occur.

Both Ferris Road and 100 block Maquinna Ave are in the same risk zone as Pandora Ave. Why are these not blocked off? Furthermore, as is clear from both fire and stability, reports, the evacuation orders should have extended to the east bank of the Zeballos River between the red bridge and the south Pandora and Maquinna intersection. Why were certain properties chosen and not others?

If the Village of Zeballos is seeking risk management for the east side of this municipality, it should promptly initiate remedial work to stabilize slope.

Cristina Lepore



cc Municipal Insurance Association

11-30-18
Wildfire
agenda?

Zeballos Reception

From: Meredith Starkey <cao@zeballos.com>
Sent: Thursday, November 08, 2018 4:12 PM
To: Alana Janisse
Subject: FW: Housing

For correspondence pls...

Thanks,
Meredith

From: Rachel.Blaney.C1@parl.gc.ca [mailto:Rachel.Blaney.C1@parl.gc.ca]
Sent: November 08, 2018 4:07 PM
To: epczeb@outlook.com; cao@zeballos.com
Subject: RE: Housing

Hello Michael and Meredith,

We had the Parliamentary Library search for other potential federal funding sources for the Village or residents under evacuation and what they came back with was essentially all money that would be requested or administered by the Province:

Disaster Financial Assistance Arrangements
<https://www.publicsafety.gc.ca/cnt/mrgnc-mngmnt/rcvr-dsstrs/dsstr-fnncl-ssstnc-rrngmnts/index-en.aspx>
An agreement and formula for the federal government (Public Safety Canada) to share costs associated with large-scale natural disasters with the province. Amounts and types of assistance are determined by the Province.

National Disaster Mitigation Program
<https://www.publicsafety.gc.ca/cnt/mrgnc-mngmnt/dsstr-prvntn-mtgtn/ndmp/index-en.aspx>
Provinces can apply for federal funds for flood mitigation projects. Doesn't appear that landslide or forest fire concerns are considered. Municipalities would have to work with the Province to apply for funds.

CMHC may be able to contribute low-cost loans or grants for housing construction or repair depending on what the needs are in that respect.

Rachel will be at the meeting tomorrow to hear directly from you and the Provincial representatives, and will certainly do whatever she can to ensure the Feds support the Village's plans going forward.

I wish you a productive day tomorrow,

Lucas
Lucas Schuller
Constituency Assistant | Adjoint de Circonscription
Rachel Blaney, MP | Députée – North Island-Powell River

250-287-9388 | 1-800-667-8404
rachelblaney.ca | ndp.ca
Coast Salish, Kwakwaka'wakw and Nuu-chah-nulth Territory
UFCW Local 232

From: Zeballos EPC [<mailto:epczeb@outlook.com>]

Sent: November 1, 2018 3:58 PM

To: Blaney, Rachel - M.P.

Cc: cao@zeballos.com

Subject: Housing

Hello Miss Blaney,

I have been doing research on funding for housing for our displaced residents. If they were not allowed to return to their homes and if the Village qualifies for Disaster Finance Assistance Program, the homeowners would only get 80% of the assessed value.

This would in some cases not cover their outstanding mortgages, which would not allow them to finance another home or the ability to buy a lot to either move their homes or built a new home or purchase mobile homes and also put homeowners at risk of bankruptcy.

We all so have one business that would not be able to reopen somewhere else in the community, which would mean no accommodations in community.

So do you of any other programs that might be able to assist homeowners.

Your help in this matter is greatly appreciated.

Best Regards,

Michael Atchison
Emergency Program Coordinator
Village of Zeballos
Zeballos. BC.



LEGISLATIVE ASSEMBLY
of BRITISH COLUMBIA



Hon. Claire Trevena, MLA
North Island

14 November 2018

Hon. Doug Donaldson
Minister of Forests, Lands, Natural Resource Operations
and Rural Development
Room 248 Parliament Buildings
Victoria, BC
V8V 1X4

Dear Minister Donaldson,

As you are aware a forest fire on August 10, 2018 led to a State of Local Emergency and the eventual evacuation order for 27 properties in Zeballos. About 21 people are affected under this evacuation order, which represents about 20% of the population.

The original Evacuation Order was issued for 10 properties, but based on preliminary assessment of the post-fire slope stability and after discussions and recommendations by the Ministry of Forests, Lands and Natural Resource Operations and Rural Development, the Village extended the Evacuation Order to include an additional 17 properties.

