

VILLAGE OF ZEBALLOS 2020 ANNUAL REPORT

For the fiscal year ending December 31, 2019

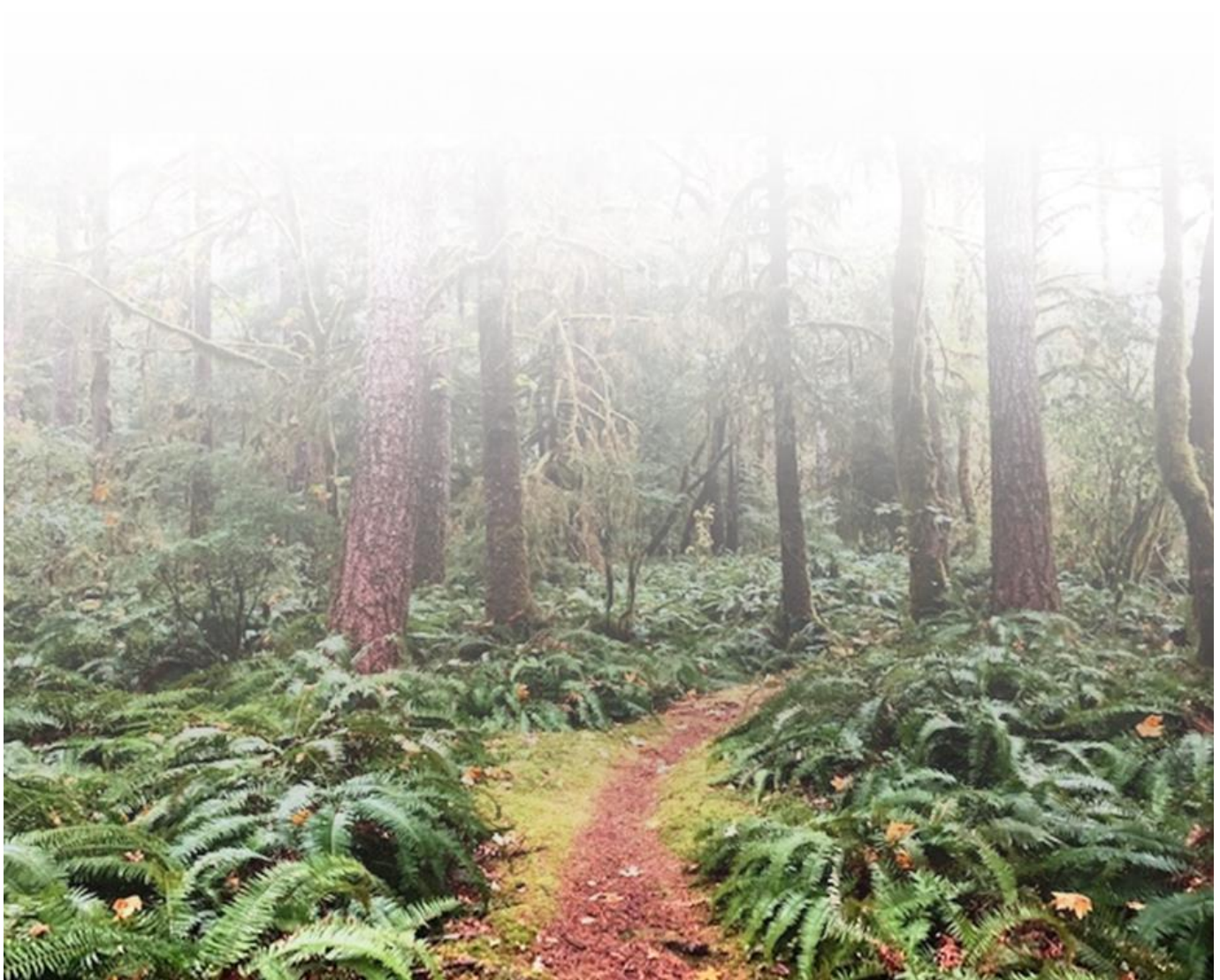
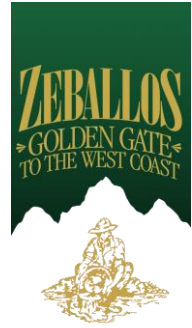


TABLE OF CONTENTS

Message from the Mayor.....	1
Introduction to Zeballos — A Tiny Paradise.....	3
Municipal Services & Operations Summary for 2019.....	4
1. Executive.....	4
<i>By-Election</i>	4
Christmas Hamper Program.....	4
2. Community Services	4
<i>Zeballos Library</i>	4
<i>Zeballos Museum</i>	4
3. Protective Services	5
<i>Protective Services Manager</i>	5
<i>Gold Valley Main Fire (V_2441) Recovery</i>	5
<i>West Side Evacuation Site</i>	5
<i>Zeballos Emergency Program</i>	5
4. Public Works Department	6
<i>East Side Effluent Feasibility Study</i>	6
<i>Sugarloaf Bridge</i>	6
<i>Columbarium</i>	6
2020 Council Priorities & Progress Measures.....	7
Appendix I: Annual Progress Report and Statement of Major Projects	9
Appendix II: Schedules of Payments and Permissive Exemptions.....	12
<i>2019 Schedule of Payments to Suppliers</i>	12
<i>2019 Permissive Exemptions</i>	12
Appendix III: Audited Financial Statements.....	14

TABLE OF FIGURES

Figure 1 - Brian's Bluff	3
Figure 2 - Zeballos Waterfront.....	3
Figure 3 - Small Craft Harbour	3
Figure 4 - 2019 Zeballos Village Council.....	3
Figure 5 - Zeballos River Trail.....	3
Figure 6 - 2019 Christmas Hamper Draw Box.....	4
Figure 7 - Zeballos Museum.....	4
Figure 8 - ZVFD members at fire practice	5
Figure 9 - Emergency Program EOC Training	5
Figure 10 - Table Top Exercise Debrief	5
Figure 11 - STEP Sewer System Drawing.....	6
Figure 12 - Sugarloaf Bridge.....	6
Figure 13 - Columbarium at the Zeballos Cemetery.....	6

MESSAGE FROM THE MAYOR

I'd like to congratulate this Council on its first full year of this term at the council table. Starting the year as we did, still affected by the repercussions of the wildfire above the Village was not an easy task, and therefore our plans of holding another session besides LGLA newly elected officials' session was put off. In March, that finally came to fruition with the addition of a new Councillor for 2020 and beyond. We did present the Annual Report and had great discussion around Council priorities for this new council and we will continue to see those reflected in our budgets. I am looking forward to moving the budget discussions up next year, even more, so we may better equip our staff with a clear way forward.



Emergency Affairs

As stated above, we started 2019 in a State of Emergency with Evacuation Orders still in place that I am sure we were all glad to rescind in May of 2019. The Landslide Risk Assessment was completed in 2019 enabling us to make that decision based on the data. Last year saw an amazing opportunity to work with Ehattesaht on our emergency planning and response, with training being held jointly and members from Ka:'yu:'k't'h'/Che:k'tles7et'h' also participating. Thanks to Ehattesaht for including us in their training and the foresight of our Protective Services Manager in making our cooperative sessions useful, inclusive, and timely. Our work on the emergency front is not done in 2020, as we have applied for funding to complete a Mitigation Feasibility report to carry forward last year's work.

Bylaws

Last year saw us complete and update many, and some extremely old, bylaws, and finally have a way forward with the enforcement of our bylaws. We also moved the utility service fees to be paid in tandem with taxes. This came from listening to our constituents and trying to make paying for the services we provide easier for them.

Working together with Ehattesaht First Nation

I truly believe, as does this Council, that the only way to properly represent the Village is to represent all in the valley and of course that includes our neighbours and partners, the Ehattesaht Chinehkint First Nation. This council has added an official acknowledgment of the land we live upon at each meeting and on all emails as a way of continuing to build relationships and as part of reconciliation. Our teamwork and relationships serve us both with opportunities that may be unavailable to places so small, rural and remote. In 2019, we continued to have conversations and make headway in providing and partnering on services for the Addition to Ehatis Reserve, including sewer projects, west side evacuation site, coordinating emergency training and advocating for safer forest service roads. This was also the second year we had official representation from the Ehattesaht Chinehkint Nation at UBCM. We are stronger

together. Hish-uk-ish tsawak (everything is connected).

