

VILLAGE OF ZEBALLOS

AGENDA for the regular meeting of Council held Tuesday, March 26th, 2019 at
7:00 pm at 157 Maquinna Avenue

1. CALL TO ORDER AND APPROVAL OF AGENDA
2. APPROVAL OF MINUTES
 - a) Minutes of the Regular Council meeting, February 26th, 2019
3. BUSINESS ARISING FROM MINUTES (unfinished business)
4. DELEGATIONS & PETITIONS
5. CORRESPONDENCE
 - a) Correspondence from Minister Selina Robinson, re: Response to Invitation for Premier John Horgan to visit Zeballos.
 - b) Correspondence from Lyle Billy, Ehattesaht First Nation, re: Request for support for developing the Nootka Sound Salmon Park Network.
 - c) Correspondence from Emergency Management BC, re: March 2019 Communication for Emergency Social Services Modernization Project.
 - d) Correspondence from Ministry of Environment and Climate Change Strategy, re: Western Forest Products Landfill 8190
 - e) Correspondence List February 21st, 2019 to March 21st, 2019.
6. POSSIBILITIES
(items brought forward by Council from the miscellaneous correspondence)
7. REPORTS
 - a) Mayor and Council
Mayor Colborne – written report
Mayor Colborne, SRD Director – verbal report
 - b) CAO – written report
 - c) Public Works – written report

- e) Committee of the Whole Report – March 5, 2019
Suggested Motion: That Staff proceed with the budget preparation using a 4% increase to General Taxation Revenue to allow for increases in operating expenses, plus 2% of estimated amortization.

8. BYLAWS

- a) Off-Road Vehicle Bylaw #523-2019
Reconsider and adopt

9. ADDITIONAL ITEMS (not included in agenda at time of production)

- a) Proposal, re: change of use for Zeballos Library Meeting Room

10. NEW BUSINESS

- a) EMBC Recovery Plan Template

11. PUBLIC QUESTION PERIOD

12. ADJOURNMENT

VILLAGE OF ZEBALLOS

MINUTES for the Regular Meeting of Council held Tuesday, February 26, 2019 at 7:00 pm at 157 Maquinna Avenue.

PRESENT: Acting Mayor Lewis, Councillors Faulkner, Brawn and Janisse;
Staff: CAO Meredith Starkey, PW Ryan Foster, EPC Mike Atchison

ABSENT: Mayor Colborne

1. **CALL TO ORDER AND APPROVAL OF AGENDA**
Following approval of the Agenda, Acting Mayor Lewis called the meeting to order at 7:03 pm.

2. **APPROVAL OF MINUTES**
a) Minutes of the Regular Council meeting, January 22, 2019

025-19 Faulkner/Janisse **CARRIED**
That the Minutes of the Regular Council meeting, January 22, 2019 be accepted as presented. Regular Jan 22

b) Minutes of the Special Council meeting, February 5, 2019

026-19 Brawn/Faulkner **CARRIED**
That the Minutes of the Special Council meeting, February 5, 2019 be accepted as presented. Special Feb 5

3. **BUSINESS ARISING FROM MINUTES (unfinished business)**

4. **DELEGATIONS & PETITIONS**
a) Doug Ante – Zeballos Frisbee golf proposal

027-19 Janisse/Faulkner **CARRIED**
That the presentation from Mr. Ante regarding a Frisbee golf course in Zeballos be accepted. Frisbee golf proposal

Staff Action: Research the feasibility and budgetary requirements for a Frisbee golf course in Zeballos.

5. **CORRESPONDENCE**
a) Correspondence from Larry Hanneuse, re: Evacuation Order and post-wildfire recovery.

028-19 Janisse/Faulkner **CARRIED**
That the Correspondence from Larry Hanneuse, re: Evacuation Order and post-wildfire recovery be accepted. Evac. Order post-fire recovery

Staff Action: Provide an update to evacuees regarding the recovery program.

- b) Correspondence from Port McNeill RCMP, re: Third Quarter Report for October, November and December 2018.

029-19 Janisse/Faulkner CARRIED
That the Correspondence from Port McNeill RCMP, re: Third Quarter Report for October, November and December 2018 be accepted. RCMP 3rd Quarter Report

- c) Correspondence from the Union of British Columbia Municipalities, re: 2017 CEPF: Emergency Social Services Grant completion notice.

030-19 Faulkner/Brawn CARRIED
That the Correspondence from the Union of British Columbia Municipalities, re: 2017 CEPF: Emergency Social Services Grant completion notice be accepted. ESS grant completion

- d) Correspondence from School District 84 – Vancouver Island West, re: Notice of Board Meeting in Zeballos.

031-19 Faulkner/Brawn CARRIED
That the Correspondence from School District 84 – Vancouver Island West, re: Notice of Board Meeting in Zeballos be accepted. SD84 Board Meeting

- e) Correspondence List January 18th, 2019 to February 21st, 2019.

032-19 Faulkner/Brawn CARRIED
That the Correspondence List January 18th, 2019 to February 21st, 2019 be accepted. Correspondence List

- 6. POSSIBILITIES
(items brought forward by Council from the miscellaneous correspondence)

7. REPORTS

- a) Mayor and Council
Mayor Colborne, SRD Director – written report

033-19 Janisse/Faulkner CARRIED
That the SRD Director's written report be accepted. SRD Director Report

b) CAO – written report

034-19 Faulkner/Janisse CARRIED
That the CAO's written report be accepted. CAO Report

Staff Action: Implement the Spring Clean-up program for 2019 by waiving tipping fees for the month of May. Whether or not PW Staff will carry out any curb-side pick-up of large items is deferred to the next meeting of Council for further discussion.

Staff Action: Schedule a Committee of the Whole meeting for Tuesday, March 5 at 4:45 pm to discuss the 2019 Budget.

Staff Action: Schedule an In-Camera meeting for Tuesday, March 5 at 4:30 pm to discuss staff wages.

c) Public Works – written report

035-19 Faulkner/Brawn CARRIED
That the Public Works written report be accepted. PW Report

d) Recovery Manager – written report

036-19 Faulkner/Janisse CARRIED
That the Recovery Manager's written report be accepted. RM Report

e) Committee of the Whole Report – February 5, 2019

037-19 Faulkner/Brawn CARRIED
That the Committee of the Whole Report – February 5, 2019 be accepted. Feb 5 COW Report

8. BYLAWS

a) Revenue Anticipation Borrowing Bylaw #522-2019
Reconsider and Adopt

038-19 Faulkner/Brawn CARRIED
That the Revenue Anticipation Borrowing Bylaw #522-2019 be reconsidered and adopted. Revenue Anticipation Bylaw

b) Off-Road Vehicle Bylaw #523-2019
First and Second Reading

039-19 Faulkner/Brawn CARRIED
That the Off-Road Vehicle Bylaw #523-2019 be read a first and second time. Off-Road Vehicle Bylaw

c) Off-Road Vehicle Bylaw #523-2019
Third Reading

040-19

Faulkner/Janisse

CARRIED

That the Off-Road Vehicle Bylaw #523-2019 be read a third time.

Off-Road
Vehicle Bylaw

9. ADDITIONAL ITEMS (not included in agenda at time of production)
10. NEW BUSINESS
11. PUBLIC QUESTION PERIOD
12. ADJOURNMENT
There being no further business the meeting was adjourned at
8:16 pm.