The post-fire geohazard assessment is now complete and has been presented by BGC Engineering to MFLRORD.

Village staff is not trained, or qualified, to interpret the information provided in this report when deciding if the Evacuation Order area remains the same or that some properties be removed or added.

I am requesting that staff in FLNRORD provide the Village with support and assistance in interpreting the information and confirming that the correct properties are within the Order.

...2

North Island Constituency Office

908 Island Highway
Campbell River BC V9W 2C3
T 250-287-5100 F 250-287-5105
Toll Free 1-866-387-5100

Legislative Office

Parliament Buildings
Victoria BC V8V 1X4
T 250-387-1978 F 250-356-2290
Claire.Trevena.MLA@leg.bc.ca

The geohazard report also showed examples of several mitigation options used in other areas. At a meeting held in Zeballos on November 9th, several evacuees requested this option be explored further. I would ask that your Ministry conduct further studies into any mitigation measures that may be considered for the Village of Zeballos.

I look forward to your response.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Claire Trevena". The signature is fluid and cursive, with a long horizontal stroke at the end.

Hon. Claire Trevena, MLA

cc Village of Zeballos

Jennifer Rice, MLA Parliamentary Secretary for Emergency Preparedness

Hon. Selina Robinson Minister Municipal Affairs and Housing

Hon. Mike Farnworth Minister of Public Safety and Solicitor General



LEGISLATIVE ASSEMBLY
of BRITISH COLUMBIA



Hon. Claire Trevena, MLA
North Island

14 November 2018

Hon. Mike Farnworth
Minister of Public Safety and Solicitor General
Room 128 Parliament Buildings
Victoria, BC
V8V 1X4

Dear Minister Farnworth,

I am writing to you about the Village of Zeballos' application for the Disaster Financial Assistance Program.

As you are aware a forest fire close to Zeballos in August led to a State of Local Emergency and the eventual evacuation order for 27 properties. About 21 people are affected under this evacuation order, which represents about 20% of the population.

Mayor and Council now need to decide on next steps: to order a permanent Do Not Occupy or a voluntary Do Not Occupy order for this area.

To help them make this decision they are looking at all options available to them. One of these options is the Disaster Financial Assistance Program. The properties were evacuated to avoid residents being in them in the event of a landslide so technically they are not eligible for this program; however people are living as if such a disaster has occurred.

...2

North Island Constituency Office

908 Island Highway
Campbell River BC V9W 2C3
T 250-287-5100 F 250-287-5105
Toll Free 1-866-387-5100

Legislative Office

Parliament Buildings
Victoria BC V8V 1X4
T 250-387-1978 F 250-356-2290
Claire.Trevena.MLA@leg.bc.ca

Would there be the possibility of an exception being granted to allow for Disaster Financial Assistance to be approved? Knowing their status regarding this program would help the Village and residents.

I look forward to your response.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Claire Trevena". The signature is fluid and cursive, with the first name being more prominent.

Hon. Claire Trevena, MLA

cc Village of Zeballos

Jennifer Rice, MLA Parliamentary Secretary for Emergency Preparedness

Hon. Selina Robinson Minister Municipal Affaires and Housing

Hon. Doug Donaldson Minister of Forests, Lands, Natural Resource Operations
and Rural Development

0400-20
Mo Public Safety
agenda



November 15, 2018

Reference: 549110

Meredith Starkey
CAO, Village of Zeballos
P.O. Box 127
157 Maquinna Ave.
Zeballos, B.C. V0P2A0

Dear Meredith Starkey:

Thank you for your letter of October 19, 2018, addressed to the Honourable Mike Farnworth, Minister of Public Safety and Solicitor General, and the Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development, regarding a request for a full-time recovery manager for the Village of Zeballos (the Village). I have been asked to respond on their behalf.

Your request for a recovery manager to assist the Village with the transition to recovery is under consideration. We fully intend to provide you the support that is needed to manage the challenges that you have outlined in your letter.

I understand that one of the Vancouver Island Regional Managers, John Forrest, has been actively engaged in assisting the Village on a wide range of issues. Specifically to this request, he is working to identify a list of prospective contractors who could fill this role for the Village. In the coming days, Emergency Management BC will be in touch to determine the expectations for this position and how to proceed with next steps to assist the Village. Thank you for your patience as we work through this request.