Spring cleanup

This council is continuing to provide opportunities to have a more beautiful village and to help keep properties clean and neat as per our bylaws. The 2019 Spring Clean Up was welcome, timely and the community really uses these events to participate. Thank you all.

UBCM

In 2019, we put in an application for a Housing Needs Assessment Grant which will inform our Official Community Plan. This came out of conversations at UBCM with Selina Robinson, Minister of Municipal Affairs and Housing. This subject was highlighted by the need to find places for our evacuees and the need for easier access to rentals in the community.

Continuation of Sugarloaf Bridge project

In 2019, the bridge project saw one of its final projects come with the paving and widening of the areas between the bridges and access from the west side. We also obtained an extension to the grant timeframe to research where the last of the granted funds will be most useful.

Library and Post Office changes

This council had the foresight to negotiate a License of Occupation with the Postmistress to allow a mostly unused space (the meeting room behind the library) to bring added revenue to the village and a continuation of our Postal Service here in Zeballos.

ZFSR Road Users Group meetings

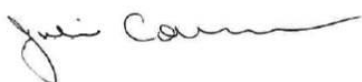
This was an amazing year for the rehab and upkeep of the ZFSR and I would like to think that is due in part to our continued representation on the Road User Meetings held with Kyuquot, Nuchatlaht, Ehattesaht, Zeballos and reps from MOTI, MFLNRD, and Western Forest Products. We continuously advocate for safer FSRs.

Community Meetings

Last year saw a lot of visitors from other communities in consultation and events. Making our needs known, and keeping our name in the mouths of others is always a good thing to raise the profile of the community and get those needs met.

As we look forward to 2020, I am, as always, proud of the resilience and community mindedness of this Village and the Valley we serve. Please know that your Village council and staff work for you and are available to discuss projects, issues and opportunities that you feel would benefit you and these communities. You know where the office is, come by or call to set up a time, and feel free to come to the Village council meetings to see the work in action.

Thank you,



Mayor Julie Colborne

INTRODUCTION TO ZEBALLOS — A TINY PARADISE

Zeballos has an amazing history of gold mining, iron mining and logging operations. During the gold mining boom of the 1930s and 40s, the community boasted a population of 2,000. Zeballos has now become the smallest municipality in BC with a current population of 107.

Nestled in a deep valley at the head of the Zeballos Inlet, Zeballos is the jewel of the North West Coast of Vancouver Island. This tiny paradise is a wonderful place to unplug and reconnect with nature. Revel in the opportunity to breathe the clean air and taste the award winning drinking water. The proximity of wildlife, outdoor recreation, and world famous history make this quiet, restful village a great place to live and to visit.

Zeballos has historically had a resource-based economic driver. Times have changed and economic sustainability must be found elsewhere. Zeballos is increasingly becoming a destination for travellers who are looking for the excitement of wilderness recreation and for those wishing to delve into its astounding waters.

Your Village Council and staff are mindful of both the opportunities and the challenges of living in a rural community. Many municipalities across BC are suffering as infrastructure fails. Council is committed to tackling our issues head on in the most fiscally responsible way possible.

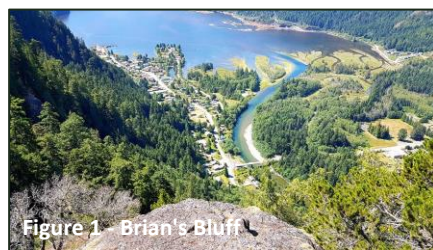


Figure 1 - Brian's Bluff

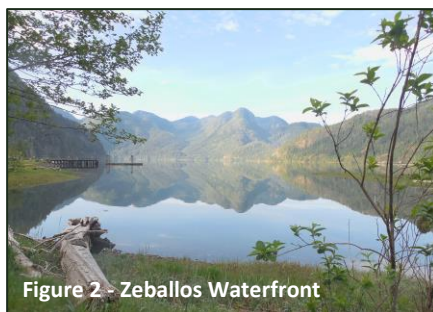


Figure 2 - Zeballos Waterfront



Figure 3 - Small Craft Harbour



Figure 5 - 2019 Zeballos Village Council

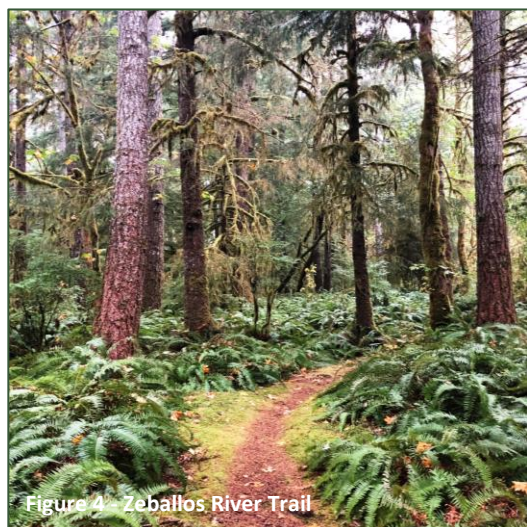


Figure 4 - Zeballos River Trail

MUNICIPAL SERVICES & OPERATIONS SUMMARY FOR 2019

The Annual Report is prepared by the Village of Zeballos as required by s. 98 of the *Community Charter*.

1. Executive

By-Election

In November, Councillor Brawn submitted a resignation from Council. Council appointed Eileen Lovestrom as the Chief Election Officer who began the process for a By-Election to take place in February of 2020.

Christmas Hamper Program

In December, with a Council Expense surplus and a generous donation, a Christmas Gift Hamper Program was created to support households in the community. The Village prepared six Christmas Gift Hampers to be distributed to six households by random draw based on nominations from the community.

2. Community Services

Zeballos Library

The Library expanded its roster of volunteer librarians and has begun the process of rotating older books out of the library to make space for new books coming in. The meeting room located on the back of library was leased as a Canada Post Outlet and converted to the post office in August.

Zeballos Museum

The Heritage Board hired a part time Museum Host, Rhonda John, for the summer to manage the day-to-day operations at the Zeballos Museum. The museum is a popular tourist attraction in the summertime. Visitors can be immersed in the extraordinary history and artifacts of Zeballos.

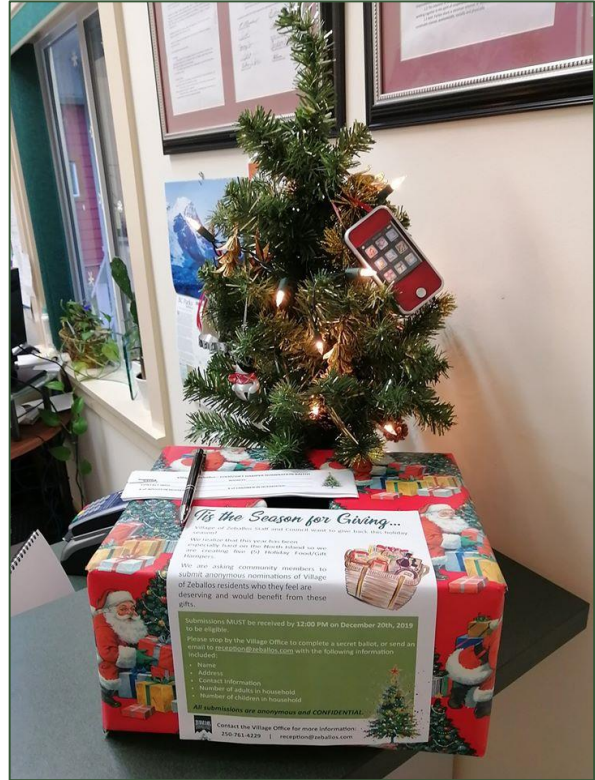


Figure 6 - 2019 Christmas Hamper Draw Box



Figure 7 - Zeballos Museum

3. Protective Services

Protective Services Manager

In 2019, The Village appointed Mike Atchison as the Protective Services Manager for the Zeballos Fire Department. Mike's expertise in the field and having been the Fire Chief in the past has been beneficial to the department.