CERTIFIED CORRECT:

B. Lewis, Acting Mayor

M. Starkey, CAO

RECEIVED
MAR 12 2019



0700 au
MAH
Agenda

March 8, 2019

Ref: 244580

Her Worship Mayor Julie Colborne
Village of Zeballos
Box 127
Zeballos BC V0P 2A0

Dear Mayor Colborne:

Thank you for your letter of February 5, 2019, addressed to the Honourable John Horgan, Premier, regarding the ongoing state of emergency in the Village of Zeballos, and recovery strategies undertaken by the Village and its provincial partners.

I regret to hear of the ongoing State of Local Emergency that the Village of Zeballos is facing. I am pleased, however, to hear that you have received ongoing support from both Emergency Management BC, and my colleague, the Honourable Claire Trevena, as MLA for the North Island. I would also like to note that MLA Trevena has voiced her support and concern for your community.

I encourage you to remain in contact with MLA Trevena, as well as the Honourable Mike Farnworth, Minister of Public Safety and Solicitor General, about the issues your village is facing as you continue your recovery operations.

Thank you again for writing.

Sincerely,

A handwritten signature in black ink, appearing to read 'Selina Robinson'.

Selina Robinson
Minister

pc: Honourable John Horgan, Premier

Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations
and Rural Development

Honourable Scott Fraser, Minister of Indigenous Relations and Reconciliation

Honourable Mike Farnworth, Minister of Public Safety and Solicitor General

Honourable Claire Trevena, MLA, North Island



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Draft for Ehattesaht letterhead

March 11, 2019

Mayor Julie Colborne,
Village of Zeballos,
157 Maquinna Avenue
Zeballos, BC, V0P 2A0

0400-61

MAR 15 2019

(via fax: 250-761-4331)

Dear Mayor Colborne:

RE: Support for developing the Nootka Sound Salmon Park Network

We request your support to establish British Columbia's very first Salmon Park Network (SPN) in Nootka Sound (Figure 1). Most of the 12 watersheds in the proposed Salmon Forest Conservation Areas have been logged but contain much of the key remaining habitats for endangered steelhead, WCVI Chinook, and coho, sockeye, chum and pink salmon and cutthroat trout in Nootka Sound. Our intent is to protect these watersheds and the very fragile fisheries values that they contain that are essential to the continuance of our cultural identity and our dependent Aboriginal rights. No salmon streams in Nootka Sound have been protected by a land use plan. Our intent is not to limit public access but rather to limit fish habitat damaging activities and prevent further degradation of fish habitat forming processes. By acting now we can provide the time and space for stream channel recovery to occur and help to secure the future for wild BC salmon and steelhead. Everyone in BC depends on wild salmon.

To help make this a reality we request you provide your support in writing before March 25th, 2019, to aid us in convincing the Province and potential funders of the merits of this very cost effective restoration plan (protection) for salmon streams. Contributions to the program or in-kind services are also very welcome. Each \$1 raised can leverage \$4 from the *Canada Nature Fund: Target 1 Challenge*. In Year 1 we plan to establish Map Reserves under the BC Land Act and in Year 2 proceed with a long term legislative designation following consultation and planning with our Ha`wiih, elders and our local communities. We welcome the addition of your representatives to work with us on achieving this goal.

Please feel free to contact our staff biologist Roger Dunlop (250-283-2012) or myself if you have additional questions or would like a short presentation on the subject

On behalf of the Ehattesaht Ha`wiih,

Lyle Billy
Fisheries Manager

Cc: Nuchatlaht and Mowachaht/Muchalaht First Nations
Roger Dunlop, Nuu-chah-nulth Tribal Council

0400-20
ajnda



Emergency
Management BC

RECEIVED

MAR 19 2019

Emergency Social Services Modernization Project Communication – March 2019

Emergency Management British Columbia (EMBC) is working to improve the Provincial Emergency Social Services (ESS) program through a project aimed at digitizing and modernizing ESS delivery. This project will streamline processes so evacuated individuals can access services more easily and efficiently.

The first phase of the digital ESS System is on track to be piloted in select communities for the upcoming Freshet season. This pilot will include evacuee registration with a self-serve registration option as well. The goal of the pilot is to reduce wait times for evacuees and reduce processing time for volunteers. The intent is to trial the system in a real-time ESS environment for Level One, Two and Three activations. To ensure continuity of service, current ESS systems and forms will be maintained as a backup should the new system encounter difficulties. The ESS teams will be expected to provide constructive and honest feedback on the pilot system and work with the Province to ensure a viable product.

Pilot Communities

EMBC has selected the pilot communities based on the following criteria:

- Ability and likelihood to host large numbers of regional evacuees
- High-risk of being impacted by large seasonal events such as freshet and wildfire
- Expressed interest in participating in the pilot and evaluating the system through real-time feedback and formal evaluation processes.

The pilot communities are:

- Kamloops;
- Regional District Central Okanagan;
- Tk'emlups te Secwepemc;
- Prince George.

The pilot will begin on April 01, 2019 and will be running until September 30, 2019. Training will be taking place beginning April 4th-April 15th with a go-live date of April 15th. Following an agile methodology, increased functionality will be incorporated into the system for piloting as it becomes available. The first release will include self-serve and digital registration components

Zeballos Reception - Alana Janisse

To: Meredith Starkey
Subject: RE: Western Forest Products landfill 8190

From: Doll, Andrea ENV:EX [<mailto:Andrea.Doll@gov.bc.ca>]
Sent: March 21, 2019 11:17 AM
To: 'mayor@zeballos.com'; 'cao@zeballos.com'
Subject: Western Forest Products landfill 8190

Hello,

My name is Andrea, I am with the Ministry of Environment and was passed some information following last year's UBCM meeting. I believe you had an inquiry regarding the Western Forest Products wood waste landfill near your community. There is a facility that fits this description that is authorized under the *Environmental Management Act* permit 8190. I would be happy to provide you any details you require about this authorization.

My sincere apologies for the delay in reaching out to you. Your inquiry was routed first through the Ministry of Forests Lands, Natural Resources Operations and Rural Development, then to Environment and I have to admit fault in it sitting in my in box for some time.

Please let me know your questions and I'd be happy to assist you.

Best regards,

Andrea Doll, MASC, PAg
A/Section Head, Hazardous Waste and Forestry
Authorizations – South
Ministry of Environment and Climate Change Strategy
2080 Labieux Rd Nanaimo BC V9T 6J9
250 751-3195

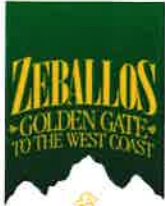
Correspondence List

February 22nd to March 21th

2019

0115-01

	Rec'd	Via	From	Regarding	File #	Disposition
1	25-Feb	Email	Liquor and Cannabis Regulation Branch	Policy Directive: Donated liquor, and removal of unused liquor from specific permitted charitable events and industry-only tastings	0400-20	File
2	26-Feb	Email	BC Liberal Official Opposition, Legislative Assembly of BC	Request for copies of municipal Accessible Parking Bylaws	0400-20	File
3	4-Mar	Fax	School District 84	Invitation for Council to meet with Board of Education	0400-70	File
4	4-Mar	Email	Boating BC Association	Passage of Abandoned Vessel Act: Addressing the issue of derelict boats	0232-20	File
5	5-Mar	Email	District of Highlands	Municipal Survivor Climate Challenge	0400-50	File
6	6-Mar	Email	Island Coastal Economic Trust	ICET Invests in \$175K in Hornby Islands Arts Centre Project	0230-20	File
7	11-Mar	Email	Brian Horncastle, Ministry of Citizens' Services	New Digital Security Website	0400-20	File
8	12-Mar	Email	Minister Selina Robinson, MAH	Response to Village's Invitation to Premier John Horgan to visit Zeballos	0400-20	File; Agenda
9	15-Mar	Hand-delivered	Lyle Billy, Fisheries Manager, Ehattesaht First Nation	Request for support for developing the Nootka Sound Salmon Park Network	0400-61	File; Agenda
10	15-Mar	Mail	Local Government Management Association	2019 Annual Conference Information	TABLE	N/A
11	18-Mar	Email	Ministry of Municipal Affairs and Housing	Expression of Interest - Early adoption initiative for tall wood mass timber construction	0400-20	File
12	19-Mar	Email	Emergency Management BC	ESS Modernization Project Communication - March 2019	0400-20	File; Agenda
13	20-Mar	Email	First Nations Education Foundation	First Nations Language Revitalization Totem Pole	0230-20	File
14	21-Mar	Email	Ministry of Jobs, Trade and Technology	Economic Development Series	0400-20	File
15	21-Mar	Email	Ministry of Environment and Climate Change Strategy	Western Forest Products landfill #8190	0400-20	File; Agenda



