



Village of Zeballos
Annual Report
2013

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Mayor and Council 2012

Jeff Coburn, Julie Colborne, Mayor Ted Lewis, Debra Morin Brown, Donnie Cox

Mayor's Message



On behalf of my colleagues on Council I am please to welcome you to our annual report and provide you with an overview of the report contents. The document contains the Village of Zeballos financial statements for the year ending December 2012.

It has been an extremely active and important year for Council with focus on staff acquisition and further development of the Village team. The increased manpower is to ensure our top priority of improvement of service delivery priority can be achieved. As a small community we constantly struggle with capacity challenges in relation to resources. It has served our community well to remain focused on providing the staff with the resources to not only deliver to the community what is expected, but also to aspire to deliver more in the future. To that end we have identified a number of strategic priorities we wish to explore. We have been successful in channeling funds to assist our community in developing these important initiatives.

1. An application for Integrated Community Sustainability Funding sponsored by the Union of BC Municipalities was successful in securing funds. These will help develop a planning tool for sustainable vision and decision making.
2. The Community, Sport and Cultural Development Ministry sponsored a grant for recreation purposes and our application for \$428,800 to upgrade the community hall was successful. A project manager was contracted and documents and drawings for inviting bids were completed.
3. The Community and Rural Development Ministry sponsor a grant for infrastructure planning. We applied for \$10,000 to put toward planning sewer treatment improvements. We were successful and now can have the engineering work completed to move our project forward.
4. Council established by bylaw a fund setting aside the dividends from Nootka Sound Economic Development Corporation to be spent specifically on economic development. The first step was to release some of those funds to hire a consultant to move us forward in that direction.

Internal Appointments: As Council appointed representative to the Strathcona Regional District (SRD) I have had the benefit of working with all thirteen directors of this board in every aspect of daily governance for our Regional District. This is an important opportunity to network closely with all the appointees represented by this Federation of Communities, and dramatically improve not only my understanding of Political Governance, but also provide an opportunity for me to directly impact the recognition of our small community. Increasing our Village's exposure to regional and provincial elected officials and bureaucrats are sound investments in relationship development as I maintain the pursuit of sustainable community planning for the future. At the SRD Inaugural meeting Dec 2012, I was elected by my peers to Chair the Strathcona Regional District Board for the 2013 calendar year.

External Appointments: As a director of the SRD, I am also appointed to the Joint Comox Valley/Strathcona Regional Solid Waste and Hospital Boards. I am pleased to report that both Boards have proven productive and beneficial to Zeballos in relation to their functions and service provisions to us as a member community. In 2012 we were able to encourage the introduction of increased recycle capacity for our community which is proving very valuable to the extension of the life cycle for our Regional land fill. With the impending Ministry of Environment closure order scheduled to take affect in 2015, we have received the appropriate budget considerations to ensure we can not only operate within compliance during the closure phase but also, prepare for the impending outcomes caused by our landfill closure properly.

In 2012 funding (600 million dollars) was announced by Cabinet to build two new hospitals on the north Island as a result of years of effort provided by the Comox/Strathcona Regional Hospital Board members and the Province working together to achieve a positive outcome. This will provide superior services and facilities to all communities of Vancouver Island north for years to come.

Although in the day to day observations it may not seem apparent that your Council and Village staff are working as hard as they are for you, I would ask you to simply look around and take notice of the positive aesthetic changes in Village properties this past year. Your continued trust that we are doing everything possible above and below the water line to ensure a healthy, prosperous and sustainable future is appreciated. Good things await all of us in our transition years ahead. I am looking forward to working with everyone in the coming year and hope that you enjoy the annual report. Should you have any questions, comments or suggestions on what we can do to enhance our community to make it an even better place to live, let us know, we would appreciate hearing from you.

Mayor Ted Lewis

Zeballos , Boom or Bust—An Introduction

Zeballos , once a booming mining town boasting over 3000 in population, is now the smallest municipality in British Columbia, with 2011 census results of 125.

Nestled on the edge of Zeballos Inlet, our vistas of “mountain meeting ocean” give visitors choices, either wrestle with wilderness activities of hiking, kayaking and boating or ground yourself with the peace and quiet. “No traffic” is often the complaint of sleepless nights or “birds chirping” the complaint of early mornings. As you walk right in the middle of main street, the old period buildings conjure up images of the past, this little harbour town is anchored with nostalgia and the longing of the “good ole days”.