Gold Valley Main Fire (V_2441) Recovery

In January 2019, the Village contracted Mark Brown as Recovery Manager to assist in recovery efforts and drafting a Recovery Plan for the 2018 Gold Valley Main Fire, and resulting Evacuation Order for potential debris flow.

The Village lifted the Evacuation Order for the final five properties on June 1, 2019 enabling homeowners to re-enter their homes.

West Side Evacuation Site

The Village worked together with the Ehattesaht Emergency Program to establish an evacuation site for the west side of Zeballos and Ehatis. The site has been cleared in preparation for a sea can to be placed at the location which will store emergency supplies.

Emergency Preparedness Grant Funding

With grant funding from the Province's Community Emergency Preparedness Fund, the Village purchased six portable Emergency Operation Centre (EOC) kits. Training sessions were hosted for Emergency Program volunteers to learn how to use the kits and how functions within an EOC operate. These sessions were attended by volunteers from the Village of Zeballos and Ehattesaht Chinehkint, Nuchatlait, and Ka:'yu:'k't'h'/Che:k'tles7et'h' First Nations. The Zeballos Emergency Program coordinated with the Ehattesaht Chinehkint First Nation to collaborate on training sessions to maximize



Figure 8 - ZVFD members at fire practice



Figure 9 - Emergency Program EOC Training

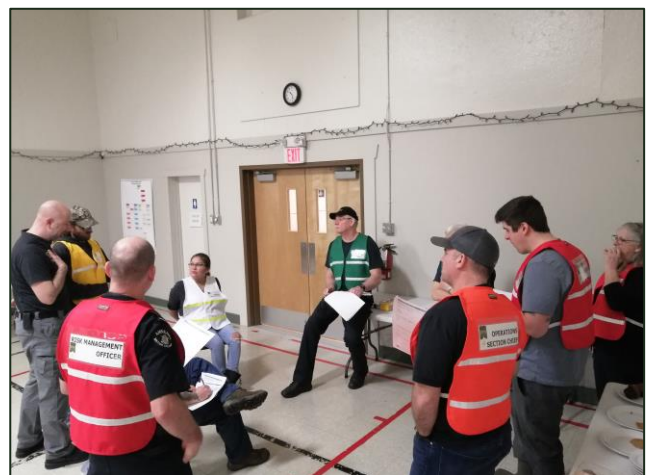


Figure 10 - Table Top Exercise Debrief

training opportunities for all four communities. The portable EOC kits have allowed us to increase the capacity of our EOC during an emergency.

4. Public Works Department

East Side Effluent Feasibility Study

With grant funding from the Province's Gas Tax Strategic Priorities Fund, the Village was able to secure Wedler Engineering to complete a feasibility study for the construction of Septic Tank Effluent Pump (STEP) sewer system for 84 properties on the east side of the Sugarloaf Bridge. A system was designed to be able to provide the Village with consistent, safe delivery of effluent from residences and businesses within the municipality to a future treatment and disposal facility. The outcome of the study provided the Village with preliminary design drawings, construction cost estimates and tender documents for the STEP system.

Sugarloaf Bridge

In 2019, with grant funding from the Province's Gas Tax Strategic Priorities Fund, paving was completed between the Sugarloaf Bridge and the Overflow Bridge as part of the Zeballos River Crossing Bridge Project.

Columbarium

A columbarium was installed at the Zeballos Cemetery. A generous donation from Alice Weston brought the purchase of the columbarium to fruition. The columbarium, which has 32 niches for cremated remains, is a welcomed addition to the cemetery. The Cemetery Bylaw from 1967 was updated and adopted to include the columbarium as an interment option.

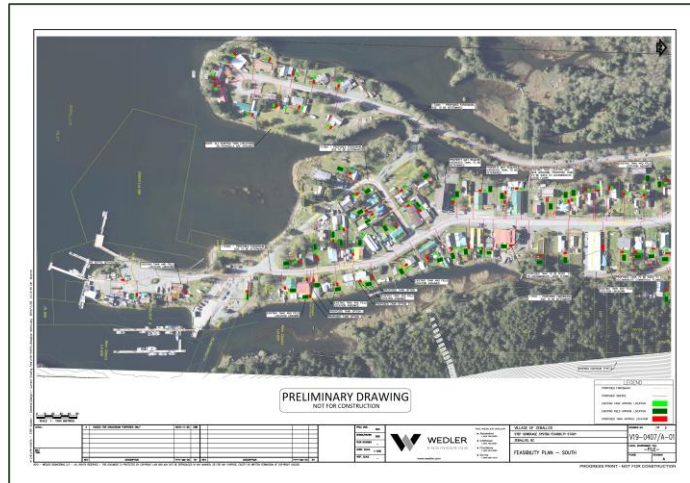


Figure 11 - STEP Sewer System Drawing



Figure 12 - Sugarloaf Bridge



Figure 13 - Columbarium at the Zeballos Cemetery

EMERGENCY SERVICES

STRATEGIES

- a) Partner with the Ehattesaht Chinehkint First Nation to establish an Evacuation Site on the west side of Zeballos
- b) Research and secure Tsunami Warning Siren for the east side of Zeballos River
- c) Improve signage and plan familiarity

PROGRESS MEASURES

- ☐ Evacuation Site being used in drills and practice
- ☐ Mobile EOC system procured and volunteers trained

UNSIGHTLY PREMISES BYLAW

STRATEGIES

- a) Continue with notification of infractions
- b) Fewer letters needing to be sent to unsightly premise owners

PROGRESS MEASURES

- ☐ Neat and tidy yards

POLICIES & BYLAWS

STRATEGIES

- a) Complete bylaw and policy review
- b) Work with the Strathcona Regional District on a service agreement for a Bylaw Enforcement Officer

PROGRESS MEASURES

- ☐ Fewer bylaws in need of housekeeping amendments
- ☐ Service Agreement signed with the SRD for bylaw enforcement

PUBLIC RELATIONS

STRATEGIES

- a) Renew Protocol Agreement with Nuchatlaht Tribe
- b) C2C Meetings with neighbouring First Nations

PROGRESS MEASURES

- ☐ Signed Protocol Agreement in place with the Nuchatlaht First Nation
- ☐ C2C Meetings have occurred

2020 COUNCIL PRIORITIES & PROGRESS MEASURES

Strategies are this year's priorities for Village Council.

Progress Measures will be tracked and reported in next year's Annual Report.

LOCAL MAINTENANCE & BEAUTIFICATION

STRATEGIES

- a) Improve signage for clarity and accuracy
- b) Maximize revenue collection from parking fees
- c) Address street side debris piles and encourage removal as necessary
- d) Village cleanup month of May, including free tipping at landfill. Council to encourage participation
- e) Maintain Village gardens
- f) Monitor road allowances which fall under Village of Zeballos responsibility
- g) Finalize Sugarloaf Bridge project

PROGRESS MEASURES

- ☐ Streets clear of stored materials, derelict vehicles and sundry debris
- ☐ Roadways clear of debris and sightlines maintained
- ☐ Village properties appear tidy and well kept
- ☐ Spring Clean-Up participation
- ☐ Parking Attendant and Gardener retained
- ☐ Final reporting completed for the Sugarloaf Bridge project

PARKS & TRAILS

STRATEGIES

- a) Ongoing engagement with the Community Unity Trail (CUT) project
- b) Secure statutory right-of-way or tenure over CUT trailhead site within Village of Zeballos
- c) Local trails improved to reduce risk to public use
- d) Identify rules and regulations surrounding estuary development, safety and signage
- e) Enhance the foreshore park and trail area
- f) Develop a strategic plan for ongoing management of Village trail network

PROGRESS MEASURES

- ☐ U4C Society holding regular meetings and designated representatives reporting to Council
- ☐ Trailhead identified and access secured
- ☐ Estuary and River trails have a reduced risk and are widely used
- ☐ Foreshore parks are attractive and widely used

COMMUNITY DEVELOPMENT

STRATEGIES

- a) C2C Meetings with neighbouring First Nations.
- b) Complete updated Official Community Plan (OCP).