MAYOR'S REPORT

To: Village of Zeballos Council

From: Julie Colborne, Mayor, Village of Zeballos

March 26, 2019

LGLA 2019 Newly Elected Official's Seminar, Parksville, BC

February 12-14, 2019

In the winter and spring months immediately following local government elections, LGLA programs educational seminars for local government elected officials, and offers these workshops in all regions of the province, ours being The Association of Vancouver Island and Coastal Communities (AVICC). It is always a great conference and this year was no exception. The purpose is to ensure that electoral area directors, councillors, mayors and regional district chairs all start with the same solid foundational knowledge of local governance in BC. This conference creates an opportunity to meet others in local government who we will network with and rely on for a multitude of opportunities and issues. We also get an education about how to best serve the interests and members of our communities with a varied agenda and topics for discussion.

This is just a small snapshot of the types of sessions:

Dynamics and Decision Making: This session was a great one and had really valuable information and guidelines. It was engaging, educational and prompted everyone in attendance to reflect on expectations, roles, dealing with difficult situations and working as a team in the best interest of the community. We were left with some best practices and things to keep in mind for being an effective council.

We've Got to Stop Meeting Like This: Discussion on practical tools for making meetings orderly, focused, efficient, and inclusive, while seeking to produce quality outcomes. This session included clear do and do nots for ensuring meetings are held with decorum and safety for all while being effective and accessible.

There were sessions on the topics of law, local emergency orientation, and an overview of BC's unique regional district system. Also, local government finance, asset management, local government and indigenous communities working together, local government and sustainability planning, and media relations. This council, as last, attended these sessions concurrently and will be sharing the information with each other for the benefit of all.

I believe attending this conference was a valuable team building and educational foundation for this next term. A council table, in its first year of term, usually has varied levels of experience and exposure to politics and their main focus is trying to serve their community's best interests. Opportunities like this make that possible.

Julie Colborne,
Mayor, Village of Zeballos



REGIONAL DISTRICT BOARD

Wednesday, March 13, 2019

Minutes of the meeting of the Board of Directors of the Strathcona Regional District held on Wednesday, March 13, 2019 at the Strathcona Regional District offices located at #301-990 Cedar Street, Campbell River, B.C.

A quorum having been confirmed, the Chair called the meeting to order at 12:31 p.m. with the following members in attendance:

MINUTES

Chair:	M. Babchuk	City of Campbell River
Directors:	J. Abram	Discovery Islands-Mainland Inlets (Electoral Area C)
	N. Anderson	Cortes Island (Electoral Area B)
	J. Colborne	Village of Zeballos
	M. Davis	Village of Tahsis
	B. Leigh	Oyster Bay-Buttle Lake (Electoral Area D)
	J. MacDonald	Village of Sayward
	C. Moglove	City of Campbell River
	B. Unger	Village of Gold River
	G. Whalley	Kyuquot/Nootka-Sayward (Electoral Area A)
Alt. Director:	C. Evans	City of Campbell River
	for C. Cornfield	

ADOPTION OF PUBLIC AGENDA

Colborne/Unger: SRD 288/19

THAT the agenda for March 13, 2019 regular meeting of the Board be adopted as presented.

CARRIED

Director Leigh provided a Notice of Motion regarding receipt of correspondence from the Vancouver Island Regional Library.

ADOPTION OF MINUTES

Abram/MacDonald: SRD 289/19

THAT the minutes of the regular meeting of the Regional Board held on February 28, 2019 be adopted.

CARRIED

Director Adams arrived at the meeting.

CHAIR'S REPORT

Provincial/Federal Meetings

The Chair advised that she attended meetings with Rachel Blaney, MP and Claire Trevena, MLA to discuss the Connected Coast, Community to Community Forums, Recreate, Read Island and the Second Chance Recovery projects.

Director Kerr arrived at the meeting.

Cortes Island Matters

The Chair thanked the residents of Cortes Island for meeting with herself and senior staff to discuss Cortes Island matters.

Management Reports

The Chair advised the Board that the matter of including Management Reports on agendas was discussed with staff and that a quarterly Management Report will be provided.

SRD Emails/Business Cards

The Chair reminded Directors of the newly created SRD email accounts for Director use and advised that business cards would be ordered with their new SRD email address.

Minutes/Agendas

The Chair advised the Board that staff would look into the possibility of retaining the agenda and attached items while the minutes are being created.

Abram/Kerr: SRD 290/19

THAT the verbal report be received.

CARRIED

COMMITTEE CHAIR REPORTS

First Nations Relations Committee

Abram/Colborne: SRD 291/19

THAT the draft minutes of the regular meeting of the First Nations Relations Committee held on February 28, 2019 be received.

CARRIED

Municipal Services Committee

Unger/MacDonald: SRD 292/19

THAT the draft minutes of the regular meeting of the Municipal Services Committee held on February 28, 2019 be received.

CARRIED

Committee of the Whole

Unger/Anderson: SRD 293/19

THAT the draft minutes of the inaugural meeting of the Committee of the Whole held on February 28, 2019 be received.

CARRIED

Electoral Area D Advisory Planning Commission

Leigh/Colborne: SRD 294/19

THAT the minutes of the meeting of the Electoral Area D Advisory Planning Commission held on July 9, 2018 be received.

CARRIED

STAFF REPORTS

Alternate Director Appointments

Whalley/Colborne: SRD 295/19

THAT the report from the Chief Administrative Officer be received.

CARRIED

Ka:'yu:'k't'h'/Chek'tles7et'h' First Nations Treaty Lands Referral

Davis/Evans: SRD 296/19

THAT the report from the Chief Administrative Officer be received.

CARRIED

Davis/Adams: SRD 297/19

THAT the Ministry of Indigenous Relations and Reconciliation be advised that the Strathcona Regional District has no objection to the addition of the two parcels identified in its December 5, 2018 correspondence to the Ka:'yu:'k't'h'/Chek'tles7et'h' First Nations (KCFN) treaty lands.

CARRIED

Voting Fraud Investigation - Cortes Island

Moglove/Unger: SRD 298/19

THAT the report from the Chief Administrative Officer be received.

CARRIED

Director Compensation Review

Adams/Colborne: SRD 299/19

THAT the report from the Chief Administrative Officer be received.

CARRIED

Davis/Unger: SRD 300/19

THAT meeting pay be increased to \$180.

Leigh/Abram: SRD 301/19

THAT the motion be amended to change \$180 to \$160.

CARRIED

*Directors
Colborne,
MacDonald
and
Moglove
opposed*

Anderson/Whalley: SRD 302/19

THAT the motion be amended to include "with a proportional increase to Committee Chair's pay".