A community born of gold mining, through the years Zeballos continued to depend on natural resources for economic sustainability. After mining stopped due to the miners going off to war, forestry and fishing provided the residents and local businesses with opportunity for employment, wealth and prosperity. But as many resource towns have experienced, these industries no longer provide the blanket of stability for the community nor promise of prosperity to the youth.

As a small community we are not without challenges as government regulations expect the same results from each municipality regardless of size, making it imperative to have staff capable of wearing many hats in order to get the job done. Staff struggle and volley the budget everyday to ensure that the village runs efficiently and provides residents with the basic fundamental utilities. There is often not much left for the “Wish List”. Council of the day has taken this to heart and have committed to doing the extra leg work needed to seek out and apply for the extra funds made available through partnerships and grants.

The anticipated results bring renewed promise to our community. Being able to improve infrastructure and upgrade services arouse the prospect for growth of our community through tourism and /or cottage industry.

As we work toward building relationships with neighbouring First Nations communities, Councils of all parties look forward to the future with renewed enthusiasm and anticipation of creating new history.

Municipal Services & Operations Summary for 2012

1. Executive

Mayor Ted Lewis is joined by Councillors Jeff Coburn, Julie Colborne, Donn Cox and Debra Morin Brown to form the Executive Committee to look after business of the your local government. They look forward to the next year continuing to realize the goals and objectives they have set for themselves.

2. Administration

The Chief Administrative Officer worked diligently to bring the bookkeeping work in house. To assist with the added workload an employee was added. Together they learned the new system and produced tax notices in house for the first time since the 1980's.

3. Recreation Department

With funding secured for a Community Hall Upgrade project, the search began for the best way to approach the drawing phase in a cost effective manner. A flat tire and small town friendliness brought us face to face with an option in the person of Darcy Mattson of D. Mattson Construction Services. Council ceased the opportunity and we were able to move forward with the planning and paperwork.



The Zeballos Heritage Board, a long standing committee of council, continues to address the business of the Zeballos Museum. The museum is a desired stop for all visitors, bursting with artifacts donated by current and past residents. One can get a glimpse of the mining era and life in the early logging camp days. As the aging building needs attention, the museum is one of councils priorities.

4. Protective Services

Chief Mike Atchison continues to work hard to recruit new members and train existing fire fighters. The hall received replacement siding to present an inviting new face in 2012. The firefighter equipment received upgrades as well. They are also working with Ehattesah/Chinehkint First Nation on a replacement fire engine to service Zeballos and Ehattesah.



5. Public Works Department

The activity in the Public Works department has not slackened a bit during 2012. We added a new full time staff person in April and are happy to see the regular maintenance taking less time as we work to keep up with the improvements.

The SCADA monitoring system continues to work well for our water system and we have added some upgrades.

The septic sewer system on the west side of the village is functioning well. We continue to investigate options to meet the growing demands of the Ehattis nation who have a service agreement with the village for coverage. We had a company come in to suggest possible upgrades to our present septic system.

Public Works staff juggle the ongoing maintenance of the village grounds and the aging buildings, one being the ball park area where many children play.



The heritage building which houses the Zeballos Library is another. Emergency lighting was upgraded in the interior and plans are being made for exterior repairs and improvements.

Annual Progress Report and Statement of Major Projects

2011

STATEMENT OF OBJECTIVES
prepared 2011

STRATEGIES/ ACTION
implementation 2011

MEASURES/ OUTCOMES
collect data 2012

REPORT
submit 2013

All Departments	Improve Community Appearance	Citizen Participation	Visual Improvement	ongoing
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Council / Staff	Service Rates and Fees	Continue bylaw review and service agreement	Income to equal expenses	Continue to negotiate Fire Protection Agreement with FN neighbour
		Capital cost sharing	some success with Road projects	see details in completed project in 2013

Liquid Waste/Sewer	Upgrades to Keno Pipelines	Eliminate infiltration	Flow counts in compliance	Completed
	Upgrade to sewer field	Allow for user expansion	Provide service for new user connections	Continue to explore different solutions

2012

STATEMENT OF OBJECTIVES
prepared 2012

STRATEGIES/ACTION
implementation 2012

MEASURES/OUTCOMES
collect data 2013

REPORT
submit 2014

All Departments	Improve Community Appearance	Unsightly Bylaw Review and Revision	bylaw passed, first enforcement accomplished 2012	Ongoing
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Council / Staff	OCP Review	ICSP funding and workshop	plan in place, funding in place, confirming scope of work before proceeding	Moved to 2013
	Review current & amended OCP adding updates as required	Review existing plans	No work completed to date	
		Contract SRD for public process		
	increase economic stability for community	pursue ICSP workshop	Funding successful see above. Contracted Economic Development and Administrative Consultant to assist with pursuit of goals	

