

VILLAGE OF ZEBALLOS

MINUTES for the Regular Meeting of Council held July 23, 2019 at 7:00 pm at 157 Maquinna Avenue.

PRESENT: Mayor Colborne, Councillors Lewis, Brawn and Janisse
Staff: CAO Starkey, PW Foreman Foster and Admin Clerk Janisse.
EPC Atchison

ABSENT: Councillor Faulkner

1. CALL TO ORDER AND APPROVAL OF AGENDA

Agenda amended to include correspondence from Quad Riders ATV Association of BC, re: UBCM ORV Working Group for Rural Communities under item 9. a).

Following approval of the amended Agenda, Mayor Colborne called the meeting to order at 7:00 pm.

2. APPROVAL OF MINUTES

a) Minutes of the Regular Council meeting, June 25th, 2019

142-19

Lewis/Janisse

CARRIED

That the Minutes of the Regular Council meeting June 25th, 2019 be accepted as presented.

Regular June 25

Staff Action: Schedule a Committee of the Whole meeting to discuss an MOU with Lot 501 Foreshore Leaseholders and Stakeholders. This meeting to be scheduled after the next COW.

3. BUSINESS ARISING FROM MINUTES (unfinished business)

4. DELEGATIONS & PETITIONS

5. CORRESPONDENCE

a) Correspondence from Shaun Koopman, Strathcona Regional District, re: 2019 Emergency Program Leadership Workshop.

143-19

Lewis/Brawn

CARRIED

That the correspondence from Shaun Koopman, Strathcona Regional District, re: 2019 Emergency Program Leadership Workshop be received.

Emergency
Program
Workshop

Staff Action: Coordinate with EPC Mike Atchison to arrange attendance for two delegates from Zeballos.

b) Correspondence from Minda Cuenco, re: Grant-In-Aid request for use of the Community Hall for Celebration of Life

144-19 Janisse/Lewis CARRIED
That the correspondence from Minda Cuenco, re: Grant-In-Aid request for use of the Community Hall for Celebration of Life be received. Grant-in-aid Community Hall

145-19 Brawn/Janisse CARRIED
That Minda Cuenco's Grant-In-Aid request for use of the Community Hall for Celebration of Life be approved. Grant-In-Aid approval

Staff Action: Finalize Grant-In-Aid policy from motion **194-17**;
That funeral and/or memorial services at the Community Hall receive a Grant In Aid for hall and kitchen use and that a damage deposit and janitorial fee be charged as per schedule H of the Fees and Charges Bylaw.

c) Correspondence List June 21st to July 19th , 2019.

146-19 Lewis/Brawn CARRIED
That the Correspondence List June 21st to July 19th , 2019 be accepted. Correspondence List

6. POSSIBILITIES
(items brought forward by Council from the miscellaneous correspondence)

7. REPORTS
a) Mayor and Council - none
b) CAO – written report

147-19 Janisse/Lewis CARRIED
That the CAO's written report be accepted. CAO Report

148-19 Lewis/Janisse CARRIED
That Council appoints Paul Brawn to serve as the Council Liaison with the U4C Society. U4C Council Appointment

149-19 Lewis/Brawn CARRIED
That Staff reschedule the September Regular Meeting of Council to 7:00pm on Tuesday, September 17th. Sept. Regular Meeting date change

c) Public Works – written report

150-19 Janisse/Lewis CARRIED
That the Public Works written report be accepted. PW Report

Staff Action: Staff to add a reminder in the Village Voice or create a

box stuffer about water conservation and consumption.

d) Emergency Program – written report

151-19 Janisse/Brawn CARRIED
That the Emergency Program written report be accepted. EPC Report

e) Fire Department – written report

152-19 Janisse/Brawn CARRIED
That the Fire Department written report be accepted. ZVFD Report

153-19 Janisse/Lewis CARRIED
That Council appoints Martin Metz as fire fighter to the Zeballos Volunteer Fire Department. ZVFD Appointment

f) Committee of the Whole Report – July 9th, 2019

154-19 Janisse/Lewis CARRIED
That the Committee of the Whole Report from July 9th, 2019 be accepted. COW Report July 9th

Staff Action: Staff to request letters of support from partners and stakeholders as relevant to UBCM meetings requested.

8. BYLAWS

a) Cemetery Bylaw #526, 2019
Review

155-19 Lewis/Janisse CARRIED
That Cemetery Bylaw #526, 2019 be deferred to a Committee of the Whole Meeting for review. Cemetery Bylaw #526, 2019

Staff Action: Follow up with Council to schedule a Committee of the Whole Meeting in August to discuss Cemetery Bylaw #526, 2019.

Staff Action: In advance of the COW, prepare a Cemetery Bylaw draft document detailing the key policy decisions for Council consideration.

Council Action: Review Cemetery Bylaw #77, 1967 and provide notes prior to the scheduled Committee of the Whole Meeting in August.

b) Fees and Charges Bylaw #500.2
Review

156-19

Brawn/Janisse

CARRIED

That Fees and Charges Bylaw #500.2 be deferred to a future Committee of the Whole Meeting for review.

Fees and
Charges 500.2

Staff Action: Schedule a Committee of the Whole meeting to review Fees and Charges Bylaw #500.2.

9. ADDITIONAL ITEMS (not included in agenda at time of production)
a) Correspondence from Quad Riders ATV Association of BC, re: UBCM ORV Working Group for Rural Communities.

157-19

Lewis/Janisse

CARRIED

That the correspondence from Quad Riders ATV Association of BC, re: UBCM ORV Working Group for Rural Communities be received.

UBCM ORV
Working Group

10. NEW BUSINESS

11. PUBLIC QUESTION PERIOD

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:46 pm.

CERTIFIED CORRECT:



J. Colborne, Mayor



M. Starkey, CAO