Thank you again for taking the time to write.

Sincerely,

Madeline Maley
Assistant Deputy Minister
Emergency Management BC

Copy to: Hon. Mike Farnworth, Minister of Public Safety and Solicitor General
Hon. Doug Donaldson, Minister of Forests, Lands, Natural Resource and Rural
Development
Hon. Selina Robinson, Minister of Municipal Affairs and Housing
Hon. Scott Fraser, Minister of Indigenous Relations and Reconciliation
Hon. Claire Trevena, Minister of Transportation and Infrastructure
Rachel Blaney, MP North Island-Powell River

0230-20 agenda?



Building a diverse and sustainable economy.

FOR IMMEDIATE RELEASE

November 16, 2018

ICET SUPPORT HELPS SRD COMMUNITIES PREPARE FOR 'LAST-MILE' BROADBAND CONNECTIONS

COURTENAY – Internet connectivity - and especially high speed broadband – has become a key requirement for business and residents in communities of all sizes, including rural and remote communities. A new project supported by the Island Coastal Economic Trust (ICET) will build on previous work done in the Strathcona Regional District to address the digital divide that exists in the Island and Coast region.

There is a significant gap between broadband service levels in urban and rural areas in BC. Many communities within the Strathcona Regional District are identified by the federal government as not meeting basic service targets, if they have any service at all.

In 2017 the SRD developed a broadband strategy to address this issue and received more than \$30M in senior government funding to place subsea fibre optic cable around Vancouver Island and the south coast. This subsea fibre optic cable will create the opportunity for dozens of rural, remote and Indigenous communities to build out the last mile connections required to service business, organizations and individuals.

“We’re about to launch a project in eight of our communities that will assess their digital aspirations, economic development activities tied to broadband, and technical infrastructure solutions for those ‘last mile’ connections,” said Michele Babchuk, Chair of the Strathcona Regional District. “Those reports will then give us the information we need to attract service providers and greater infrastructure investment in last-mile connectivity, helping to create a more even playing field for rural and remote communities.”

The project will support community-based planning sessions, in eight SRD communities (Quadra Island, Cortes Island, Area A, Area D, Gold River, Tahsis, Zeballos and Sayward). This will include the deployment of a team of experts to each community, to assist with the determination of the optimal infrastructure requirements. The resulting strategies and action plans will ensure that new broadband connectivity is fully optimized for community development and economic diversification and growth.

ICET Chair, Josie Osborne noted that the linkage between economic development and broadband internet access is clear.

“Whether it’s people in the tech industry wanting to live in a rural community for quality of life, attraction of new business start-ups, or even basic expectations of residents, we know that high speed connectivity is becoming a requirement for communities to sustain themselves and grow,” she explained.



Building a diverse and sustainable economy.

By accessing high level expertise through the SRD, the project provides rural communities with a cost-effective way to develop the business case required for last-mile funding or investment from telecommunications providers. The project methodology will also serve as a template for other Regional Districts looking to undertake similar work.

“Knowing that bridging the digital divide is a strategic priority for senior governments, and anticipating significant funding availability in the near future, this project will position the SRD and its communities to take advantage of those programs when they launch,” explained Osborne.

The project is supported with \$30,000 in matching funding provided through the [Economic Development Readiness Program](#) (Broadband strategy funding stream). Work is expected to get underway shortly, with completion forecast for summer 2019.

About the Island Coastal Economic Trust

Created and capitalized by the Province of BC, the Island Coastal Economic Trust (ICET) has been at the forefront of economic diversification, planning and regional revitalization for the past twelve years.

ICET is independently governed by a Board of Directors and two Regional Advisory Committees which include more than 50 locally elected officials, MLAs and appointees from the Island and Coast. This exceptional team of leaders collaborate to set regional priorities and build vital multi-regional networks.

Through a community centered decision-making process, ICET has approved more than \$50 million in funding for over 190 economic infrastructure and economic development readiness projects. These investments have leveraged over \$270 million in new investment into the region creating more than 2500 construction phase jobs and 2600 long term permanent jobs.

A full overview of ICET can be found at www.islandcoastaltrust.ca.

-end-

mstarkey@zeballos.com

From: Rose-Ann Michael <roseann.michael@ehatis.ca>
Sent: November 22, 2018 12:30 PM
To: Meredith
Subject: Council to Council meeting

Meredith:

Can we schedule to council to council meeting with VOZ?