Annual Progress Report and Statement of Major Projects

2012	STATEMENT OF OBJECTIVES prepared 2012	STRATEGIES/ACTION implementation 2012	MEASURES/OUTCOMES collect data 2013	REPORT submit 2014
Liquid Waste/ Sewer	Develop new Infrastructure to allow growth	Proceed on sewer permit in ball park area	exploring alternative opportunities and properties engaged engineering firm to design the lift station upgrade and move sewer from RV/Trailer Park to Keno Lift Station	Ongoing
	Parkway	Eliminate Infiltration	Flows have decreased to compliance levels	Ongoing
Public Safety	Ensure public safety and transportation	Secure funding for upgrades to airplane dock and freight dock	seeking funding opportunities Improved signage restored integrity of non-slip surface	Ongoing
	Maintain integrity of road and Village property and foreshore	Investigate options for rip rap	Completed application for flood management grant thru EMBC Personnel upgrading dyke condition to compliance standards	Ongoing
Public Works	Confirm Transportation Routes	Bridge Inspection & Repair	Inspection complete, investigating solutions	Ongoing
		Center Line Painted	Investigated and reconsidered. Paving to address water pooling and bridge approach sight lines.	Ongoing
	Community Safety	Survey & Identify Road and property boundaries	Traffic. Sketch plan forthcoming. Designated parking area and redesigned walkway with improved accessibility to Village Office	Complete
Recreation/ Culture	Maintain Police Presence	Lobby for transfer of traffic patrol	Marine RCMP attending to community more frequently. Written lobbying continues	
	Provide safe environment for fitness activities year round	Apply for grant	Community Hall Improvement funding approved, project manager hired and tender documents completed. Construction expected to be completed by the end of 2013.	
	Expand and revitalize walking trails	Community committee for walking	Project cancelled PW continue to maintain existing trails	

2013 Statement of Objectives & Measures

2013	STATEMENT OF OBJECTIVES prepared 2013	STRATEGIES/ACTION implementation 2013	MEASURES/OUTCOMES collect data 2014	REPORT submit 2015
All Departments	Improve Community Appearance	Lead by Example and bring Village properties to a well maintained standard	Library: Envelope Repair and Replacement	
			Village Office: Yard and interior	
			Museum: Replace skirting and paint exterior	
Council/ Admin	Increase Economic Stability	Invest in an industrial sight for transfer station		
		Continue annexation process to extend boundaries and increase taxable assessments		
		foster relationships with first nation communities	Establish Protocol Agreement with both first nations	
	OCP Review	Continue to work toward the overdue review needed to bring OCP up to date.		
	Policy and Bylaws	Continue to work toward bylaws and policies to legislate Council's actions and goals	Quarterly reports of bylaw committee	
Public Safety	Continue to advocate for public safety on ALL roadways	Initiate a public forum to engage all parties (federal, provincial, first nation and municipal) to collaborate and seek funding toward road improvements	Road surface and sight lines improved over 6 km of road Completed within a 45 day time limit with a \$400,000 budget	
Public Works	Community Safety	Campsite Tree removal		
		Dyke Clearing	"in compliance" letter	
		RV Park - perimeter clearing		
	Reduce flooding in Residential Areas	Culvert Repair at N. Maquinna	completed and being monitored	
		ABC Creek long term repairs	Seeking funding opportunities for design and/or repair	
Water Supply Safety	secure water reservoir and well sight	Secure funding for fencing in 2014		

Schedule of Board Remuneration 2012

	Remuneration		Expenses		Total
Mayor Lewis	\$ 4,680.00	\$	7,795.00	\$	12,475.00
Councillor Debra Brown	3,120.00		0		3,120.00
Councillor Jeff Coburn	3,120.00		401.00		3,521.00
Councillor Julie Colborne	3,120.00		270.00		3,390.00
Councillor Cox	3,120.00		3,730.00		6,850.00
Totals	\$ 17,160.00	\$	12,196.00	\$	29,356.00

Schedule of Payments to Suppliers 2012

Greater than \$25,000

Knappett	\$ 91,385.28	
Quinsam	32,758.26	
OK Paving	78,288.00	
BC Hydro	33,163.15	
BDO	26,110.78	
All other consolidated	510,537.69	
TOTAL PAYMENTS TO SUPPLIERS	\$ 772,243.16	

Village of Zeballos

Financial Statements

For the year ended December 31, 2012