CARRIED

*Directors
Colborne,
Kerr,
MacDonald
and
Moglove
opposed*

A vote was held on the motion as amended and it was

CARRIED

*Directors
Colborne,
MacDonald
and
Moglove
opposed*

Abram/Leigh: SRD 303/19

THAT the changes be retroactive to January 1, 2019.

CARRIED

*Directors
MacDonald
and
Moglove
opposed*

Abram/Whalley: SRD 304/19

THAT remuneration be increased by 7% for municipal and electoral area directors to account for the 1/3 tax benefit loss.

CARRIED

*Directors
Adams,
Colborne,
MacDonald
and
Moglove
opposed*

Abram/Davis: SRD 305/19

THAT the per diem amounts be increased to \$100 for meals and incidentals.

DEFEATED

*All
Directors
opposed
except
Directors
Abram and
Whalley*

Abram/Whalley: SRD 306/19

THAT the Director remuneration amounts be increased by 5%.

Kerr/Davis: SRD 307/19

THAT the motion be amended to apply to electoral area directors only.

MacDonald/Anderson: SRD 308/19

THAT the matter be referred to the Electoral Areas Services Committee.

CARRIED

*Directors
Abram,
Davis, Kerr,
Leigh and
Whalley
opposed*

A vote was held on the main motion being "THAT the Director remuneration amounts be increased by 5%." and it was ...

DEFEATED

*Directors
Adams,
Anderson,
Colborne,
Evans,
Kerr,
MacDonald,
Moglove
and Unger
opposed*

BYLAWS

Bylaw No. 328 - Cortes Island First Responder Service

Anderson/Kerr: SRD 309/19

THAT the report from the Chief Administrative Officer be received.

CARRIED

Anderson/MacDonald: SRD 310/19

THAT Res. #SRD1064/18 be considered at this time.

CARRIED

Anderson/Colborne: SRD 1064/18

THAT Section 6 of Bylaw No. 328 be replaced with the following:

"The maximum amount that may be requisitioned annually is the greater of \$45,000 or the equivalent of \$0.1443 per 1,000 of the net taxable value of land and improvements in the service area."

CARRIED

Anderson/Evans: SRD 311/19

THAT Bylaw No. 328 be given third reading.

CARRIED

Anderson/Colborne: SRD 312/19

THAT approval for Bylaw No. 328 be authorized to be obtained by assent of the electors pursuant to s.344 of the Local Government Act.

CARRIED

Anderson/Colborne: SRD 313/19

THAT Thomas Lloyd Yates and Edith Elizabeth Watson be appointed as the Chief Election Officer and Deputy Chief Election Officer respectively for assent voting on Bylaw No. 328.

CARRIED

Bylaw No. 341 - Cortes Island Community Hall Service

Anderson/Abram: SRD 314/19

THAT the report from the Chief Administrative Officer be received.

Director Kerr left the meeting chambers.

A vote was held on the motion and it was

CARRIED

Anderson/Evans: SRD 315/19

THAT a further report be prepared for the Board's consideration following the conclusion of public consultation on the proposed community hall service for Cortes Island.

Director Kerr returned to the meeting chambers.

A vote was held on the motion and it was

CARRIED

CORRESPONDENCE

Gorge Aquaculture

Anderson/MacDonald: SRD 316/19

THAT the March 1, 2019 correspondence from Brian Hayden regarding aquaculture on Cortes Island be received.

CARRIED

Anderson/Adams: SRD 317/19

THAT the matter be referred to staff and the Chair for review and response.

CARRIED

Cortes Island Community Hall Service

Adams/Leigh: SRD 318/19

THAT the following items of correspondence be received:

- March 6, 2019 correspondence from Maureen Bader regarding the Cortes Island Community Hall service proposal.

- March 7, 2019 correspondence from Rick Boas regarding the Cortes Island Community Hall service proposal.

CARRIED

Alternate Director Evans left the meeting chambers.

MEMBERS' REPORTS

Cortes Island LEAP Report

Anderson/Moglove: SRD 319/19

THAT the March 4, 2019 report from Director Anderson regarding the Cortes Island Local Economic Action Plan be received.

Alternate Director Evans returned to the meeting chambers.

A vote was held on the motion and it was

CARRIED

Cortes Island Advisory Planning Commission

Anderson/Moglove: SRD 320/19

THAT the March 5, 2019 report from Director Anderson regarding the Cortes Island Advisory Planning Commission be received.

MacDonald/Unger: SRD 321/19

THAT the matter be deferred until the next meeting.

CARRIED

*Directors
Colborne
and
Moglove
opposed*

Leigh/Adams: SRD 322/19

THAT the matter be referred to the next in camera meeting.

CARRIED

*Director
Moglove
opposed*

CLOSED SESSION

Leigh/Colborne: SRD 323/19

THAT the report from the Chief Administrative Officer be received.

CARRIED

Leigh/Colborne: SRD 324/19

THAT the meeting be closed to the public to consider matters deemed to fall within the parameters of subsections 90(1)(c), (g), (n) and (o) of the Community Charter.

Alternate Director Evans left the meeting chambers.

A vote was held on the motion and it was

CARRIED

RECONVENE

The Board reconvened in public at 3:19 p.m.

TERMINATION

Abram/Evans: SRD 335/19

THAT the March 13, 2019 regular meeting of the Regional Board be terminated.

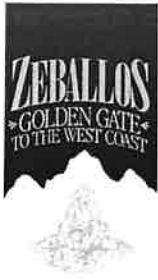
CARRIED

Time: 3:19 p.m.

Certified Correct:

Chair

Corporate Officer



CAO REPORT

To: Mayor & Council

From: Meredith Starkey, CAO Village of Zeballos

March 26, 2019

Village Staff Update

Vacations and Absences

This month, I was away unexpectedly March 8-19th due to a death in the family, while Alana was away Friday, March 8th to complete the last session of her Municipal Finance course.

Unfortunately, we were both out of town on Friday, March 8th and the Village Office was closed in the afternoon. We work to coordinate time away to avoid such closures, but that could not be avoided in this case.

Spring Clean-Up

At the February 26th Regular Meeting of Council, Staff was directed to implement the spring clean-up program in 2019 by waiving tipping fees for the month of May. Council deferred until this meeting the question about whether Public Works staff would offer curbside pick-up of large items.

Request for Decision: Please confirm whether Public Works staff is to offer curbside pick-up of large items for one week as part of the Spring Clean-up Program in May 2019.

Evacuation Order and Recovery Plan Update

I'm pleased to report that BGC Engineering returned to Zeballos March 7-8th to carry out the field work necessary to complete a follow-up slope stability study. This study is funded by EMBC and will be produced in two parts: Part 1 to re-evaluate the hazard level for homes under evacuation order; and Part 2 to discuss mitigation options. The Part 1 draft should be available for Council review in early April.

Budget

Reminder that a Budget Working Group COW has been scheduled for Wednesday, March 27th at 6:00pm. This meeting is to set Council priorities for our 5-year Financial Plan and to set the Capital budget. Bring your big ideas!

Audit

Reminder that the Village audit is April 1-5, 2019. Staff are already working to provide the auditors with documents they need, and this will be our primary focus for the next two weeks.

PUBLIC WORKS REPORT



To: Meredith Starkey, CAO
Mayor and Council

March 26, 2019

Water/Sewer

- A power line rehabilitation project initiated by the Ehattesaht Band, on the former WFP Camp site, consumed a great deal of Public Works time during and after the project. I was unaware of the project until the last minute and was sent scrambling to protect Village assets during this time. Repeated power outages affected the operation of the Reservoir, Lift Station 2 and the Public Works shop, this presented operational and SCADA challenges and the system had to be monitored and operated "On Hand". During this project, the contractor damaged the water main supplying the Public Works shop. This has since been repaired. As a result of having to pump the potable water wells on hand, the Village used an above-average amount of water.
- Water Samples were collected and delivered on March 12th.