--

Rose-Ann Michael
Chief Councillor
Ehattlesaht First Nation
(250) 761-4155

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Correspondence List

October 14th to November 22nd

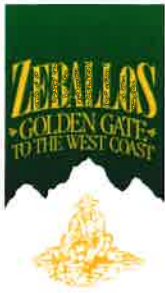
2018

0115-01

| | Rec'd | Via | From | Regarding | File # | Disposition |
|----|--------|----------------|---|--|---------|-----------------|
| 1 | 13-Oct | Email | Deane Johnson, SD84 | A call for Zeballos Continuing Education partners | 0400-70 | File; Agenda |
| 2 | 15-Oct | Email | Western Forest Products | Nootka Forest Operation to begin prescribed burning program | 0510-20 | File |
| 3 | 15-Oct | Mail | Office of the Attorney General | Local Government's role in licensing non-medical cannabis retail stores | 0400-20 | File; Agenda |
| 4 | 17-Oct | Email | Statistics Canada | Engaging Canadians: Statistics Canada National Dialogue | 0400-40 | File |
| 5 | 17-Oct | Email | Island Coastal Economic Trust | ICET approves four projects to support investment attraction | 0230-20 | File |
| 6 | 20-Oct | Email | Mike Coulter, Campbell River ATV Club | 2018 Fall North Island ORV Tourism Progress Update | 0230-20 | File |
| 7 | 20-Oct | Email | Port McNeill RCMP | Second quarter report - July, August, September | 7500-01 | File; Agenda |
| 8 | 22-Oct | Email | Union of BC Municipalities | Group Insurance for elected officials | 0230-20 | File; Agenda |
| 9 | 23-Oct | Mail | Rachel Blaney, MP | The Federal Express - Summer 2018 Newsletter | 0400-40 | File |
| 10 | 23-Oct | Email | VIHA | Sexual violence has no boundaries | 0400-20 | File |
| 11 | 23-Oct | Mail | Jennifer Rice, Parliamentary Secretary for Emergency Preparedness | Possible funding options to improve the tsunami preparedness for the Village of Zeballos | 0400-20 | File; Agenda |
| 12 | 25-Oct | Email | BC/Yukon Command Royal Canadian Legion Campaign Office | Military Services Recognition Book Advertisement Sponsorship | 0230-20 | File; Agenda |
| 13 | 26-Oct | Email | Emergency Management BC | Training Opportunity - EMRG 1320 - EOC Essentials | 7130-02 | File |
| 14 | 26-Oct | Email | Emergency Management BC | Training Opportunity - EMRG 1331 - EOC Planning | 7130-02 | File |
| 15 | 27-Oct | | Randy Guyon, 0797192 BC Ltd | Questions regarding the Post-Fire Geohazard Assessment Report and the inclusion of 101 and 103 Maquinna included in the Evacuation Order | 7130-10 | File |
| 16 | 29-Oct | Hand-delivered | Cristina Lepore, 414403 BC Ltd | Questions regarding barricades on Pandora Cres, Occupancy numbers in Geohazard Assessment Report | 0220-01 | File |
| 17 | 29-Oct | Hand-delivered | Cristina Lepore, 414403 BC Ltd | Questions regarding barricades, evacuation order area | 0220-01 | File; Agenda |
| 18 | 29-Oct | Mail | Claire Trevena | MLA Update | n/a | TABLE |
| 19 | 30-Oct | Email | Vancouver Island Regional Library | Appointment to the 2019 Vancouver Island Regional Library Board | 7960-01 | File |

