

## VILLAGE OF ZEBALLOS

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**MINUTES** for the Regular Meeting of Council held March 23rd, 2021 at 7:00 pm via Teleconference.

**PRESENT:** Council: Mayor Colborne; Councillors Lewis, Rodgers, and Smith  
Staff: CAO Meredith Starkey, PW Foreman Mooney

**ABSENT:** Councillor Janisse

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*The Mayor acknowledged that we are on unceded First Nations land of Ehattesaht Chinehkint territory.*

1. CALL TO ORDER AND APPROVAL OF AGENDA  
Following approval of the Agenda, Mayor Colborne called the meeting to order at 7:07 pm.

2. APPROVAL OF MINUTES

a) Minutes of the Special Council meeting, February 23, 2021

**056-21** Rodgers/Lewis CARRIED  
THAT the Minutes of the Special Council meeting, February 23, 2021  
be accepted.

Special  
Feb 23

b) Minutes of the Regular Council meeting, February 23, 2021

**057-21** Rodgers/Lewis CARRIED  
THAT the Minutes of the Regular Council meeting, February 23, 2021  
be accepted.

Regular  
Feb 23

3. BUSINESS ARISING FROM MINUTES (unfinished business)

4. DELEGATIONS & PETITIONS

5. CORRESPONDENCE

a) Correspondence from Meredith Starkey, CAO, re: Resignation –  
Effective May 1, 2021

**058-21** Lewis/Rodgers CARRIED  
THAT the correspondence Meredith Starkey, CAO, re: Resignation –  
Effective May 1, 2021 be received.

CAO  
Resignation

b) Correspondence from Strathcona Regional District, re: Woodstove  
Exchange Rebate Program

**059-21** Rodgers/Smith CARRIED  
THAT the correspondence from Strathcona Regional District, re:

Woodstove  
Rebate

Woodstove Exchange Rebate Program be received.

**Staff Action:** Advertise this program in the April Village Voice, Facebook Page, and website.

- c) Correspondence from Josie Osborne, Minister of Municipal Affairs, re: BC Parks Discover Camping 2021 Reservations Opening

**060-21** Lewis/Smith CARRIED  
THAT the correspondence from Josie Osborne, Minister of Municipal Affairs, re: BC Parks Discover Camping 2021 Reservations Opening be received.

BC Parks  
Opening

**Staff Action:** Add to April 13th Committee of the Whole Meeting agenda.

- d) Correspondence from Bridget Horel, Ministry of Forests, Lands Natural Resource Operations and Rural Development, re: Internet Speed Study - Call to Participate

**061-21** Rodgers/Lewis CARRIED  
THAT the correspondence from Bridget Horel, Ministry of Forests, Lands Natural Resource Operations and Rural Development, re: Internet Speed Study - Call to Participate be received.

Internet Speed  
Study

**Staff Action:** Share correspondence with neighbouring communities.

- e) Correspondence from Union of British Columbia Municipalities, re: Volunteer and Composite Fire Departments Equipment and Training Grant Completion

**062-21** Lewis/Smith CARRIED  
THAT the correspondence from Union of British Columbia Municipalities, re: Volunteer and Composite Fire Departments Equipment and Training Grant Completion be received.

FD Grant  
Completion

- f) Correspondence from Environment and Climate Change Canada, re: Consultation on amending Schedule 1 of the Species at Risk Act

**063-21** Lewis/Smith CARRIED  
THAT the correspondence from Environment and Climate Change Canada, re: Consultation on amending Schedule 1 of the Species at Risk Act be received.

Species at Risk

- g) Correspondence List – Correspondence from February 19 - March 18, 2021

**064-21** Lewis/Rodgers CARRIED  
THAT the Correspondence List – Correspondence from February 19 - March 18, 2021 be received.

Correspondence  
List

6. POSSIBILITIES  
 (items brought forward by Council from the miscellaneous correspondence)

7. REPORTS

- a) Mayor and Council
  - i) Mayor Colborne – written report

**065-21**    Rodgers/Smith    CARRIED  
 THAT Mayor Colborne’s written report be accepted.    Mayor’s Report

- b) CAO – written report

**066-21**    Smith/Rodgers    CARRIED  
 THAT the CAO’s written report be accepted.    CAO Report

**067-21**    Rodgers/Smith    CARRIED  
 THAT Council direct staff to implement the spring clean-up program in 2021, waiving tipping fees for the month May.    Spring Clean-up

**Staff Action:** Advertise in the Village Voice, Facebook Page and website.

**068-21**    Rodgers/Lewis    CARRIED  
 THAT an In Camera meeting be scheduled for 6:30 pm on Monday, April 12, 2021 to discuss the ongoing CAO Recruitment process and a confidential land matter.    In-Camera Meeting

**Staff Action:** Reschedule Committee of the Whole meeting from April 13th, 2021 to April 12th, 2021.

- c) Public Works – written report

**069-21**    Smith/Lewis    CARRIED  
 THAT the Public Works written report be accepted.    PW Report

- d) Committee of the Whole Report – March 9, 2021

**070-21**    Smith/Lewis    CARRIED  
 THAT the Committee of the Whole Report – March 9, 2021 be accepted.    COW Report  
 March 9, 2021

8. BYLAWS

- a) Revenue Anticipation Borrowing Bylaw 535-21  
*Reconsider and Adopt*

**071-21**    Rodgers/Lewis    CARRIED  
 THAT Revenue Anticipation Borrowing Bylaw 535-21 be Reconsidered and Adopted.    Revenue Anticipation Bylaw

9. ADDITIONAL ITEMS (not included in Agenda at the time of production)

10. NEW BUSINESS

a) Mayor's Appointment of Council Portfolios

**072-21**

Rodgers/Lewis

CARRIED

Mayor's  
Appointments

THAT Acting Mayor be appointed as follows:

Justin Janisse as Alternate 1;

Ernie Smith as Alternate 2;

Barb Lewis as Alternate 3; and,

Al Rodgers as Alternate 4.

THAT Al Rodgers be appointed to Vancouver Island Regional Library Board of Trustees as Alternate.

THAT the Tourism Portfolio be appointed to Justin Janisse; and,

THAT the Tourism Portfolio be appointed to Ernie Smith, as Alternate;

THAT the Cemetery Portfolio be appointed to Barb Lewis; and,

THAT the Cemetery Portfolio be appointed to Justin Janisse, as Alternate;

THAT Julie Colborne be appointed as Road User Group Council Representative 1;

THAT Barb Lewis be appointed as Road User Group Council Representative 2; and,

THAT Ernie Smith be appointed as Road User Group Alternate;

THAT Al Rodgers be appointed as Heritage Board Liaison;

THAT Barb Lewis be appointed to the Community Health Network; and,

THAT Justin Janisse be appointed to the Community Health Network as Alternate, and,

THAT all elected officials be appointed as Assistant Grant Writers.

b) Council's Appointment of Community Boards and Committees

**073-21**

Lewis/Smith

CARRIED

Council's  
Appointments

THAT Council's Appointment of Community Boards and Committees be deferred to the April 27th Regular Meeting.

11. PUBLIC QUESTION PERIOD

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:54 pm.

CERTIFIED CORRECT:

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J. Colborne, Mayor

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M. Starkey, CAO