

## VILLAGE OF ZEBALLOS

**MINUTES** for the Regular Meeting of Council held Tuesday, September 18, 2018 at 7:00 pm at 157 Maquinna Avenue.

**PRESENT:** Mayor Cox, Councillors Colborne, Faulkner and Lewis  
Staff: Eileen Lovestrom, Meredith Starkey, Ryan Foster

1. **CALL TO ORDER AND APPROVAL OF AGENDA**  
Mayor Cox called the meeting to order at 7:00 pm with the addition of item 8b) Procedural Bylaw.

2. **APPROVAL OF MINUTES**
  - a) Minutes of the Regular Council meeting, August 28, 2018

**150-18**                      Colborne/Lewis                      **CARRIED**

That the minutes of the August 28, 2018 Regular Council Meeting be accepted. Regular Aug 28

3. **BUSINESS ARISING FROM MINUTES** (unfinished business)

Clarification: The State of Local Emergency is renewed for seven days by the Minister at the request of the Village of Zeballos. Once the Evacuation Order is lifted by the Village of Zeballos, the State of Local Emergency will be allowed to lapse.

4. **DELEGATIONS & PETITIONS**

5. **CORRESPONDENCE**

a) Correspondence from Linda Annand re: resignation from Heritage Board

**151-18**                      Lewis/ Faulkner                      **CARRIED**

That the correspondence from Linda Annand re: resignation from Heritage Board be accepted. Annand resign  
Heritage Board

**Staff Action:** send letter of thanks to Linda Annand for her service and advertise vacancy in the next Village Voice.

b) Correspondence from Linda Annand re: resignation from Board of Variance

**152-18** Colborne/ Faulkner CARRIED  
That the correspondence from Linda Annand re: resignation from Board of Variance be accepted. Annand resign Board of Variance

**Staff Action:** send letter of thanks to Linda Annand for her service and advertise vacancy in the next Village Voice.

c) Correspondence from Shaun Koopman re: letter of support for grant application to ESS funding stream

**153-18** Lewis/ Faulkner CARRIED  
That the correspondence from Shaun Koopman re: letter of support for grant application to ESS funding stream be accepted. Request Support SRD in ESS grant app

**154-18** Colborne/Lewis CARRIED  
That a letter from Village of Zeballos expressing our support to complement the regional application for the second intake of the Emergency Social Services grant to procure a regional cache of group lodging supplies be sent. Support SRD in ESS grant app

d) Correspondence from Samantha Billy, Housing/Education Worker at E/C re: west evacuation site

**155-18** Faulkner/ Colborne CARRIED  
That the correspondence from Samantha Billy, Housing/Education Worker at E/C re: west evacuation site be accepted. West evac site

**Staff Action:** Ltr of support in principal for the West Evacuation Site with request for more detailed information regarding the in-kind contributions.

e) Correspondence from April Lucas regarding condition of forest service road (FSR) Zeballos

**156-18** Faulkner/ Colborne CARRIED  
That the correspondence from April Lucas regarding condition of forest service road (FSR) Zeballos be accepted. FSR Zeballos

**Staff Action:** Ltr to April forwarding the email contact information for MFLRORD road concerns.

**Staff Action:** Contact MFLNRORD re: next road meeting expected the 3<sup>rd</sup> week in September. Suggest a meeting within the next 14 days. Suggest invitation to industry road

users as previously discussed.

f) Correspondence List August 12- September 15, 2018

**157-18** Lewis/ Faulkner CARRIED  
That the Correspondence List August 12- September 15, 2018 be accepted.

Correspondence  
List

6. POSSIBILITIES

7. REPORTS

a) Mayor and Council - none

- i) Mayor's verbal report noted that ten years ago Mayor Ted Lewis started the Community to Community (C2C) meetings with both Ehattesaht/ Chinehkint and Nuchatlaht. This year a representative from Ehattesaht/ Chinehkint attended the UBCM with the Village of Zeballos.

**158-18** Colborne/ Faulkner CARRIED  
That the Mayor's verbal report be accepted.

Mayor's Report

- ii) Councillor Faulkner's verbal report noted that she visited the Vancouver Island Regional Library Port McNeill branch and was gifted used books for the Zeballos Library. More books are available as our need arises.

**159-18** Colborne/ Lewis CARRIED  
That Councillor Faulkner's verbal report be accepted.

Councillor  
Faulkner's  
Report

- iii) Councillor Colborne's verbal report noted highlights from meetings at the Union of BC Municipalities (UBCM) convention in Whistler last week. A full written report will be available at the next Council meeting.

**160-18** Lewis/ Faulkner CARRIED  
That Councillor Colborne's verbal report be accepted.

Councillor  
Colborne's  
Report

**Staff Action:** COW agenda item follow-up to Wildfire response, TFL holders be responsible as they were in the past, make changes to procedure.

b) CAO – written report attached.

**161-18** Colborne/ Faulkner CARRIED  
That the CAO report be accepted. CAO Report

**Staff Action:** COW agenda – fire wrap up and debrief within 14 days.

c) Committee of the Whole Report – September 5, 2018

**162-18** Colborne/ Faulkner CARRIED  
That the Committee of the Whole report – September 5, 2018 be accepted. COW Report  
September 5,  
2018

d) Public Works – written report

**163-18** Faulkner/ Colborne CARRIED  
That the Public Works written report be accepted. Public Works  
Report

8. BYLAWS AND POLICIES

a) Officers and Employees Bylaw 517-2018  
Reconsider and Adopt

**164-18** Colborne/Lewis CARRIED  
That the Officers and Employees Bylaw 517-2018 be  
reconsidered and adopted. Bylaw 517-2018

b) Procedural Bylaw 518-2018  
First and second reading

**165-18** Colborne/Lewis CARRIED  
That the Procedural Bylaw 518-2018 be read a first and  
second time. Bylaw 518-2018

9. ADDITIONAL ITEMS (not included in agenda at time of production)

10. NEW BUSINESS

a) Rise and Report from In-camera Meeting September 18, 2018

**166-18** Colborne/ Faulkner CARRIED  
Pursuant to Section 146 thru 149 of the Community Charter and Section 77 of the Land Title Act; the Corporation of the Village of Zeballos resolves that all signing authority accorded to the statutory positions of Corporate Officer, Signing Authority  
Change

Financial Officer and Approving Officer be transferred from Eileen Lovestrom to Meredith Starkey effective October 1, 2018


11. PUBLIC QUESTION PERIOD

12. ADJOURNMENT

There will be no further business, the meeting was adjourned at 8:25 pm.

CERTIFIED CORRECT:

  
Donn Cox, Mayor

  
Eileen Lovestrom, CAO