| | | | | | | |
|----|--------|-------|---|---|----------------|-----------------|
| 20 | 30-Oct | Email | Coastal Water Suppliers Association | Board position vacancy and staffing changes | 0230-20 | File |
| 21 | 31-Oct | Email | BC Council of Forest Industries & BC Lumber Trade Council | Invitation for an industry briefing for incoming council | 0230-20 | File |
| 22 | 31-Oct | Email | VIHA | Primary Care Telehealth logo endorsement request | 4920-01 | File |
| 23 | 2-Nov | Mail | Andy Adams, Mayor of Campbell River | Congratulations to Mayor Colborne | 0400-50 | File |
| 24 | 2-Nov | Email | Katrine Conroy, Minister of Children and Family Development | November - Adoption Awareness Month and Adoption Campaign Announcement | 0400-20 | File |
| 25 | 5-Nov | Email | BC Assessment | Congratulations to Mayor and Council | 1950-01 | File |
| 26 | 8-Nov | Email | Office of Rachel Blaney, MP | Results of Parliamentary Library search for potential recovery options | 7310-10 | File; Agenda |
| 27 | 13-Nov | Email | JRD Consulting Company | Public meeting notice for the update to the Environmental Data Quality Assurance Regulation | 0400-20 MoE | File |
| 28 | 13-Nov | Email | Strathcona Community Health Network | Housing Coalition, Overdose Prevention & Regional Transport meeting announcement | 0400-50 | File |
| 29 | 14-Nov | Email | Claire Trevena, MLA North Island | Letter to Doug Donaldson, Minister of FLNRORD requesting support and assistance for the Village to confirm the correct properties are under Evacuation Order. | 0400-20 | File; Agenda |
| 30 | 14-Nov | Email | Claire Trevena, MLA North Island | Letter to Minister of Public Safety and Solicitor General requesting an exception be made if the Village is deemed ineligible for DFA. | 0400-20 | File; Agenda |
| 31 | 15-Nov | Mail | Municipal Insurance Association of BC | Welcome to the Municipal Insurance Association of BC - Information package | 2470-01 | File |
| 32 | 15-Nov | Email | Mobina S.B. Jaffer, Senator for British Columbia | C-48, the Oil Tanker Moratorium Act | 0400-40 | File |
| 33 | 15-Nov | Email | Canadian Federation of Independent Business | Congratulations to Mayor and Council | 0230-20 | File |
| 34 | 15-Nov | Email | Emergency Management BC | Acknowledgement of request for a full-time recovery manager for the VoZ | 0400-20 | File; Agenda |
| 35 | 19-Nov | Mail | Ford Canada | Warranty on Oil Separator Assembly on 2015 Ford F-550 Ford truck (Engine 23) | 1280-20 | File |

| | | | | | | |
|----|--------|-------|---|--|--------------------|-----------------|
| 36 | 19-Nov | Email | Union of BC Municipalities | Notification of executive vacancies | 0230-20 | File |
| 37 | 19-Nov | Mail | Premier John Horgan | Congratulations to Mayor and Council | 0400-20 BC Govt | File |
| 38 | 19-Nov | Email | Sean Sullivan, Chief Superintendent, Vancouver Island RCMP | Congratulations to Mayor Colborne | 7500-01 | File |
| 39 | 19-Nov | Mail | PRIMECorp | Annual Report | 0230-20 | File |
| 40 | 19-Nov | Mail | Rachel Blaney, MP | Congratulations to Mayor and Council | 0400-40 | File |
| 41 | 19-Nov | Mail | Deane Johnson, District Principal, School District 84 | Response to Fire Inspection Report for ZESS | 0400-70 | File |
| 42 | 19-Nov | Email | Island Coastal Economic Trust | ICET support helps SRD communities prepare for 'last mile' broadband connections | 0230-20 | File; Agenda |
| 43 | 22-Nov | Email | Rose-Ann Michael, Chief Councillor, Ehattesaht First Nation | Request to schedule a Council to Council meeting | 0400-61 | File; Agenda |



CAO REPORT

To: Mayor & Council
From: Meredith Starkey, CAO Village of Zeballos

November 27, 2018

2018 Wildfire and Recovery Program

November 9th Meeting

As you all know, the Village hosted a community meeting with Provincial representatives and BGC Engineering to answer questions related to the hazard report, Evacuation Order, and road to recovery. This meeting was well attended with 40 members of the community and 28 representatives from the Village, Province, and associations for a total attendance of 68 people. BGC Engineering presented the findings of their report and answered technical questions. Provincial representatives fielded questions about relief programs, but a decision had not been made about the Village's eligibility for the Disaster Financial Assistance program. As of the writing of this report, we are still awaiting that decision.

Recovery Manager

I am pleased to report that I have approved a candidate for Recovery Manager. I am working with EMBC to finalize the contract and expect to see that process completed in early December.

2019 Budget

I am pleased to report that staff are returning to Village business, including early work on the 2019 budget. We are on track to begin budget work with Council in January 2019.

Recommendation: I recommend that Council schedule a COW in early January to begin discussing the 2019 budget. I suggest the second Tuesday, which is January 8th, at 4pm.