PROGRESS MEASURES

- ☐ C2C Meetings have occurred
- ☐ OCP Bylaw reconsidered and adopted

FORESHORE

STRATEGIES

- a) Feasibility study to mitigate flood hazards identified in the 2018 report, Zeballos River Floodplain Modernization & Future Landslide Risk Assessment
- b) Foreshore stabilization feasibility study

PROGRESS MEASURES

- ☐ Funding received for mitigation feasibility studies and plan development
- ☐ Funding received for implementation

**EMERGENCY
SERVICES**



**UNSIGHTLY
PREMISES BYLAW**



**POLICIES &
BYLAWS**



**PUBLIC
RELATIONS**



**2020
COUNCIL
PRIORITIES**

**MAINTENANCE &
BEAUTIFICATION**



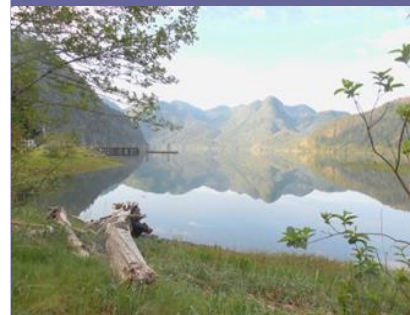
PARKS & TRAILS



**COMMUNITY
DEVELOPMENT**



FORESHORE



APPENDIX I: ANNUAL PROGRESS REPORT AND STATEMENT OF MAJOR PROJECTS

					OUTCOMES		
	Priority Category	Priority Year	OBJECTIVES/STRATEGIES	MEASURES	2017	2018	2019
EXECUTIVE	Public Relations	2017	C2C Meetings with neighbouring First Nations.	C2C Meetings have occurred.	Priority Identified.	Priority Reaffirmed. Meetings held with the Ehattesaht/Chinehkint First Nation.	Priority Reaffirmed. Ongoing.
		2018	Renew Protocol Agreement with Nuchatlaht Tribe.	Signed Protocol Agreement in place with the Nuchatlaht First Nation.		Priority Identified.	Priority reaffirmed in 2019. Ongoing.
	OCP Review	2017	Hire Village Office help to free up Meredith for OCP work	1. part time admin assistant 2. identify local casual help availability	Priority Identified. Completed.		
		2017	Public Engagement (including feedback on bylaw enforcement)	two partner town halls and survey	Priority Identified.	Completed.	
	Community Development	2018	Complete updated Official Community Plan (OCP).	OCP Bylaw reconsidered and adopted in 2019		Priority Identified.	Priority reaffirmed in 2019. Ongoing.
	Economic Stability	2018	Research Transfer Station and / or Industrial Site requirements and demand	1. If necessary, land identified for industrial site. 2. Action plan in place with specific steps toward development of industrial site		Priority Identified.	Ongoing.
ADMINISTRATION	Unightly Premises Bylaw	2018	Continue with notification of infractions	Neat and tidy yards		Priority Identified.	Priority reaffirmed in 2019. Ongoing.
		2018	Fewer letters needing to be sent to unsightly premise owners			Priority Identified.	Priority reaffirmed in 2019. Ongoing.
	Policies and Bylaws	2017	Research recommendations from experts regarding adoption of Fire Play Book	Fire Play Book policy decision made and adopted by council	Priority Identified.	Completed.	
		2018	Gather additional data for input into the Asset Management Plan	Funding in place to account for capacity shortfall regarding asset management plan development		Priority Identified. Completed.	
		2018	Complete bylaw and policy review	Fewer bylaws in need of housekeeping amendments		Priority Identified.	Priority reaffirmed in 2019. Ongoing.
		2019	Work with the Strathcona Regional District on a service agreement for a Bylaw Enforcement Officer	Service Agreement signed with the SRD for bylaw enforcement.			Priority Identified.
COMMUNITY SERVICES	Local Maintenance and Beautification (Within Village Limits)	2017	Village properties are well maintained to a consistent standard and usage tracked	Village Office renovation (siding replacement) - West Side	Completed.		
		2017	Village properties are well maintained to a consistent standard and usage tracked	Village Office renovation (siding replacement) - North Side	Priority Identified	Completed.	
		2017	Museum Expansion (completion of porch and siding)	Budget item approved	Priority Identified	Budget item approved	Ongoing.
		2017	Engage CVRD educators to encourage recycling		Priority Identified.	Ongoing.	Ongoing.
		2017	Schedule a hazard waste pickup and PR opportunity		Priority Identified.		
		2018	Improve signage for clarity and accuracy.			Priority Identified.	Priority reaffirmed in 2019. Ongoing.
		2018	Address street side debris piles and encourage removal as necessary	1. Streets clear of stored materials, derelict vehicles, and sundry debris. 2. Village properties appear tidy and well kept.		Priority Identified.	Priority reaffirmed in 2019. Ongoing.
		2018	Maximize revenue collection from parking fees; Continue with parking attendant and patrols.	Parking Attendant retained.		Priority Identified.	Priority reaffirmed in 2019. Ongoing.
		2018	Village cleanup month of May, including free tipping at landfill. Council to encourage participation.	Spring Clean-Up participation.		Priority Identified.	Priority reaffirmed in 2019. Ongoing.
		2018	Monitor road allowances which fall under Village of Zeballos responsibility	Roadways clear of debris and sightlines maintained.		Priority Identified.	Ongoing.
		2018	Maintain Village gardens.	Gardener retained.		Priority Identified.	Priority reaffirmed in 2019. Ongoing.
		2019	Monitor road allowances which fall under Village of Zeballos responsibility.				Priority Identified.
		2019	Install columbarium at the Zeballos Cemetery.	Columbarium installed.			Priority Identified.
	Parks & Trails	2017	CUT Project: Cost of construction, complete engineer and design, take to UBCM	request UBCM meeting	Priority Identified.	Completed.	
		2017	Identify CUT trailhead within Village of Zeballos	Trailhead identified and development needs to appear on work schedule	Priority Identified.	Completed.	
		2017	Establish guidelines for Off-Road Vehicle use on Village roads.	Off-Road Vehicle Bylaw Adopted.	Priority Identified.	Meeting with Council and RCMP	Ongoing. Off-Road Vehicle Bylaw draft under consideration.