Roads

- Public Works coordinated with the Village EPC and pin-pointed strategic locations for improved Tsunami Evacuation signage. Public Works is re purposing existing sign bases and poles to complete this project. To date, improved Tsunami signage has been placed at the Foreshore.

Buildings

- New AED Pads were sourced and ordered to replace the expiring adult and pediatric pads for the Rec Hall AED Unit.
- The guest house furnace displayed its age and required the attention of a furnace professional. It was conveyed to Public Works that this type and age of furnace would prove to be difficult in sourcing parts for in the future.

Trails

- Public Works has received a number of public concerns regarding the condition of the Trail Systems within the Village. It is at this time Public works would like to request Councils direction on future of The Little Zeballos Trail. This trail has been largely left unmaintained for so long that it has become dangerous. The access bridge has come off its moorings and floats freely in high tides. Public Works supports the idea of resurrecting the trail, but in the short term it should be removed from the system.
- Public Works would also like Council's support in making some repairs to the Estuary Trail boardwalks and make them safe for the upcoming season.
- Repairs were made to the wooden benches at Golden Gate Park. At the time of writing, one bench has been refaced with repurposed materials.

The Mountain

- Continued daily monitoring, documenting and reporting of the activities of the Bluff.
- With the total lack of inclement weather this past month, very little activity has been observed by staff and public reports have dropped off.

Budget

- A great deal of time has been focused on Budget items this past month; corresponding with contractors, setting up meetings, scheduling, and taking quotes.

VILLAGE OF ZEBALLOS
COMMITTEE OF THE WHOLE
REPORT

4:45 pm

March 05, 2019

Council Chambers

PRESENT: Mayor Colborne, Councillors Lewis, Faulkner, Brawn and Janisse
Staff Starkey and Foster

ABSENT:

CALL TO ORDER: The meeting was called to order at 4:45 pm.

BUSINESS ITEMS:

1. 2019 Budget Working Group

a) General Municipal Residential Tax Rate

- Council received and discussed the CAO's Presentation regarding options for increased tax revenue and how each option would impact the amount of taxes owing on the median property value.

RECOMMENDATION: That Council instructs Staff to proceed with the budget preparation using a 4% increase to General Taxation Revenue to allow for increases in operating expenses, plus 2% of estimated amortization.

Meeting adjourned at 6:02 pm
March 05, 2019

THE CORPORATION OF THE VILLAGE OF ZEBALLOS
BYLAW #523-2019
OFF-ROAD VEHICLE BYLAW

A bylaw to regulate the operation of off-road vehicles within the Village of Zeballos.

WHEREAS it is in the interest of public safety for off-road vehicles to be operated safely within the municipality; and

WHEREAS under Section 36 of the *Community Charter*, Council has the authority to regulate and prohibit in relation to all uses involving a highway;

NOW THEREFORE, The Council of the Village of Zeballos, in open meeting assembled, ENACTS AS FOLLOWS:

1. Citation

This bylaw may be cited for all intents and purposes as “Village of Zeballos Off-Road Vehicle Bylaw #523-2019”.

2. Definitions

“Bylaw Enforcement Officer”	means a municipal employee, officer or agent designated by the council as a Bylaw Enforcement Officer; or a peace officer.
“Council”	means Village of Zeballos Council.
“Designated Trail”	means those trails in a public place designated for use by Off-Road Vehicles.
“Drivers Licence”	means a licence issued under the <i>Motor Vehicle Act</i> (RSBC 1996, c. 318) or a licence issued by another jurisdiction and accepted by ICBC as equivalent to a licence issued under the <i>Motor Vehicle Act</i> .
“Highway”	has the same meaning as in the <i>Motor Vehicle Act</i> .
“ICBC”	means the Insurance Corporation of British Columbia.

“Off-road side-by-side vehicle”	has the same meaning as in the <i>Off-Road Vehicle Regulation</i> (B.C. 193/2015)
“Off-Road Vehicle”	has the same meaning as in the <i>Off-Road Vehicle Act</i> (SBC 2014, c.5).
“Public Place”	means real property owned or occupied by the Village and includes all designated trails.
“Village”	means the Village of Zeballos.

3. Operation of Off-Road Vehicles Within the Village

- 3.1 No person shall operate an Off-Road Vehicle in the Village except as authorized by this Bylaw.
- 3.2 No person shall operate an Off-Road Vehicle in a Public Place other than on a roadway or Designated Trail.
- 3.3 The owner of an Off-Road Vehicle operating on a roadway or Designated Trail within the Village must:
 - a) carry proof of third party liability insurance coverage of at least \$2 million for the operation of the Off-Road Vehicle;
 - b) carry proof of registration of the Off-Road Vehicle with ICBC, or registration with an extra-provincial jurisdiction that satisfies the requirements of the motor vehicle laws of British Columbia;
 - c) carry an owner’s certificate under the *Insurance (Vehicle) Act* (RSBC 1996, c.231), or an owner’s certificate issued by an extra-provincial jurisdiction that satisfies the requirements of the motor vehicle laws of British Columbia;
 - d) display an ICBC-issued number plate, decal or sticker in the manner required by ICBC, or display a number plate, decal or sticker issued by another jurisdiction issued by an extra-provincial jurisdiction that satisfies the requirements of the motor vehicle laws of British Columbia; and
 - e) have and carry a valid Driver’s Licence.

3.4 Every person operating an Off-Road Vehicle within the Village or on a Designated Trail must:

- a) produce any documentation required to be carried under this Bylaw when requested by a Bylaw Enforcement Officer;
- b) not operate an Off-Road Vehicle on any part of a Highway except in compliance with the requirements of the *Motor Vehicle Act*;
- c) except in the circumstances referred to in section 21(3) of the *Off-Road Vehicle Regulation* and except for off-road side-by-side vehicles, wear a safety helmet, and ensure that each passenger wears a safety helmet, that meets the requirements of the *Off-Road Vehicle Regulation*, B.C. Reg. 193/2015;
- d) wear a seat belt, and ensure that each passenger wears a seatbelt, if one is installed by the manufacturer;
- e) utilize headlights, tail lights, and brake or stop lights in the circumstances referred to in section 24 of the *Off-Road Vehicle Regulation*, B.C. Reg. 193/2015;
- f) not exceed a speed of 20 kilometers per hour;
- g) operate it on the right hand side of the roadway or trail ;
- h) yield the right-of-way to all other vehicles and persons;
- i) not operate it in a careless, reckless or negligent manner so as to endanger or cause injury to a person or property or so as to cause a nuisance;
- j) not operate it in such as manner as to harass, run over, injure or kill wildlife, livestock or a domestic animal; and
- k) not tamper with by removing or replacing any posted signs or barricades.

3.5 Nothing in this Bylaw relieves the operator of an Off-Road Vehicle from complying with the motor vehicle laws of British Columbia, including but not limited to the requirement for an operation permit for the operation of the Off-Road Vehicle on a Highway, under section 24.09 of the *Motor Vehicle Act Regulations*.

4. Exemptions

4.1 Sections 3.1 and 3.2 of this Bylaw do not apply to:

- a) police, fire ambulance, search and rescue or other emergency vehicles operated by emergency response personnel engaged in the execution of their emergency response duties;
- b) persons acting at the request of emergency response personnel during an actual or apparent emergency event;
- c) Off-Road Vehicles owned and operated by local, provincial or federal governments if use is within the scope of their duties.