Citizen Petition Re: Utility Bill Due Date

The Village received a petition by Ellen Brawn on April 17, 2018 requesting that the due date for annual utility bills be changed from March 31st to July 2nd, to coincide with the due date for property taxes. As directed by Council, a survey was sent to all property owners asking their preference for utility bill due dates. As of October 17th, 24 surveys were returned:

- 13 votes for July 2nd
- 8 votes for March 31st
- 3 votes for either date

Please note that Utility bills are assessed per property, but are not property taxes. If the due date is changed, property owners would continue to receive two separate bills. Changing the date would have minimal staff impact, but would require new bylaws for water, sewer, and garbage.

Request for Decision: Please affirm the current billing schedule or direct staff to draft amendments to the water, sewer, and garbage bylaws for consideration at the next Regular Meeting of Council.

PUBLIC WORKS REPORT



To: Meredith Starkey, CAO
Mayor & Council

November 27, 2018

This report is to provide an update on the Zeballos Emergency Program and activity for the period of October 13 to November 23, 2018.

Water/Sewer

- Water usage is of seasonal averages utilizing Well #2 as our primary source.
- Intermittent SCADA Communications issues were resolved as they developed.
- Monthly Water Sample were collected and delivered on Nov. 13
- Maintenance and exercising of the emergency backup generators (pumphouse and lift station) has taken place.

Roads and Drainages

- Continued daily inspection and diarizing of the closed road portion of Maquinna.
- Continued daily monitoring of the flows in ABC creeks
- MOTI has installed proper closure gates and signage. They have marked the road in 10 meter increments for documentation of any debris. MOTI has supplied Public works with Rockfall Reporting forms and emergency contacts should there be an event.
- Area Evacuation Signs were constructed and erected in strategic locations following some opposition to road closure packages set up on the portion of Pandora in the evacuation zone.
- Interpretive signs were installed on the Sugarloaf Bridge.
- Debris and gravels were removed from the ditches and culverts on Ferris Road.
- Work Safe was contacted regarding entering the burn area to inspect the drainages; The inspector made some recommendations and advised to use the Avalanche Risk Procedures when entering the area.
- Public Works attended the Winter Agencies meeting in Port McNeil on October 23 hosted by Main Road Contracting and MOTI. Information regarding Mainroad's new contract and service agreement, their improved patrolling routines and bare pavement requirements were presented. Much discussion focused on communication of road conditions and emergency contacts during weather events. Minutes of the meeting can be provided.

Garbage

- Regular garbage collection has taken place without issue.

- Service of all dumpsters has taken place with the installation of accepted materials stickers strategically placed on problem dumpsters.
- An educational conversation was had with one user regarding acceptable use of the dumpsters and our recycling center. That ongoing issue is resolved at this point.

Buildings

- Monthly building inspections were completed
- Eaves troughs and downspouts have been cleaned out on a majority of our facilities.
- Replacement of the supporting joists to the Village Office is taking place; the siding will be replaced in conjunction with this project.
- That bat issue in the public works shop is resolved with the final barriers put in place after the weather turned to ensure they had all left.
- An area behind the library was identified by Costal Pest as a possible rodent entrance. It was sealed and repaired.
- Concerns laid out by the Firewise Inspection of the Public Works yard were addressed and resolved.
- Re organization of the Village Office continues.
- A new weather station has been installed at the Village Office. The new station stores records electronically and can be made available to portable devices via an app.

Ryan Foster
Public Works Foreman



EMERGENCY PROGRAM REPORT

To: Meredith Starkey, CAO
Mayor & Council

November 27, 2018

Jessie Atchison, Deputy ESS Director and I attended the 2018 Emergency Workshop in Campbell River held at the Thunderbird Hall from October 26-28. We attended the trade show on the Friday night which was amazing; so many different vendors. I was a little upset that there no chrome. Maybe next time!

On the Saturday, we had a presentation from Alison Bird, Seismologist on Earthquakes of Coastal BC. It was very informative as she explained our most recent earthquakes off the west coast of Vancouver Island and about past earthquakes. She also did a presentation for the general public in the evening, and she had 125 people show up which was great. We also had a presentation on the use of social media in emergencies which were an eye opener.