PROTECTIVE SERVICES		2018	Ongoing engagement with the Community Unity Trail (CUT) project.	U4C Society holding regular meetings and designated representatives reporting to Council.		Priority Identified.	Priority reaffirmed in 2019. Ongoing.
		2019	Secure statutory right-of-way or tenure over CUT trailhead site within Village of Zeballos.	Trailhead identified and access secured.			Priority Identified.
		2017	PW continue to maintain existing trails	budget line item approved	Priority Identified.	Ongoing.	Completed.
		2017	Pursue grants for engineering and design of improvements to existing trails	Risk assessment completed.	Priority Identified.	Completed.	
		2017	Accept Canadian Rangers commitment to assist with trail maintenance	Invite to Council meeting	Priority Identified.	No longer a priority.	
		2018	Local trails need improvements to reduce risk to public use.	Estuary and River trails have a reduced risk and are widely used.		Priority Identified.	Priority reaffirmed in 2019. "use at own risk signs" placed at trailheads. Ongoing.
		2018	Identify rules and regulations surrounding estuary development, safety and signage.	Estuary and River trails have a reduced risk and are widely used.		Priority Identified.	Priority reaffirmed in 2019. Ongoing.
		2019	Develop a strategic plan for ongoing management of Village trail network.				Priority Identified.
		2019	Enhance the foreshore park and trail area.	Foreshore parks are attractive and widely used.			Priority Identified.
	Policing	2017	Continued communications with all levels of RCMP	Annual Meetings with RCMP Staff Sargent	Priority Identified.	Ongoing.	Ongoing.
		2017	Increased Presence in Visibility As Well As Availability	Monitor stats as per RCMP quarterly reports	Priority Identified.	Ongoing.	Ongoing.
	Emergency Preparedness	2017	Signage at east side evacuation site	signs mounted	Priority Identified.	Completed.	
		2017	Improve strategy to inform residents of emergencies underway	ESS attaining ham radio certification	Priority Identified.	Completed.	
		2017	Improve strategy to inform residents of emergencies underway	Joint Emergency Committee meetings (VoZ, SRD, ECFN & NFN)	Priority Identified.	Meetings held with the Emergency Programs in Zeballos, Ehatis, and Oclucje. Joint training and emergency evacuation exercises completed.	Ongoing.
		2017	Connect Rocket training and implementation		Priority Identified.	Completed.	
		2017	Research and secure Tsunami Warning Siren for the east side of Zeballos River	Funding secured for new siren.	Priority Identified.	Discussed at UBCM meeting.	Priority reaffirmed in 2019. Ongoing.
		2017	Provide labour and financial support for a pole to install the Ehattesah/ Chinehkint First Nation's new siren	1. Village property used for installation 2. Siren functioning to full capacity	Priority Identified.	Completed.	
		2017	Complete Zeb Creek Flooding Mitigation		Priority Identified.	Grant funding application not approved.	No longer a priority. Replaced by slope hazard mitigation strategy.
		2018	Develop Evacuation Site for the west side of Zeballos Area	Crown Lease in place with surveyed site		Priority Identified.	Partnership with the Ehattesah/ Chinehkint First Nation established and revised strategy adopted in 2019.
		2018	Contact Lands Department for Crown Grant for west evacuation site			Priority Identified.	Strategy revised. This task no longer applicable.
		2018	Include budget funds for survey work and land clearing			Priority Identified.	Strategy revised. This task no longer applicable.
		2019	Partner with the Ehattesah/ Chinehkint First Nation to establish an Evacuation Site on the west side of Zeballos .	Evacuation Site being used in drills and practice			Partnership with the Ehattesah/ Chinehkint First Nation established and revised strategy adopted in 2019.
		2018	Improve signage and Emergency Plan familiarity			Priority Identified.	Priority reaffirmed in 2019. Ongoing.
		2019	Secure funding for mitigation feasibility study for the east side slope hazard.	Funding secured for a mitigation feasibility study.			Priority Identified.
		2019	Procure a mobile EOC system and train volunteers to administer it.	Mobile EOC system procured and volunteers trained.			Priority Identified.
PUBLIC WORKS	Foreshore	2017	Investigate replacement of seaplane dock or other options	1. Gather budget info 2. investigate bulkhead to identify extent of required repair	Priority Identified.		
		2017	Negotiate MOU with all waterfront users	1. Invite all users for negotiation meeting in 2018 2. MOU agreement in place	Priority Identified.		

		2018	Feasibility study to mitigate flood hazards identified in the 2018 report, Zeballos River Floodplain Modernization & Future Landslide Risk Assessment.	Funding received for mitigation feasibility studies and plan development.		Priority Identified.	Priority reaffirmed in 2019. Ongoing.
		2019	Foreshore stabilization feasibility study.	Funding received for study and implementation.			Priority Identified.
Roads and Bridges		2017	Pursue Pot Hole and Sink Hole Repair along all roadways working with the various jurisdictions: Forestry, Highways, Emcon, Village PW	monitor effectiveness of communications ie # of trouble spots increasing? Or decreasing?	Priority Identified.	Ongoing.	Ongoing.
		2017	Encourage Road User Group - new format, more meetings and cooperation	1. RUG Meetings held 2. Road User Agreement updated in 2018	Priority Identified.	Road User Group meetings held and FSR improvement projects funded.	Ongoing.
		2018	Finalize Sugarloaf Bridge project and related paving.	Sugarloaf Bridge project completed.		Priority Identified.	Priority reaffirmed in 2019. Ongoing.
Sewer Services		2017	Research cost of lift station 2 improvements and funding opportunities	Budget Item Approval	Priority Identified.	Budget item approved	
		2017	West Side Sewer Expansion Project	continue meeting with ECFN and staff	Priority Identified.	Meetings held and VoZ staff continue to be engaged in the process.	Ongoing.
		2017	Continue to work towards a step sewer system for East Zeballos	Secure Funding for feasibility study	Priority Identified.	Completed.	
		2018	Feasibility study for East Side Sewer project	Feasibility study completed for East Side Sewer project		Priority Identified. Preliminary research completed.	Ongoing.

APPENDIX II: SCHEDULES OF PAYMENTS AND PERMISSIVE EXEMPTIONS

2019 Schedule of Board Remuneration

	Remuneration	Expenses	Total
Mayor Julie Colborne	4,774.00	2,638.83	7,412.83
Councillor Candace Faulkner	1,591.00	603.56	2,194.56
Councillor Justin Janisse	3,182.00	1,018.00	4,200.00
Councillor Barb Lewis	3,182.00	2,329.22	5,511.22
Councillor Paul Brawn	1,591.00	532.40	2,123.40
Totals	\$ 14,320.00	\$ 7,122.01	\$ 21,442.01

2019 Schedule of Payments to Suppliers

Annual Payment Greater than \$25,000

Holistic Emergency Preparedness and Response	26,002.68
Municipal Insurance Association of BC	29,450.00
BC Hydro	42,777.16
Mark D. Brown	43,873.63
OK Paving Company	47,481.00
ISL Engineering	59,136.93
BGC Engineering	99,226.77
All Other Consolidated	300,796.66
Total Payments to Suppliers	\$ 648,744.83

2019 Permissive Exemptions

The Village of Zeballos did not have any permissive exemptions in 2019.

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Village of Zeballos
Financial Statements
For the year ended December 31, 2019

Village of Zeballos
Financial Statements
For the year ended December 31, 2019

Contents

Management's Responsibility for Financial Reporting	2
Independent Auditor's Report	3
Financial Statements	
Statement of Financial Position	5
Statement of Operations	6
Statement of Changes in Net Financial Assets	7
Statement of Cash Flows	8
Summary of Significant Accounting Policies	9 - 11
Notes to Financial Statements	12 - 19
Schedule 1 - Government Grants to the Village and Ratepayers	21
Schedule 2 - Combined Statement of Operations by Segment - 2019	22
Schedule 3 - Combined Statement of Operations by Segment - 2018	23

Village of Zeballos
Management's Responsibility for Financial Reporting
2019 Financial Statements

The Council of the Village of Zeballos has delegated the responsibility for the integrity and objectivity of the financial information contained in the financial statements to the management of the Village of Zeballos. The financial statements which, in part, are based on informed judgments and estimates, have been prepared by management in accordance with Canadian public sector accounting standards, which have been applied on a basis consistent with that of the preceding year.

To assist in carrying out their responsibility, management maintains an accounting system and internal controls to provide reasonable assurance that transactions are executed and recorded in accordance with authorization, and that financial records are reliable for preparation of financial statements.

The Mayor and Council oversee management's responsibilities for the financial reporting and internal control systems. Mayor and Council review internal financial statements on a periodic basis, and meet periodically with management to satisfy themselves that management's responsibilities are properly discharged. Council annually reviews and approves the financial statements.

The Village of Zeballos' independent auditors, BDO Canada LLP, are engaged to express an opinion as to whether these financial statements present fairly in all material respects, the Village of Zeballos' financial position, operating and cash flows in accordance with Canadian public sector accounting standards. Their opinion is based on procedures they consider sufficient to support such an opinion in accordance with Canadian generally accepted auditing standards.

The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and in accordance with Canadian public sector accounting standards.