5. Penalties

Every person who violates any of the provisions of this bylaw or permits, suffers or allow any act or things to be done in contravention or in violation of any of the provisions of this bylaw is guilty of an offence and is liable to pay a fine in accordance with Fees and Charges Bylaw #500-15, as amended.

6. Severability

If any section, subsection, paragraph, subparagraph or clause of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction such decision does not affect the validity of the remaining portions of the Bylaw.

7. Effective Date

This Bylaw comes into effect upon adoption.

READ A FIRST time this 26th day of February, 2019.

READ A SECOND time this ___ day of _____, 20__.

READ A THIRD time this ___ day of _____, 20__.

RECONSIDERED AND FINALLY ADOPTED this ___ day of _____, 20__.

Mayor

Corporate Officer

CERTIFIED a true and correct copy of
"Village of Zeballos Off-Road Vehicle
Bylaw #523-2019".

Corporate Officer

YVONNE MALANFANT
BOX 163
ZEBALLOS BC VOP 2A0

March 24, 2019

Village of Zeballos Mayor and Council
Box 127
Zeballos, BC VOP 2A0

RECEIVED
MAR 26 2019

Dear Mayor and Council,

As you may or may not be aware, the position of Post Master will be vacant once the current employee retires. It is my understanding that this position will be posted in early April with a start date of July. As I understand the process, I must first apply for the position. If awarded the position, I am expected to provide a physical space in which to operate the post office.

With this in mind, I have been thinking of possible options. It seems to me that using the meeting room at the back of the Library may be a win-win situation for me and the village. The location is central, has wheelchair access and bathroom facilities. The parking should not be an issue at this location.

Prior to moving the post office, some renovation of the meeting room is required to accommodate the post boxes etc. I understand a suitable rent would have to be paid. Negotiations and details regarding this could come later once the position is awarded.

At this point, I am requesting for Council's agreement in principal for this proposal. I look forward to hearing from you soon.

Yours truly,

Yvonne Malanfant

Appendix 2: Community Recovery Plan Template

Introduction to the Recovery Plan Template

The Emergency Management British Columbia (EMBC) Recovery Branch, and both the Community Wildfire & Provincial Disaster Recovery Branches (FLNRORD) have developed this recovery plan template to provide a mechanism for Local Authorities and First Nations to identify and coordinate available recovery resources and match them with their community recovery needs. This document makes the assumption that an evacuated community has already returned home and therefore does not contain a re-entry plan.

Pre-filled templates are provided as guides and are to be used as examples only. We encourage you to create blank templates and begin to develop an event-specific recovery plan. Other approaches to planning may include the creation of a Gantt chart, or another project management-style work plan. Community Recovery Managers and their team members are encouraged to edit and modify the templates included here, based on specific community needs.

This template should be used to identify any short- to medium-term needs, and to describe the actions communities plan to take in delivering recovery services to their communities. Resources for communities to develop robust mid- to long-term Wildfire Recovery Implementation Strategies will be provided at a later date. A number of activities to consider implementing at various stages of Recovery are listed in Figure 1. Finally, lists of common recovery issues and activities for Recovery Managers and Planners to consider are attached as Appendices 1 and 2.

What is Recovery?

Recovery is the restoration, re-development, and /or rehabilitation of facilities, livelihoods and living conditions of disaster impacted populations to a level that meets - or in some cases improves on - the original condition. Recovery planning is a legislated component of community emergency preparedness planning under the Emergency Program Act (Section 6.2). You may want to review your local government's emergency preparedness plan to see what is included in it under recovery planning for utilization in the completion of your event-specific Recovery Plan.

Recovery is a three-stage process: short term recovery or incident stabilization; medium term recovery; and long term recovery. Short term recovery activities include assessing damages, providing temporary housing and restoring essential services. In contrast, long term recovery is reflected by a return to normal routines and permanent reconstruction efforts that may include improvements to promote a more resilient community. The extent of the recovery process should reflect the scope and scale of the disaster.

When moving through these stages, the impacted communities will need to:

- Set priorities for recovery and objectives for recovery (see Appendix 3 for issues tracking document)
- Articulate the roles and responsibilities of all involved
- Set realistic milestones for gauging how much progress has been made
- Ensure the effective transfer of knowledge, expertise, services and support

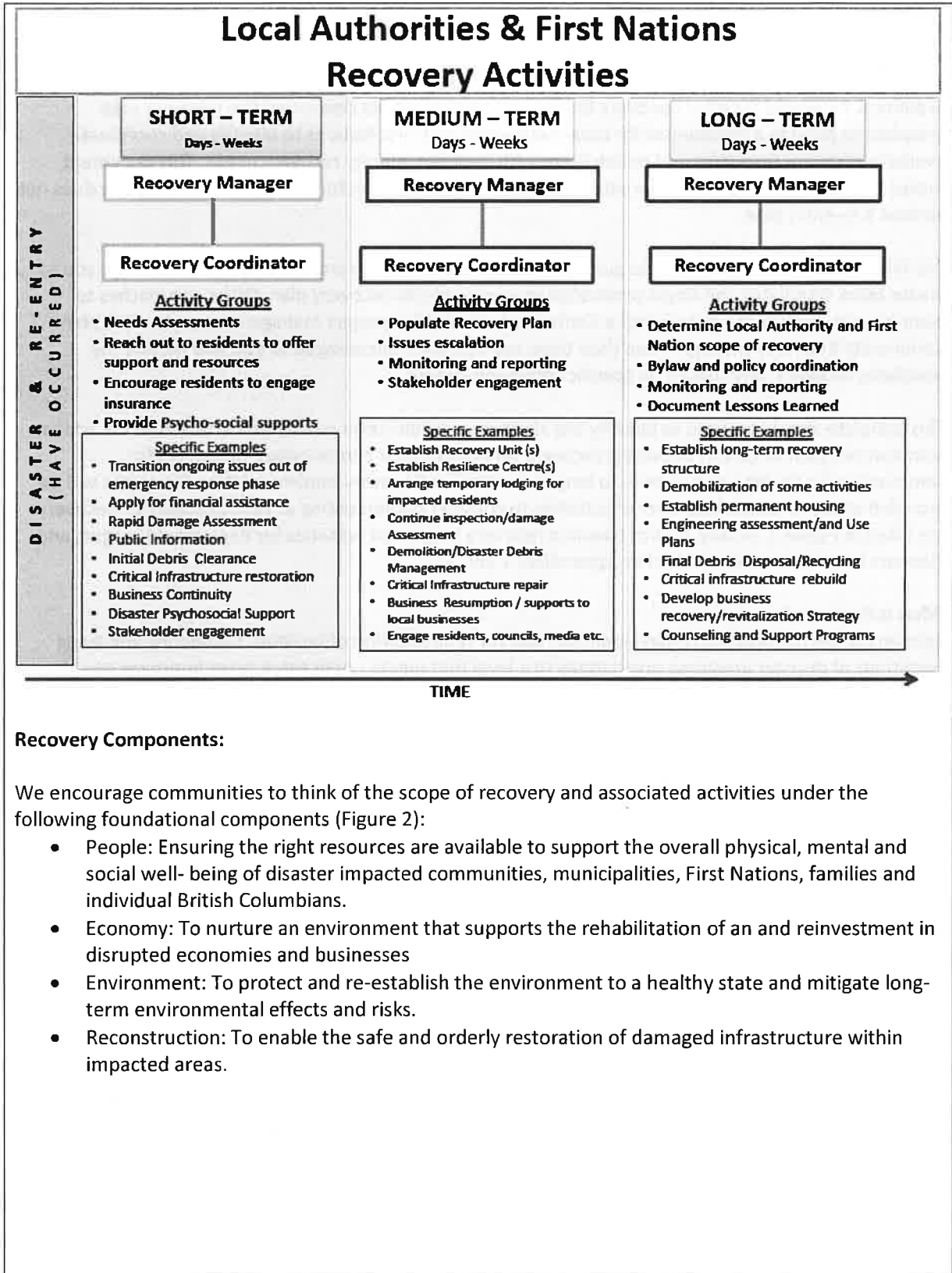
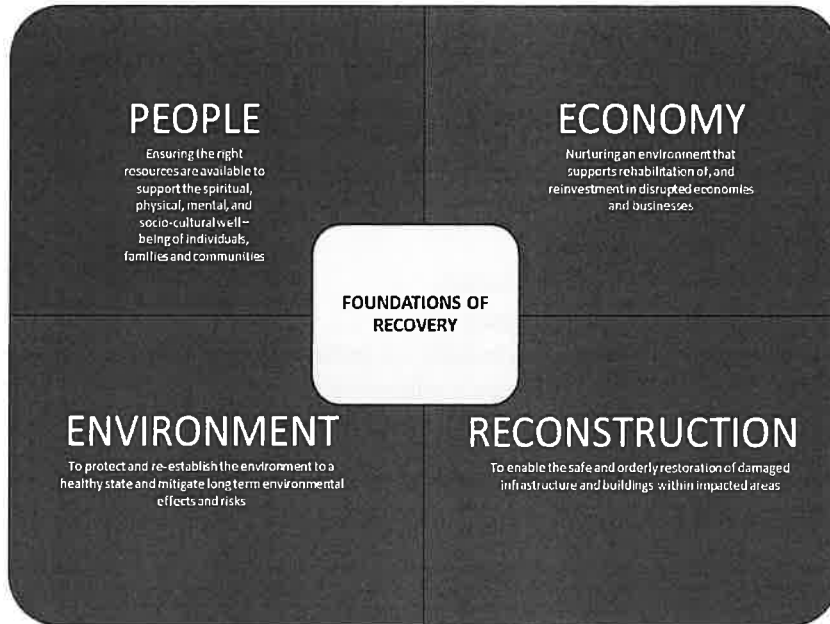