Jessie and I also attended a session on Extended Packet K-Net Systems on the North Island. It was very interesting learning about a new way to communicate using radios and computers to send emails or text messages. These units are portable as well. The group has been extending sites up the island, with the most recent site just coming online on Mount Washington. They are also looking at putting a site further up island and maybe further out our way. It was interesting that if one site would not receive they could try another site and bounce it off other sites to get the message sent to a phone in the group. Shaun Koopman has been the driving force behind this endeavor. In closing, on Saturday, John Forrest from EMBC gave a regional update.

On the Sunday, there was a presentation on Emergency Management in indigenous communities. It was a very interesting presentation on what's available such as helicopters for the removal of sick people. There was also a presentation on CDART which is the care of animals. We then had a roundtable and were informed that there were 120 people in attendance, which is way up over last year. They have booked the same hall for next year.

I was invited to attend a tabletop exercise in Woss on November the 14th, which was attended by the RCMP, Highways, Mainroad, Woss, Port Hardy and Hyde Creek Fire Departments, Red Cross, Mount Waddington RD EPC and ESS/PC from Port McNeill and the newly formed EPC/ESS from Woss. The exercise was based on an earthquake off the west coast that caused two slides on highway 19 south and north of Woss. I worked with the ESS team taking care of 30 stranded motorists. It was a great exercise and Mount Waddington EPC has said that we will be on the email list for further training. Red Cross said they will be doing a setup/take down of cots with their unit later this year, either in Port Hardy or Port McNeill; dates to come.

We are working with Ehatis and Shaun Koopman with the development of the west side evacuation site. We are trying to find funding to clear and prepare the site. Jessie and I did a check on the east side evacuation site and made sure that there was no gas in the generator and put it the yellow steel container outside of the container to

not contaminate the food from gas vapors. We also put the tent covers that have dried back on the tent structures.

And finally, I attended the community meeting on November 9th with all the government agencies at the Community Hall. That was well attended.

Mike Atchison
Emergency Program Coordinator

VILLAGE OF ZEBALLOS
COMMITTEE OF THE WHOLE
REPORT

4:00 – 5:00 pm

November 13, 2018

Council Chambers

PRESENT: Mayor Colborne, Councillors Lewis, Faulkner, and Brawn, Staff Starkey and Foster, EPC
Atchison

ABSENT: Councillor Janisse

CALL TO ORDER: The meeting was called to order at 4:04 pm.

BUSINESS ITEMS:

1. Post-Wildfire Geohazard Assessment Mtg. Nov 9th – Debrief
 - a. Following the community meeting on November 9th, Council expressed concern for the lack of new information presented and the lack of a decision from EMBC on whether this situation qualifies the Village for Disaster Financial Assistance (DFA). Additionally, Council is concerned that, even if we are determined eligible for the DFA program, many would not qualify and those who do qualify would receive too little support to cover their loss.
2. Next Steps
 - a. Staff will follow-up with representatives that had committed to provide support:
 - i. Romona Blackwell committed to gather rain gauge and slide event data from WFP and other industry contacts.
 - ii. Ongoing support from EMBC
3. Procedural Bylaw
 - a. Councillors were each issued a copy of the Procedural Bylaw for review.

Meeting adjourned at 5:56 pm
November 13, 2018



LOCAL GOVERNMENT LEADERSHIP ACADEMY

2019 Elected Officials Seminar - AVICC Region Session #1

Parksville, BC
February 12 - 14, 2019

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| Location: | Tigh-Na-Mara Seaside Spa Resort 1155 Resort Dr. Parksville, BC |
| Cost: | \$350 + GST Late registration fee: \$375 + GST after January 29, 2019 |
| Payment Methods: | ONLY Visa and MasterCard payments will be accepted with your online registration. |
| Registration Deadline: | February 1, 2019 |
| Refund Policy: | Full refunds are permitted up to two weeks before the starting date of the event. No refunds are permitted after that date except in special circumstances. |
| Accommodations: | Tigh-Na-Mara Seaside Spa Resort (https://www.tigh-na-mara.com/) 1155 Resort Drive Parksville, BC Phone Number: 1-800-663-7373 or 250-248-2072 Group Code: LGLA EOS or #10J70D Delegate rate if booked by January 13, 2019 is \$159/night for a standard room. |
| Documents: | 2019 AVICC SESSION #1 EOS AGENDA - DRAFT (1) (http://www.civicinfo.bc.ca/local_content/event_docs/6372/2019 AVICC SESSION #1 EOS AGENDA - DRAFT (1).pdf) |

Instructions