Meredith Starkey
CAO



Independent Auditor's Report

To the Mayor and Councilors of the Village of Zeballos

Opinion

We have audited the financial statements of the Village of Zeballos which comprise the Statement of Financial Position as at December 31, 2019, and the Statements Operations, Changes in Net Financial Assets, and Cash Flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information.

In our opinion, the Village of Zeballos financial statements present fairly, in all material respects, the financial position of Village of Zeballos as at December 31, 2019 and its financial performance and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally-accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Village of Zeballos in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village of Zeballos's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village of Zeballos, or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village of Zeballos's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally-accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



Auditor's Responsibilities for the Audit of the Financial Statements (Continued)

As part of an audit in accordance with Canadian generally-accepted auditing standards we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances. But not for the purpose of expressing an opinion on the effectiveness of the Village of Zeballos's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village of Zeballos's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However future events or conditions may cause the Village of Zeballos to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

BDO Canada LLP


Chartered Professional Accountants

Vancouver, British Columbia

July 28, 2020

Village of Zeballos
Statement of Financial Position

December 31	2019	2018
Financial Assets		
Cash	\$ 153,434	\$ 124,048
Accounts receivable (Note 1)	257,864	193,898
Investments (Note 2)	853,991	691,116
Taxes and user fees receivable	52,666	43,686
	<u>1,317,955</u>	<u>1,052,748</u>
Liabilities		
Accounts payable and accrued liabilities	59,689	60,755
Unearned revenue (Note 3)	157,718	178,993
	<u>217,407</u>	<u>239,748</u>
Net Financial Assets	<u>1,100,548</u>	<u>813,000</u>
Non-Financial Assets		
Prepaid expenses	29,511	20,977
Tangible capital assets (Note 4)	6,040,457	6,100,180
	<u>6,069,968</u>	<u>6,121,157</u>
Accumulated Surplus (Note 5)	<u>\$ 7,170,516</u>	<u>\$ 6,934,157</u>
Contingent Liabilities (Note 6)		
Contractual Rights (Note 13)		
Subsequent Event (Note 15)		

 Treasurer

 Mayor

Village of Zeballos
Statement of Operations

For the year ended December 31	Budget 2019	2019	2018
	(Note 12)		
Revenue (Schedule 2 and 3)			
Taxation - net (Note 7)	\$ 192,763	\$ 185,499	\$ 181,949
Government grants - Provincial (Schedule 1)	620,568	769,119	815,450
Sales of services	87,625	120,276	103,724
Amortized contribution of tangible capital asset	-	26,789	26,789
Interest and other	11,350	19,390	18,468
Water utility charges	28,500	28,979	27,592
Sewer utility charges	12,650	14,601	12,469
	<u>953,456</u>	<u>1,164,653</u>	<u>1,186,441</u>
Expenses (Schedule 2 and 3)			
General government services	931,459	841,108	1,007,926
Interest and bank charges	3,000	3,653	3,136
Water system operations	29,650	37,703	44,600
Sewer system operations	59,720	45,830	37,874
	<u>1,023,829</u>	<u>928,294</u>	<u>1,093,536</u>
Annual Surplus (Deficit)	(70,373)	236,359	92,905
Accumulated Surplus, beginning of year	<u>6,934,157</u>	<u>6,934,157</u>	<u>6,841,252</u>
Accumulated Surplus, end of year	<u>\$ 6,863,784</u>	<u>\$ 7,170,516</u>	<u>\$ 6,934,157</u>

Village of Zeballos
Statement of Changes in Net Financial Assets

For the year ended December 31	Budget 2019	2019	2018
	(Note 12)		
Annual surplus (Deficit)	\$ (70,373)	\$ 236,359	\$ 92,905
Acquisition of tangible capital assets	(293,500)	(170,279)	(87,113)
Amortization of tangible capital assets	-	230,002	243,766
	(293,500)	59,723	156,653
Acquisition of prepaid expenses	-	(29,511)	(20,977)
Use of prepaid expenses	-	20,977	4,064
	-	(8,534)	(16,913)
Change in net financial assets for the year	(363,873)	287,548	232,645
Net financial assets, beginning of year	813,000	813,000	580,355
Net financial assets, end of year	\$ 449,127	\$ 1,100,548	\$ 813,000

Village of Zeballos
Statement of Cash Flows

For the year ended December 31	2019	2018
Cash provided by (used in)		
Operating activities		
Annual surplus	\$ 236,359	\$ 92,905
Items not involving cash		
Amortization of tangible capital assets	230,002	243,766
	466,361	336,671
Changes in non-cash operating balances		
Accounts and taxes receivable	(72,946)	(66,910)
Prepaid expenses	(8,534)	(16,913)
Accounts payable and accrued liabilities	(1,066)	2,861
Unearned revenue	(21,275)	(173,380)
	362,540	82,329
Investing activities		
Purchase of tangible capital assets	(170,279)	(87,113)
Purchase of investments	(162,875)	(12,804)
	(333,154)	(99,917)
Increase (decrease) in cash during the year	29,386	(17,588)
Cash, beginning of year	124,048	141,636
Cash, end of year	\$ 153,434	\$ 124,048

Village of Zeballos

Summary of Significant Accounting Policies

December 31, 2019

The Village of Zeballos (the "Village") is a municipality in the Province of British Columbia and operates under the provisions of the Community Charter. The Village provides municipal services such as fire, public works, planning, parks, recreation and other general government services for its tax payers and some services to neighbouring communities. The Village prepares its financial statements in accordance with Canadian public sector accounting standards ("PSAS").

Significant Accounting Policies

Investments Investments are comprised entirely of Municipal Finance Authority ("MFA") pooled investments. The investments are carried at market value which approximates cost.

Tangible Capital Assets Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Amortization is recorded on a straight-line basis over the estimated useful life of the tangible capital asset commencing once the asset is put into use. Donated tangible capital assets are recorded at fair value at the time of the donation.

Estimated useful lives of tangible capital assets are as follows:

Buildings	10 to 50 years
Fixtures, furniture, equipment and vehicles	5 to 20 years
Fire truck	30 years
Roads and bridges	10 to 100 years
Water infrastructure	10 to 100 years
Sewer infrastructure	10 to 100 years
Parks and land improvements	10 to 100 years

Collection of Taxes on Behalf of Other Taxation Authorities The Village collects taxation revenue on behalf of other entities. Such levies, other revenues, expenses, assets and liabilities with respect to the operations of entities are not reflected in these financial statements. Levies imposed by other taxing authorities are not included as taxes for municipal purposes. Levies imposed by Strathcona Regional District for services and general administrative services and other taxing authorities are not included.

Village of Zeballos
Summary of Significant Accounting Policies

December 31, 2019

Revenue Recognition	<p>Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. Taxes receivable are recognized net of allowance for anticipated uncollectible amounts.</p> <p>Through the British Columbia Assessment's appeal process, taxes may be adjusted by way of supplementary roll adjustments. The affects of these adjustments on taxes are recognized at the time they are awarded.</p> <p>Charges for sewer and water usage are recorded as user fees when services are delivered. Connection fee revenues are recognized when the connection has been established.</p> <p>Government transfers, which include legislative grants, are recognized in the financial statements when received if the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as unearned revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.</p> <p>Sales of service and other revenue is recognized on an accrual basis as earned.</p>
Unearned Revenue	<p>Revenues from the sale of business licenses, dog tags and rental revenues pertaining to the subsequent year have been deferred. These amounts will be recognized as revenue in the next fiscal year.</p> <p>Contributions of assets in exchange for future services are deferred and recognized over the term of the service contract.</p>
Trust Funds	<p>Trust funds held by the Village, and their related operations, are not included in these financial statements.</p>
Use of Estimates	<p>The preparation of financial statements in accordance with PSAS requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Areas requiring the greatest degree of estimation include useful lives of tangible capital assets and the collectability of accounts & taxes receivables.</p>

Village of Zeballos
Summary of Significant Accounting Policies

December 31, 2019

Contaminated Sites Governments are required to accrue a liability for the costs to remediate a contaminated site. Liabilities are recognized when an environmental standard exists, contamination exceeds the standard, the government has responsibility for remediation, future economic benefits will be given up and a reasonable estimate can be made.