Figure 1: Recovery Components



Recovery Plan Template - Cover Page

Developed By:	
Date Submitted:	
Submitted To:	
Team Members:	
Geographic Scope for Recovery:	
Recovery Scope (See Recovery Components on page 4):	
Number of Pages:	
CAO approval/ Sign-off:	
Contact:	

NOTE: How to use this guide

Communities are encouraged to use the following tables (Part I: Recovery Work Plan and Part II: Short – Medium Term Recovery Actions) to articulate to the Province of British Columbia how they intend to approach the work of recovery, as well as how they envision meeting identified immediate needs of their local communities. Submission of Part I is required by an initial date agreed upon between your recovery manager and the Province. Submission of Part II at this initial date is optional. Utilize Part II if you have identified immediate needs and opportunities to support recovery for your community. As a component of your submission, you must include in your Part I: Recovery Work Plan, a proposed milestone date by which you will submit Medium and Long Term Recovery Actions to the Province.

Please discuss your submission dates with Community Wildfire Recovery Branch and/or Provincial Disaster Recovery Branch staff.

Part I: Recovery Work Plan

Key Considerations

Use this section to articulate the steps to be taken by the Recovery Manager and Recovery Teams to:

- Identify and inventory recovery needs,
- Strategize recovery actions for implementation,
- Generate community buy-in to recovery approach,
- Document how your recovery team is responding to community and individual issues,
- Receive Council/ Board support for recovery implementation,
- Other steps as deemed fit by Recovery Manager, CAO and Local Government...

Tips:

- Try to keep your activities listed in order of chronological timeframe, so that the recovery plan table can be used as a work-plan for Recovery Managers, and referred back to frequently to ensure processes are on-track.
- Flag where activities include other jurisdictions, such as collaboration with the Regional District, or the Province.
- Try to identify a 'team' approach, which can help to share the load of recovery across multiple functions. This may include someone from your finance, economic development, or planning departments, passionate members of Council or your Board, or support staff from other jurisdictions including the Province, health authorities, Chambers of Commerce, RCMP, etc. Talk to these individuals about the role you see them playing on your team, and set realistic expectations about their involvement

Recovery Work Plan Example/Template:

Below is an example of some need-focused activities that could be undertaken in the wildfire recovery:

Need	Activity	Resources to Consider	Timeline/ Milestone	Person Responsible	Financial Considerations
Gain understanding and appreciation of full-scope business impacts from the wildfires.	Conduct business impact assessment. Target: 200 businesses	- Survey - Interviewers - Promotions to businesses on purpose/ timing of impact assessment Interview teams - Database for data entry	Interviews completed as of January 15, 2018.	Recovery Manager X	Municipality would like to bring on the services of the BC Economic Development Association to assist in impact assessment and provide summary

		- Analysis			report. \$25,000.
Some businesses, individuals and non-profit organizations are facing acute needs in the short-term. Many of these needs do not fit neatly within existing recovery supports.	Triage immediate and pressing economic, social, and land-based needs from citizens, non-profits and businesses. Track needs, as well as program gaps. Use this information to inform larger recovery implementation plan.	- Recovery manager - Cell phone - Tracking Sheet - Pathways document to identify organizations with potential solutions/ supports.	Ongoing. Expecting this need to decrease as of February, 2018	Recovery Manager X	No additional financial considerations needed.

Part II: Short-Medium term Recovery Actions

Key Considerations

Use this section to articulate any early-identified short to medium-term recovery needs that have emerged in your communities, and actions that could be adopted to meet these needs. Try to identify any major issues, actions or steps to be taken to address them, individual roles and expected outcomes. It is acceptable target a second date in your Assessment Process by which to submit medium to long-term needs.

Short to medium-term needs may be identified through:

- Conversations that Recovery Managers, Chief Administrative Officers, Economic Development Officers, and elected officials are having with residents and businesses as they respond to immediate requests for support, or try to assist residents to navigate through existing programs.
- Early information gathered through the variety of surveys shared to-date in communities, including those being conducted by external agencies. Talk to external agencies about their findings to see if there are needs that align with your local government jurisdiction and priorities.
- Feedback to Town Hall sessions, Community Outreach Sessions, etc. that have taken place to date. Inquire to those conducting these sessions what items have arisen under the topic of ‘Recovery’ for your jurisdiction.
- Smart practices from other communities and jurisdictions that have undergone major emergency events, and what was helpful for them as immediate/ short term recovery activities. Consider if there are similar needs that could be addressed through replicating these activities in your community or jurisdiction. Consider what differences there may be between your

community or jurisdiction and the source-site of the smart practices.

- Other avenues as appropriate.

Tips:

- Consider how you might quantify the need/ recovery supports identified and their associated costs. Being able to assign concrete financial considerations makes the identification of resources easier for you to achieve.
- Consider multiple sources and collaborations that could be drawn-in to help meet short to medium-term recovery needs. In some cases the needs might be financial, but in other cases the needs might be able to be met through the creation of support tools, communication pathways, or partnerships.
- Consider that new government policies such as tax relief measures require a significant amount of dialogue, planning and policy analysis before they can be drafted and implemented. Where you feel a response requires a larger policy needed to be developed around it, identify this as a medium to long-term activity, as demonstrated in the examples on the next page.
- Include all 4 components of recovery in your assessment of immediate/ short term needs, to ensure a holistic community recovery.