Management has assessed its potential liabilities including sites that are no longer in productive use and sites for which the Village accepts responsibility. There were no such sites that had contamination in excess of an environmental standard which required remediation at this time, therefore no liability was recognized as at December 31, 2019 or December 31, 2018.

Village of Zeballos
Notes to Financial Statements

December 31, 2019

1. Accounts Receivable

	2019	2018
Government remittances receivable	\$ 10,826	\$ 13,764
Trade receivable	6,937	6,065
Grants receivable	240,101	174,069
	<u>\$ 257,864</u>	<u>\$ 193,898</u>

2. Investments

The Village's investments balance is held in the MFA's Money Market Fund (the "Fund"). The Fund's one-year yield as at December 31, 2019 was 1.86% (2018 - 1.65%), and investments within it are redeemable at any time.

The Fund's guidelines require it to be comprised of investments in high quality Canadian-dollar denominated money market instruments including debt issued or guaranteed by the Government of Canada, any Canadian province or any agency of either, or any municipal corporation in Canada, obligations of Canadian chartered banks or trust companies, and high quality short-term corporate obligations. The maximum term of each investment at time of investment is 366 days, and the weighted average maturity of the Fund's portfolio may not exceed 90 days.

Village of Zeballos
Notes to Financial Statements

December 31, 2019

3. Unearned Revenue

Included in unearned revenue are amounts related to:

	2019	2018
Fire protection agreement (a)	\$ 133,943	\$ 160,732
Columbarium contribution (b)	10,000	10,000
Other	13,775	8,261
	<u>\$ 157,718</u>	<u>\$ 178,993</u>
	2019	2018
Opening balance of unspent funds	\$ 178,993	\$ 352,373
Add: Amount received during the year	-	10,000
Less:		
Amount spent on eligible projects - Unity Trail	-	(28,343)
Amortization of deferred fire protection agreement	(26,789)	(26,789)
Province of BC - Sugarloaf Bridge	-	(125,000)
Change from other unearned revenue	5,514	(3,248)
Closing balance of unspent funds	<u>\$ 157,718</u>	<u>\$ 178,993</u>

- (a) The Village received a contribution of a fire truck with an estimated fair value of \$267,886 from Ehatís Reserve during 2014. In exchange for the contribution, the Village has committed to provide fire protection services, maintain the fire truck and provide a 50% reduction of annual fire service fee to Ehatís Reserve for each of the next 10 years (2015 - 2024) as the consideration of the capital contribution. The fair value is being amortized to revenue over the term of the service agreement.
- (b) The Village received a donation for the construction of a columbarium during 2018. Amortization of the columbarium asset and these contributions will occur over the 50 year estimated useful life of the columbarium, starting in 2021.

Village of Zeballos
Notes to Financial Statements

December 31, 2019

4. Tangible Capital Assets

	Land	Buildings	Fixture, Furniture and Vehicles	Roads and Bridges	Parks and Land Improvements	Water Infrastructure	Sewer Infrastructure	2019 Total	2018 Total
Cost, beginning of year	\$ 342,442	\$ 1,460,764	\$ 789,658	\$ 3,912,409	\$ 612,227	\$ 985,975	\$ 1,037,070	\$ 9,140,545	\$ 9,053,432
Additions		15,803	6,313	148,163	-	-	-	170,279	87,113
Cost, end of year	342,442	1,476,567	795,971	4,060,572	612,227	985,975	1,037,070	9,310,824	9,140,545
Accumulated amortization, beginning of year	-	594,113	346,551	916,503	340,467	361,655	481,076	3,040,365	2,796,599
Amortization	-	46,584	34,236	86,135	20,223	22,083	20,741	230,002	243,766
Accumulated amortization, end of year	-	640,697	380,787	1,002,638	360,690	383,738	501,817	3,270,367	3,040,365
Net carrying amount, end of year	\$ 342,442	\$ 835,870	\$ 415,184	\$ 3,057,934	\$ 251,537	\$ 602,237	\$ 535,253	\$ 6,040,457	\$ 6,100,180

Village of Zeballos
Notes to Financial Statements

December 31, 2019

5. Accumulated Surplus

The Village segregates its accumulated surplus in the following categories:

	2019	2018
Statutory Reserve - Capital Works, Machinery and Equipment Depreciation Reserve (a)	\$ 41,854	\$ 41,106
Economic Development Reserve	56,192	55,188
Future Expenditures Reserves	126,710	124,446
Gas Tax Agreement - Community Works	355,977	234,677
Investment in Non-Financial Assets (b)	6,069,968	6,121,157
Unrestricted	519,815	357,583
	<u>\$ 7,170,516</u>	<u>\$ 6,934,157</u>

- (a) The Capital Works, Machinery and Equipment Depreciation Reserve was established by Bylaw #114, in 1975 for the purpose of setting aside funds on an annual basis to purchase machinery and equipment.
- (b) The investment in non-financial assets represents amounts already spent and invested in infrastructure and other non-financial assets.

Village of Zeballos
Notes to Financial Statements

December 31, 2019

6. Contingent Liabilities

- (a) The Village is responsible as a member of the Strathcona Regional District for its share of any operating deficits or long-term debt related to functions in which it participates. Management has assessed the risks as unlikely at this time therefore no provision has been recorded in the financial statements.
- (b) The Village is partially self-insured through the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible that the Village along with the other participants, would be required to contribute towards the deficit.

7. Taxation - Net

	Budget 2019	Actual 2019	Actual 2018
General municipal purposes	\$ 192,763	\$ 194,339	\$ 182,059
Collections for other governments			
Province of BC - school tax	36,809	37,034	51,163
Comox Strathcona Regional Hospital District	8,227	8,266	9,440
Police taxes levied	5,324	5,349	5,366
Strathcona Regional District	3,802	3,820	3,775
BC Assessment Authority	588	590	640
Vancouver Island Regional Library	4,115	4,135	4,444
Comox Valley Regional District Solid Waste	2,783	2,795	2,201
	254,411	256,328	259,088
Transfers			
Province of BC - school tax	36,809	45,902	51,163
Comox Strathcona Regional Hospital District	8,227	8,227	9,440
Police taxes levied	5,324	5,324	5,366
Strathcona Regional District	3,802	3,802	3,886
BC Assessment Authority	588	585	638
Vancouver Island Regional Library	4,115	4,116	4,444
Comox Valley Regional District Solid Waste	2,783	2,873	2,202
	61,648	70,829	77,139
Available for general municipal purposes	\$ 192,763	\$ 185,499	\$ 181,949

December 31, 2019

8. Pension Plan

The Village and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The Board of Trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2018, the plan had approximately 205,000 active members and approximately 101,000 retired members. Active members include approximately 40,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. The rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2018, indicates a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The Village paid \$20,319 (2018 - \$23,469) for employer contributions to the plan in fiscal 2019.

The next valuation will be as at December 31, 2021 with results available in 2022.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

9. Funds Held in Trust

At December 31, 2019, the Village held \$495 (2018 - \$480) in trust as a Cemetery Care Fund in accordance with the Cremation, Interment and Funeral Services Act of British Columbia and the Village's bylaws. These funds are not included in these financial statements.

December 31, 2019

10. Segmented Information

The Village is a diversified municipal government institution that provides a wide range of services to its citizens such as recreation, fire, sewer, water and solid waste. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

General Government Administration and Other

This segment relates to the revenues and expenses of the Village's operations that cannot be directly attributed to any other service area, and notably include general administrative, legislative, and fiscal services.

Protective Services

Protection Services is comprised of fire protection services, building inspection, bylaw enforcement and emergency services. The fire department is responsible to provide fire suppression service, fire prevention programs, training and education. The members of the fire department consist of volunteers.

Transportation Services

Transportation services is comprised of the maintenance of roads, bridges, outdoor lighting, storm drains and mechanical services and Public Works buildings.

Environmental Health

Environmental health services is comprised of solid waste collection.

Recreation and Cultural

Recreation and culture services includes transactions attributable to the operation of the local library, which is a service provided in concert with the Vancouver Island Regional Library.

Water Services

Water services involves distribution of water to residents.

Sewer Services

Sewer services involves the collection and treatment of sewage and waste water by maintaining and operating pipes, manholes, culverts and treatment facilities.

Village of Zeballos
Notes to Financial Statements

December 31, 2019

11. Expenses by Object

	Operations	Capital Acquisitions	2019 Total
Goods and services	\$ 429,868	\$ 170,279	\$ 600,147
Labour	262,308	-	262,308
Debt charges - interest	6,116	-	6,116
Grants	-	-	-
Amortization expense	230,002	-	230,002
Total Expenses	\$ 928,294	\$ 170,279	\$1,098,573

	Operations	Capital Acquisitions	2018 Total
Goods and services	\$ 502,472	\$ 87,113	\$ 589,585
Labour	285,207	-	285,207
Debt charges - interest	3,136	-	3,136
Grants	58,955	-	58,955
Amortization expense	243,766	-	243,766
Total Expenses	\$ 1,093,536	\$ 87,113	\$ 1,180,649

12. Budget

Budget amounts represent the financial Plan By-Law adopted by Council on May 3, 2019. The budget anticipated use of surpluses accumulated in previous years to balance against current year expenditures in excess of current year revenues. In addition, the budget anticipated capital expenditures rather than amortization expense. The following reconciliation of the "Deficit for the year" is provided to show which items must be added or removed to reflect the financial plan.

	2019
Financial Plan (Budget) Bylaw surplus/deficit for the year	\$ -
Add:	
Capital expenditures	293,500
Contribution to Reserves	3,629
Less:	
Budgeted transfers to accumulated surplus	(137,500)
Amortization	(230,002)
Deficit for the year presented in PSAS financial statements	\$ (70,373)

December 31, 2019

13. Contractual Rights

The Village has entered into various agreements with parties for their use of real property owned by the Village. From these agreements, the Village is entitled to receive approximately \$45,000 between January 1, 2020 and May 31, 2021.

14. Comparative Figures

Certain comparative figures have been reclassified to conform with the current year's financial statement presentation.

15. Subsequent Event

Subsequent to December 31, 2019, the global health crisis known as 'COVID-19' was declared a pandemic by the World Health Organization and its impact on the global and Canadian economies increased significantly. The Village has continued to provide essential services throughout the subsequent period. Although the disruption from this health crisis is thought to be temporary, the actual duration of disruption and the related financial impact on the Village cannot be reasonably estimated at this time.

Village of Zeballos

Schedule 1 - Government Grants to the Village and Ratepayers

For the year ended December 31	Budget 2019	2019	2018
Province of British Columbia			
General operating fund			
Small Communities Protection	\$ 329,385	\$ 332,772	\$ 316,802
Gas Tax Agreement - Strategic Priorities			
- Bridge Replacement	86,000	148,163	170,335
Gas Tax Agreement - Community Works	60,000	120,277	60,648
Emergency Program Act Recoveries	-	106,577	12,116
Emergency Operation Centres	25,000	30,432	21,826
Other	83,400	11,920	10,634
Gas Tax Agreement - Strategic Priorities	31,000	9,983	4,035
Grants in lieu of taxes	5,783	5,306	5,601
Emergency Social Services	-	3,689	20,344
Unity Trail	-	-	41,661
Floodplain Mapping	-	-	149,748
Asset Management Plan	-	-	1,700
	<u>\$ 620,568</u>	<u>\$ 769,119</u>	<u>\$ 815,450</u>

Village of Zeballos
Schedule 2 - Combined Statement of Operations by Segment

For the year ended December 31, 2019

	General Government Administration	Protective Services	Transportation Services	Environmental Health Services	Recreation and Cultural Services	Water Utility	Sewer Utility	Total 2019 Actual	2019 Budget
Revenues									
General taxes, net	\$ 185,499	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 185,499	\$ 192,763
Utility charges	-	-	-	-	-	28,979	14,601	43,580	41,150
Government grants - Provincial	492,476	106,577	158,146	-	11,920	-	-	769,119	620,568
Amortization of contribution of tangible capital asset	-	26,789	-	-	-	-	-	26,789	-
Sales of services	64,014	912	11,496	25,591	18,263	-	-	120,276	87,625
Interest and other	19,390	-	-	-	-	-	-	19,390	11,350
	<u>761,379</u>	<u>134,278</u>	<u>169,642</u>	<u>25,591</u>	<u>30,183</u>	<u>28,979</u>	<u>14,601</u>	<u>1,164,653</u>	<u>953,456</u>
Expenses									
Operating									
Goods and services	157,223	154,117	45,273	7,122	35,042	10,811	20,280	429,868	504,627
Labour	139,076	448	81,274	19,388	12,504	4,809	4,809	262,308	286,200
Interest and bank charges	6,116	-	-	-	-	-	-	6,116	3,000
Amortization	60,453	13,341	86,135	7,026	20,223	22,083	20,741	230,002	230,002
	<u>362,868</u>	<u>167,906</u>	<u>212,682</u>	<u>33,536</u>	<u>67,769</u>	<u>37,703</u>	<u>45,830</u>	<u>928,294</u>	<u>1,023,829</u>
Annual Surplus (Deficit)	<u>\$ 398,511</u>	<u>\$ (33,628)</u>	<u>\$ (43,040)</u>	<u>\$ (7,945)</u>	<u>\$ (37,586)</u>	<u>\$ (8,724)</u>	<u>\$ (31,229)</u>	<u>\$ 236,359</u>	<u>\$ (70,373)</u>

Village of Zeballos
Schedule 3 - Combined Statement of Operations by Segment

For the year ended December 31, 2018

	General Government Administration	Protective Services	Transportation Services	Environmental Health Services	Recreation and Cultural Services	Water Utility	Sewer Utility	Total 2018 Actual	Total 2018 Budget
Revenues									
General taxes, net	\$ 181,949	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 181,949	\$ 182,050
Utility charges and user rates	-	-	-	-	-	27,592	12,469	40,061	34,878
Government grants - Federal	-	-	-	-	-	-	-	-	-
Government grants - Provincial	747,365	12,116	45,335	-	10,634	-	-	815,450	1,235,144
Amortization of contribution of tangible capital asset	-	26,789	-	-	-	-	-	26,789	-
Sales of services	56,751	1,883	6,836	25,743	12,511	-	-	103,724	90,841
Interest and other	18,468	-	-	-	-	-	-	18,468	9,522
	<u>1,004,533</u>	<u>40,788</u>	<u>52,171</u>	<u>25,743</u>	<u>23,145</u>	<u>27,592</u>	<u>12,469</u>	<u>1,186,441</u>	<u>1,552,435</u>
Expenses									
Operating									
Goods and services	297,331	44,012	82,390	8,888	38,393	18,421	13,037	502,472	659,970
Labour	179,009	2,365	65,566	19,425	10,650	4,096	4,096	285,207	308,200
Interest and bank charges	3,136	-	-	-	-	-	-	3,136	3,000
Grants (Note 4)	58,955	-	-	-	-	-	-	58,955	-
Amortization	63,279	13,576	96,838	7,026	20,223	22,083	20,741	243,766	243,766
	<u>601,710</u>	<u>59,953</u>	<u>244,794</u>	<u>35,339</u>	<u>69,266</u>	<u>44,600</u>	<u>37,874</u>	<u>1,093,536</u>	<u>1,214,936</u>
Annual Surplus (Deficit)	<u>\$ 402,823</u>	<u>\$ (19,165)</u>	<u>\$ (192,623)</u>	<u>\$ (9,596)</u>	<u>\$ (46,121)</u>	<u>\$ (17,008)</u>	<u>\$ (25,405)</u>	<u>\$ 92,905</u>	<u>\$ 337,499</u>