Early-Identified Short-Medium term Recovery Needs/ Supports Example:

Below is an example of some need-focused activities that could be undertaken by local government in the wildfire recovery assessment stage:

Recovery Scope	Need	Activities	Resources To Consider	Timeframe/ Milestone	Person Responsible	Financial/ Resource Considerations
People	Mental health supports for individuals who suffered losses of items of cultural significance	Short term: <ul style="list-style-type: none"> • Look for space where individuals can meet with counsellors • Engage community members for community led healing ceremonies 	<ul style="list-style-type: none"> • Relevant cultural groups • Relevant mental health services 	Dec, 2017 – Feb 2018	Team Member X	Space is available at the rate of \$ ____ x 2 group meetings/ month. Engage stakeholders for financial contributions to healing ceremonies.

Economy	Hospitality sector experienced significant number of cancellations in hotel bookings and significant losses in revenue.	<p>Short term:</p> <ul style="list-style-type: none"> Engage media sources to message that community is safe Engage a communications consultant for advice. <p>Medium term:</p> <ul style="list-style-type: none"> Local authority to engage BC government to provide tax relief mechanisms for impacted businesses in hospitality sector 	<ul style="list-style-type: none"> Business associations Municipal / First Nations media departments Neighbouring jurisdictions BC Government Hospitality sector 	Immediate need.	Recovery Coordinator	\$___ will be required to engage communications consultant.
Environment	Debris management as a result of damaged residential, commercial and industrial structures	<p>Medium to long term:</p> <ul style="list-style-type: none"> Engage all stakeholders Develop a debris management plan to identify how to sort debris; which components can be recycled; reused; or sent to landfill Identify temporary debris storage sites 	<ul style="list-style-type: none"> Local authority/First Nation landfill Neighbouring landfills Environmental consultants Insurance companies Communications consultant Solid Waste Association of BC 		Team member X	\$___ will be required to set up an additional landfill
Reconstruction	Interface fire destroyed X number of homes that need to be rebuilt, some of which are uninsured	<p>Short Term:</p> <ul style="list-style-type: none"> Host multi-stakeholder discussions/town halls where impacted residents can ask insurance related questions. <p>Begin identifying any potential funding sources for the uninsured</p>	<ul style="list-style-type: none"> Insurance Bureau of Canada Funding sources for uninsured homes Construction companies Space for town halls 		Team member X	\$___ will be required for stakeholder engagement sessions

Potential Collaboration Organizations

Below are some examples of organizations that may be able to provide supports and capacity under various recovery components.

People

Supports may include: Health authorities; community centres; multicultural organizations; NGOs; school districts; care homes; psychosocial support organizations; child care organizations; insurance companies.

Economy

Supports may include: Utilities (power; gas; water); chambers of commerce; small businesses; financial institutions; BC Government; business associations; tourism destination marketing organizations; sector associations.

Environment

Supports may include: Environmental not for profit agencies; Ministry of environment; consultants; land fill operators; chambers of commerce; BC Government; engineers.

Reconstruction

Identify the need, and document information on supports to that will enable the safe and orderly restoration of damaged infrastructure and buildings. Examples of supports and resources include: construction associations; contractors; BC Government.

Appendix 1: Common Recovery Issues

Issues unique to the event will influence and drive provincial efforts and interests. A number of factors may influence the types of issues or extent of provincial involvement in recovery, including response actions; political and executive direction indicating the scope of province's role; capacity of local authorities; scale of impact and availability of alternative supports (e.g., insurance coverage, NGOs, etc.). Nevertheless, past disasters have consistently resulted in the types of recovery issues identified below.

Recovery Issues:

- **Emergency Social Services (ESS):** Emergency Social Services include a range of services to preserve the well-being and provide basic necessities for people affected by an emergency or disaster (e.g., family reunification, emergency lodging, food and clothing, etc.). This is generally a Response consideration, but may still be relevant at the transition from Response to Recovery.
- **Business resumption and/or continuity:** Refers to efforts to resume or make alternative arrangements for service delivery of the company or business.
- **Local Authority and First Nation critical infrastructure:** restore and/or repair any damage to critical infrastructure to basic or pre-disaster functionality, such as roads, utilities, community centres, offices, etc.;
- **Small business supports:** This may include a broad array of supports to assist businesses with recovery, including access to capital, marketing, and labour force recruitment and retention.
- **Industry resumption:** Resumption of particular industries may be a priority to minimize the macro economic impacts to the province or impacted communities.
- **Non-profit and civil society coordination:** Non-profits are an important partner in recovery to resume or augment service delivery to impacted residents. Past events have also resulted in a strong civil society response as communities within and beyond the impacted area self-mobilize to provide supports to impacted residents. A coordinated and collaborative approach is of value

to avoid duplication of efforts.

- **Commemoration:** As significant milestones pass, commemoration events are beneficial for morale of those engaged and to celebrated recovery successes.
- **Psychosocial supports:** Providing a continuum of supportive services targeting both residents and responders affected by an emergency or disaster. These services are intended to assist in diminishing the long-term psychosocial effects and improve an individual or community's adaptive coping mechanisms.
- **Health and Human Services provide psychosocial supports.** Human Services in particular is able to provide subject matter expertise to target supports to those with greater needs or multiple barriers.
- **Housing:** Housing supports have ranged from emergency lodging or transitional housing as communities are evacuated and interim housing while those impacted progress through recovery.
- **Insurance:** Many disasters in British Columbia are insurable and recovery will be shaped by insurance policies and coverage. However, a large event can result in thousands of claims for households, businesses and governments. A strong partnership with the insurance industry is valuable to coordinate efforts to expedite recovery for those impacted.
- **Support and coaching to impacted communities:** Response and recovery from a major disaster can be an overwhelming experience for local authorities. In past disasters the province has responded to requests to deploy subject matter experts to assist local authorities.
- **Hazard reduction and mitigation:** Implementing initiatives to increase the resiliency of communities to particular hazards. Mitigation can either be structural (e.g., flood diversion channels) or preparedness-based (e.g., reviewing existing emergency plans).
- **Consumer protection:** Information and complaints processes to provide consumer protection as those impacted undertake their personal recovery.
- **Environmental and public health monitoring:** Testing of air, soil, water and other materials samples to identify or monitor any potential threats to public health.

Appendix 2: List of Recovery Activities to Consider

Each event will present unique circumstances requiring specialized plans. However, a common suite of recovery-oriented plans will need to be developed by the municipality to coordinate, initiate and continue recovery operations. Below is a more detailed list of needs and activities for municipal recovery plans.

- Resident Needs and Capacity Assessment
- Volunteer Management
- Donations Management
- (Rapid) Damage Assessment
- Impacted Neighborhoods/Areas Site Security
- Notification to Residents and Access
- Debris Management and Clean-up – debris recycling strategy
- Business Continuity/Critical Infrastructure Restoration
- Welcome Centres/Information Centres / Resiliency Centers
- (Temporary) Housing
- Campaigns/Activity
- Community Recovery
- Stakeholder Engagement

- Recovery Governance/Recovery Task Force
- Emergency Social Services/Vulnerable Populations Supports
- Psychosocial Supports
- Re-Construction/Permits
- Transition/Demobilization
- Community Celebration/Acknowledgement
- Disaster Recovery Financial Management – including asset management for municipal insurance costs
- Records Management
- Occupational Health and Safety
- Small Business or Economic Recovery
- Mitigation and Lessons Learned
- Heritage and Cultural Re-Construction
- Environmental Public Health

Appendix 3: Priority Issues Tracker

Summary of Issue / Need	Recovery Foundation	Priority (High/Med/Low)	Possible Solutions	Assigned To	Date Complete